

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: Wednesday, October 10, 2018

TIME: 9:00 AM

PLACE: Facilities & Property Management, 1221 Knapp St, Oshkosh, WI 54902

PRESENT: Rob Keller, Jim Wise, Tom Egan and Bill Wingren

ALSO PRESENT: Mike Elder – Director of Facilities, Jim Schell – Airport Director, Harold Singstock – County Board Supervisor, and Steve Binder – County Board Supervisor

ABSENT: Andy Buck - Excused

Meeting was called to order by Chairman, Rob Keller at 9:00 AM.

APPROVAL OF 9/12/18 FACILITIES COMMITTEE MINUTES: Motion to approve the minutes made by Bill Wingren and 2nd by Jim Wise. Motion passed 4-0.

CORRESPONDENCE: Tom Egan was at a convention and Marathon County mentioned that the metal detectors/x ray machines for Courthouse Security were donated by the government. Bill Wingren asked if they mentioned who has to go through security. Tom said that everyone goes through security except for the judges and the judges go through a separate entrance.

PUBLIC INPUT ON AGENDA ITEMS: Steve Binder wanted to point out that in April one of the consultants had the west wing as being used for shipping/receiving. Jim Schell stated that that was one of the options that the west wing could be used for. There are several different options. The amendment that was passed was to tear down the main terminal and move Airport operations into the west wing. Mike Elder stated that the dollar amount to move the Airport operations into the west wing is not adequate.

DISCUSSION OF AIRPORT TERMINAL BUILDING PROJECT: Jim Schell has met with the Vicky Fitzgerald - Finance Director and Mike Elder and they have narrowed the options down to 4. 1) The amendment which is to tear down the main terminal and move Airport operations in to the west wing. 2) Build a new aviation center. 3) Keep both buildings and repair. 4) Demolition of the west wing and move Basler in to the main terminal. Jim Schell has gotten a quote on the main terminal roof repair of \$500,000 and he is working on getting another quote and the former quotes came in much higher. Jim Schell is also working with Focus on Energy as to how to save on utility costs. Finally he is working with Aeronautics on possible funding for a new building which the maximum is \$1.25 million. He is working on having numbers ready for the November meeting. Tom Egan asked what the cost of the roof for the west wing would cost. Jim Schell said he did get an estimate on that as well and he thought it was between \$100,000 and \$200,000. Harold Singstock wanted this committee to take some pressure off of Mike. When these major projects come up this committee looks to him for his input. Harold thinks that two outside companies should come in and give their input. This would eliminate micro managing.

DISCUSSION AND ACTION ON UWV CELL TOWER LEASE OPTIONS: Mike Elder read an email from the FCC regarding the new rules for cell towers. Mike will be talking with Mary Anne Mueller about what our legal options are. AT&T wants to cut the rent they pay in half. Mike wants to put the cell tower leases on hold until more information is available.

DISCUSSION AND ACTION MAINTENANCE FACILITY CELL TOWER LEASE OPTIONS: Same as above.

UPDATE ON UWV: The library façade is almost complete. The rest of the major projects are done for the year.

DIRECTOR REPORT OF DEPARTMENT OPERATIONS: The committee discussed projects they had questions on.

SUGGESTIONS FOR ITEMS FOR THE NEXT MEETING AGENDA: Airport Terminal, UW Fox Valley Cell Tower Lease and Maintenance Facility Cell Tower Lease, Marathon County government donation

SET NEXT MEETING DATE A TIME: November 14, 2018 at 9:00 am.

ADJOURN: Motion to adjourn made by Tom Egan and 2nd by Bill Wingren, motion passed 4-0 at 10:15 AM.

Respectfully submitted,
Penny Schry, Administrative Associate
10/10/18