

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: Wednesday, August 8, 2018

TIME: 9:00 AM

PLACE: Facilities & Property Management, 1221 Knapp St, Oshkosh, WI 54902

PRESENT: Rob Keller, Andy Buck, Jim Wise, and Bill Wingren

ALSO PRESENT: Mike Elder – Director of Facilities, Jim Schell – Airport Director, Bob Wernke – Aviation Committee, Harold Singstock – District 23 Supervisor, Larry Last – Citizen, and Debbie Last – Citizen.

ABSENT: Tom Egan.

Meeting was called to order by Chairman, Rob Keller at 9:00 AM.

APPROVAL OF 7/11/18 FACILITIES COMMITTEE MINUTES: Motion to approve the minutes made by Bill Wingren and 2nd by Andy Buck. Motion passed 4-0.

CORRESPONDENCE: None

PUBLIC INPUT ON AGENDA ITEMS: None

DISCUSSION OF AIRPORT TERMINAL BUILDING PROJECT: Rob Keller was asked to have this topic on the agenda. Rob attended the Aviation Committee Meeting and Mary Beth Gabert presented 4 options for the Terminal building. 1) Move into the West portion of the terminal and demo the east side for \$1.1 million. 2) Build the 12,500 sq. ft. new building and demo the old building for \$5.5 million. Of which \$288,000 has been spent on architectural fees. Or build a smaller building similar to the Fond du Lac Airport. 3) Do nothing other than the maintenance items that need to be done. Roof replacement. 4) Move Basler into the East portion of the building and demo the west portion. The east portion is bigger and would provide more space. The advisory committee feels that the main terminal should remain.

Bob Wernke stated that the Airport Terminal has been discussed for the last 5 years. The Facilities Committee made several demands to which the Aviation Committee met. He also stated that the \$5.5 million new building plan included demolition of the old terminal and 3 parking lots. The plan that Bill Roh brought to the County Board was for \$1.1 million and that didn't include many items. For instance it didn't include moving the fiber optic lines or the removal of parking lots. The \$1.1 million only covers moving the Airport Administration in to the West Wing and for a new roof. Mike Elder was asked if \$1.1 million was enough money to address the other items that would need to be done in order to complete the West Wing, and he said no.

Rob Keller said that the County started the conversations of a new terminal 5 years ago and we are back at the start. This needs to be done the correct way. He would like Mike Elder, Jim Schell and Vicky Fitzgerald to sit down and prepare a spreadsheet to compare all options.

Bill Wingren stated that the Committee has been told for the last 5 years that the roof is going to cave in and the building was falling down and it's still standing. Mike Elder stated that he never said that, he said that the roof needs to be replaced. Bill also asked why we are providing a space to Hertz but not Enterprise. Rob Keller said that if Enterprise would want that option, why not do it. The space that they rent generates revenue.

Jim Schell stated that he wants to look at options of generating revenue by leasing space out of the terminal for events. The committee would like to see the spreadsheet comparison.

UPDATE ON UW FV: The library will be completed by the end of September. Boilers are being plumbing in and will be completed by August 27th. UW Oshkosh tried to give us the solar panel project that was done a year ago but Mike Elder declined. This was UW Fox Valley project and we do not want to maintain the solar panels. This was something that UW Fox Valley said that would pay for.

DISCUSSION OF THE 2019 FACILITIES BUDGET: Mike Elder sent the Committee a summarized report. The 2019 Budget is up 1% from last year \$5,682,406. Instead of asking to add another person to the Facilities staff, Mike is going to ask for our staff to be moved from 37.50 hours a week to 40 hours a week.

DIRECTOR REPORT OF DEPARTMENT OPERATIONS: Mike Elder discussed the projects.

SUGGESTIONS FOR ITEMS FOR THE NEXT MEETING AGENDA: Bill Wingren asked to have the agenda put in the packet that is mailed to the Committee. Rob Keller would like to have the Airport Terminal on the agenda and also to provide the start of the comparison spreadsheet.

SET NEXT MEETING DATE A TIME: September 12, 2018 at 9:00 am.

ADJOURN: Motion to adjourn made by Jim Wise and 2nd by Andy Buck, motion passed 4-0 at 10:13 AM.

Respectfully submitted,
Penny Schry, Administrative Associate
8/9/18