

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: Wednesday, August 14, 2019

TIME: 9:00 AM

PLACE: Facilities & Property Management, 1221 Knapp St, Oshkosh, WI 54902

PRESENT: Rob Keller, Tom Egan, Jim Wise and Bill Wingren

ALSO PRESENT: Mike Elder – Director of Facilities, Steve Cummings – Winnebago County Historical Society, Randy Domer – Winnebago County Historical Society, and Zach Moureau – Solid Waste

ABSENT: Andy Buck - Excused

Meeting was called to order by Chairman, Rob Keller at 9:00 AM.

APPROVAL OF 7/10/19 FACILITIES COMMITTEE MINUTES: Motion to approve the minutes made by Bill Wingren and 2nd by Tom Egan. Motion passed 4-0.

CORRESPONDENCE – SHARED BY COMMITTEE MEMBERS: Bill Wingren received an email that UWEX's PA system is no longer working; Facilities will purchase a new system. This system is used for the reading of the declaration of independence and Veterans Day. Tom Egan asked if the concrete pad has been poured yet for the Residential mobile home. No it has not, needed to ask for more money, going to County Board next week.

PUBLIC INPUT ON AGENDA ITEMS: Randy Domer gave an update regarding the marker for the Old County Farm marker. From start to finish the marker will take about a year. With the concerns of the \$7,000 cost, the Historical Society is looking for alternatives for lower cost of the marker. Plus the Historical Society will pay 50% of the cost up to \$3500, if the County will cover the placement cost of marker. Next month they will have placement options (indoor and outdoor options). Mark Harris had the idea of using materials from the barn in the marker, field stone around base. The historical society will maintain the marker, if the County will maintain the grounds. Tom Egan asked if these things could be put in writing for next month's meeting so we have this on file. Randy asked Mike Elder who they would have to talk to regarding the new bridge and the lighthouse – Rob Way with Parks. Steve Cummings wants the Committee to think about how much information you want on the marker as that will determine the size of the marker needed.

DISCUSSION AND ACTION ON THE OLD COUNTY FARM HISTORICAL MARKER: The Committee discussed.

DISCUSSION OF UW FOX VALLEY – COUNTIES AGREEMENT: Jim Wise hasn't received anything on this, concerned that if we keep pushing forward that Outagamie County may pull out.

DISCUSS AND ACTION OF THE SALE OF THE FORMER WORK RELEASE CENTER PROPERTY: Mike Elder was asked for comparable prices of similar properties. There are no comparable sales to go by. To sell the property you would need a CSM and appraisal. This piece of property is owned by Winnebago County, like all other properties. The Committee agreed to do nothing and keep the property. The Committee asked Zach Moureau what the plan is for the landfill. Eventually it would most likely become a park. But that would be 10 + years out. The gas levels are at 1100 cfm and in roughly 10 years it should be down to 300 cfm. The gas is used as a power source that they sell back to WPS. The LEC and HWY draw from the engine heat for the loop and boilers. Next year Solid Waste will start investigating the pond and what potential use there is of the property.

DISCUSS AND ACTION AIRPORT ADMINISTRATION BUILDING: Mike Elder talked to Jim Schell and there is nothing new to present at this time.

DISCUSS AND APPROVAL OF WPS EASEMENT FOR UTILITY SERVICES TO THE CBRF: WPS requires an easement to bring utilities to the property. Motion to approve made by Tom Egan, 2nd by Jim Wise, motion passed 4-0.

DISCUSS 2020 FACILITIES BUDGET REQUEST: 2020 Budget levy target \$5,694,139 and Mike came in at \$5,681,832. The Committee discussed budget.

DIRECTOR REPORT OF DEPARTMENT OPERATIONS:

-UPDATE OF CURRENT AND UPCOMING MAINTENANCE PROJECTS

The Committee discussed.

-UPDATE OF DEPARTMENT BUDGET

The Committee didn't have any questions.

SUGGESTIONS FOR ITEMS FOR THE NEXT MEETING AGENDA: Update on item 4 – Old County Farm Historical Marker

SET NEXT MEETING DATE A TIME: The next Facilities & Property Management meeting is September 11th, 2019 at 9:00 am.

ADJOURN: Motion to adjourn made by Tom Egan and 2nd by Jim Wise, motion passed 4-0 at 10:28 am.

Respectfully submitted,
Penny Schry, Administrative Associate – Facilities
8/15/19