

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: August 11, 2021

TIME: 9:00AM

PLACE: Maintenance facility at 1221 Knapp Street and virtually via Zoom

PRESENT: Rob Keller, Andy Buck, Tom Egan, Tom Ellis, Bill Wingren

ALSO PRESENT: Mike Elder – Facilities Director, Mike Norton – District 20, Sid Oppermann, Steve Cumminings – Winnebago County Historical and Archaeological Society

ABSENT:

1. Approval of Minutes of the July 14 2021 Facilities and Property Management Committee

Motion to approve last month's minutes was made by Tom Egan, seconded by Tom Ellis; motion passed 5-0.

2. Correspondence – Shared by Committee Members

None.

3. Public Input on Agenda Items

None.

4. Discussion of Historical Marker for the Old County Farm

Steve Cummings presented the committee with the final design for the historical marker. The marker will be 6'x3' and similar to those along the Riverfront. The cost is split between Winnebago County and the Society and a logo will be added to the bottom left corner to reflect the contributors.

Motion to approve the final design was made by Tom Egan, seconded by Tom Ellis; motion passed 5-0.

5. Discussion of 2022 Facilities Budget

Mike Elder had met yesterday with County Executive Jon Doemel regarding the department's budget, which was approved without changes. When asked if he had requested more employees Mike Elder replied no, as the department still has vacancies to fill. The department has five vacancies at this time. Mike Elder informed the committee of some increases to the training budget to account for experimenting with an online program he hopes to use to develop in-house apprentices.

6. Director Report on Department Operations

Mike Elder updated the committee. The new airport is open and operational. The old terminal is scheduled for asbestos abatement to be completed August 30, with demolition to follow. Material delays and shortage continue to affect courthouse and Park View projects, as well as purchasing budgeted vehicles for the department. The bid discrepancies for the courthouse tuckpointing project have been addressed and the project has been awarded to Building Restoration Corporation. Mike Elder is waiting to hear from the USDA regarding the lease sent out July 23. The UW-Fox Cities child care building renovation is on budget and expected to go out this fall. The feasibility study done by UW-Fox Cities for their lunch and student development area has been completed and Mike Elder expects they'll want to report to the committee next month with the results. Mike Elder went over the department budget with the committee, showing how utility expenses have dropped in 2020. This can be attributed to the lower on-site staffing during the pandemic but the general decline over the years is helped by updating equipment as it needs replacing. Covid relief funding and buildings being closed likewise contributed to lower costs as reflected in the budget.

7. Suggestions for Items for Next Meeting Agenda

The committee would like a report on the feasibility study from UW-Fox Cities. Mike Elder hopes to have 980 alternative schematics ready to present once they receive State confirmation.

8. Set next meeting date and time

The next committee meeting will be September 8 at 9:00AM at the Facilities and Property Management building at 1221 Knapp Street.

9. Adjourn

Motion to adjourn the meeting was made by Tom Egan, motion seconded by Tom Ellis; motion passed 5-0.

Respectfully submitted,
Alyssa Lockhart, Administrative Associate – Facilities
8/11/2021