

WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee

DATE: September 8, 2021

TIME: 9:00AM

PLACE: Facilities & Property Management, 1221 Knapp St, Oshkosh, WI 54902 and virtually via Zoom

PRESENT: Rob Keller, Andy Buck, Tom Ellis, Bill Wingren

ALSO PRESENT: Mike Elder – Facilities Director, Mike Norton – County Supervisor District 20, JoAnn Rife – UWO-FC Exec. Director of Facilities, Tricia Frank – UWO-FC Designer & PM, Tracy Schwartz – UWO-FC Facilities

ABSENT: Tom Egan

1. Approval of Minutes of the August 11, 2021 Facilities and Property Management Committee

Motion to approve the minutes made by Tom Ellis, seconded by Bill Wingren; motion passed 4-0.

2. Correspondence – Shared by Committee Members

None.

3. Public Input on Agenda Items

None.

4. 980 Serious Sex Offender Update

Mary Anne Mueller updated the committee. In April the County was informed of the impending release of another 980 individual, requiring the County to provide housing within 120 days and necessitating a report on that housing be submitted by the end of August. Per previous preparations the County was prepared to house this individual as the second resident in the trailer on County Road Y and submitted this plan to the state on July 7. On August 23 during the scheduled hearing the State informed the County for the first time of its objections to the placement of this individual in the trailer, citing ADA concerns. Mary Anne Mueller explained that according to the statute the County is required solely to provide housing outside of the 1500-foot limit, and that ADA concerns are a federal or State concern. A second hearing regarding this will take place October 22, with the clock before the County is liable to be fined renewed. The State also needs to sign off on the County's currently proposed "tiny housing" project for the housing of the other offenders who have been released or are able to submit for release. Mike Elder warned the committee this may necessitate an unscheduled joint-committee meeting between the Facilities and Property Management, Judiciary and Public Safety, and Finance committees to respond.

5. Discussion of UWO-FC Student Development Area Feasibility Study

UWO-Fox Cities informed the committee they will be prepared to present the study's findings to them during the November meeting.

6. Discussion of Nature Area Status Updates Report

This is a request by UWO-Fox Cities to begin in 2021. UWO-Fox Cities will present further information to the committee in October.

7. Discussion and Approval of a funding request (\$19,580) for a feasibility study for the Science Laboratory Fume Hood Replacement Capital Project

This is a request by UWO-Fox Cities. They have approached a number of contractors and generated the funding request to cover the cost of the quotes to perform the study; the quotes are good for thirty days. The system itself is old and no longer under warranty, it needs to be investigated to see if the system and ductwork itself needs to be addressed or if it is just replacing the hoods. The results of the study will provide the committee with the cost for the replacement project itself. Andy Buck moved to approve the request, Tom Ellis seconded; motion passed 4-0.

8. Discussion and Approve a Budget Transfer (\$21,470) to Replace a Van Totaled in a Traffic Accident

This occurred earlier in the year and the insurance company settlement came in at \$15,000, but with current market conditions this is too low to use to replace the van. Mike Elder informed the committee of the department's efforts to find a suitable new or used replacement that wouldn't necessitate another replacement within a few years. The department has a twenty-six-vehicle fleet on schedule to replace two a year, replacing each vehicle every thirteen years. With the current market the department has been unable to replace the two slotted vehicles on schedule, in addition to this vehicle. This

transfer and the settlement will enable the department to purchase a potential replacement before it can be bought out from under us.

Motion to approve the transfer made by Bill Wingren, seconded by Tom Ellis; motion passed 4-0.

9. Director Report on Department Operations

Mike Elder updated the committee on department operations. The old airport should be demolished by the end of the month. The courthouse tuckpointing project starts next week. The contractor negotiating the USDA lease at Coughlin is no longer working on the lease for them; instead Mike Elder will deal directly with the USDA. Mike Elder will be meeting with Kara Gruber regarding some work at Park View.

10. Suggestions for Items for the Next Meeting Agenda

The committee would like to revisit the requested funding by UWO-Fox Cities for the Nature Area (item 6).

11. Set next meeting date and time

The next committee meeting will be October 13th at 9:00AM.

12. Adjourn

Motion to adjourn made by Tom Ellis, seconded by Andy Buck; motion approved 4-0.

Respectfully submitted,

Alyssa Lockhart, Administrative Associate – Facilities

9/8/2021