

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: October 13, 2021

TIME: 9:00AM

PLACE: Facilities & Property Management Department at 1221 Knapp St. and virtually via Zoom

PRESENT: Rob Keller, Andy Buck, Tom Egan, Tom Ellis, Bill Wingren

ALSO PRESENT: Mike Elder – Facilities Director, JoAnn Rife – Executive Director of Facilities UWO-Fox Cities, Mike Norton – District 20 Supervisor

ABSENT:

1. Approval of Minutes of the September 8, 2021 Facilities and Property Management Committee

Committee members Rob Keller and Bill Wingren hadn't yet received the committee meeting minutes from September. Approval of the September committee minutes was tabled until next month. The motion was made by Tom Ellis, seconded by Tom Egan; motion passed 5-0.

2. Correspondence – Shared by Committee Members

None

3. Public Input on Agenda Items

None

4. Discussion and Approval of Funding (\$6,000) of Nature Area Improvements

This is a UWO-Fox Cities funding request to begin work on restoring and updating the Nature Study Area, a 2.5 acre nature center at the corner of the university grounds. JoAnn Rife presented the project to the committee. Water runoff from the nearby parking lot has led the DNR to label the area a wetland site. The area has deteriorated through neglect and is unusable at this time by the university or the community. UWO-Fox Cities has reached out to various DNR contacts and contractors; JoAnn Rife presented a photo of the proposed 826-foot boardwalk for trails. Contractor estimates are around \$320,000 to build the boardwalk, update informational signage, and develop plans for future planting of native species; it is possible to reduce the number of trails created to reduce cost. They have been unsuccessful finding grants for the work; the committee recommended getting in contact with the Parks departments for assistance. The requested \$6,000 would be split between Outagamie and Winnebago counties and would be for permits and wetland delineation which are necessary to begin restoring the area. The committee asked how the area came to be so deteriorated; they did not have that information.

Tom Egan made a motion to approve the funding, Andy Buck seconded the motion; motion passed 4-1 with Bill Wingren opposing.

5. Director Report on Department Operations

Mike Elder updated the committee. The courthouse masonry project is underway. The Orrin King roof replacement started Friday and should be done within eight to ten days. The old Park View doors should be replaced within a few days, with work on the alarm systems to follow. The courthouse's Branch 5 entrance remodel is done. The sheriff department's boathouse project requires an endangered species study to proceed. Emergency Management, Parks, and Facilities departments are working to get an emergency generator at the Expo center. The Park View ancillary building bids came in higher than expected, the Park View Health Center committee will need to discuss next steps. The District Attorney's jail diversion program is being shifted to the Human Services Department.

6. Suggestions for Items for Next Meeting Agenda

The committee will revisit the approval of the September minutes.

7. Set next meeting date and time

The next committee meeting will be November 10th at 9:00am.

8. Adjourn

Motion to adjourn made by Tom Ellis, motion seconded by Tom Egan; motion passed 5-0.

Respectfully submitted,
Alyssa Lockhart, Administrative Associate – Facilities
10/13/2021