

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: July 14, 2021

TIME: 9:00AM

PLACE: Maintenance Facility at 1221 Knapp Street and virtually via Zoom.

PRESENT: Rob Keller, Tom Egan. Attending virtually via Zoom: Andy Buck, Tom Ellis, Bill Wingren.

ALSO PRESENT: Mike Elder – Facilities Director, Tyler Sleeter – Sheriff's Department, Mike Lichtensteiger – Sheriff's Office

ABSENT:

1. Approval of Minutes of the June 9, 2021 Facilities and Property Management Committee

Motion to approve last month's minutes was made by Tom Egan, seconded by Bill Wingren; motion passed 5-0.

2. Correspondence – Shared by Committee Members

Bill Wingren had heard brought up the A.M. Oshkosh Chamber of Commerce's meeting to take place July 20th at the newly completed Wittman airport, and their charging \$2 cash only, and whether or not they were renting a space at the facility. Jon Doemel explained the Chamber membership chips in the \$2 fee to cover coffee and donuts within the group.

3. Public Input on Agenda Items

None

4. Discussion of Historical Marker for the Old County Farm

Steve Cummings was unable to attend and requested this item be pushed back to the August agenda.

5. Discussion of Jail Cell Renovation

Mike Elder updated the committee on this potential upcoming capital project. The Sheriff's department received a grant from the Department of Justice to prepare the jail for future infection-control concerns. Mike Elder explained this money would go towards replacing the mesh screens between cells with glass. The Winnebago Resource Center has already completed this replacement and the architect who worked with them is looking to work on this project. This goes before the county board next week. The committee was not asked to vote on the item at this time but as a show of support the committee voted in favor of the renovation 5-0.

6. Discussion of 980 Released Individuals Housing Options

Mike Elder updated the committee, he is proceeding with design work for small buildings or houses on the same site of as the trailer on County Y. Shortly another Chapter 980 individual will be released and permission has been granted to house him in the trailer, leaving the trailer at max capacity. The facility will house all known Chapter 980 releases from Sand Ridge, including the two currently residing in Wolf River. The County Y site is outside the 1500 foot zone and is surrounded by County owned property. Mike Elder explained the City has indicated their approval for this solution and hopes to bring plans and costs before the committee shortly.

7. Discussion and Approval of Easement Request from WE Energies for the Neenah Human Services Building

We Energies is seeking an easement to Neenah Human Services for utility clean up, from the lot line to the meter.

Tom Egan moved to approve, seconded by Tom Ellis; vote passed 5-0.

8. Director Report on Department Operations

Mike Elder brought up the challenge of filling vacancies, as the department has five openings at this time. Recently the department placed "Help Wanted" signs outside the building to advertise for the county, and has since received some foot traffic from people inquiring about openings. The committee briefly discussed the issues of filling vacancies county-wide and the labor shortage, with Jon Doemel outlining some of the ideas he hoped to pursue to address the post-pandemic market challenges.

The courthouse tuckpointing project went out for rebid. Mike Elder answered committee questions about that process. At this time Andy Buck was excused from the rest of the meeting.

Mike Elder updated the committee on ongoing operations. He detailed how projects and purchases have been delayed due to staffing and material shortages. Mike Elder will present the committee the department's proposed 2022 budget at the next meeting.

9. Suggestions for Items for the next Meeting Agenda

The committee wishes to revisit item 4. The committee deferred to Mike Elder and Rob Keller to add agenda items as they saw fit.

10. Set next meeting date and time

The next committee meeting is scheduled for 9:00AM August 11 at the Facilities and Property Management building at 1221 Knapp Street. The meeting will remain a hybrid of in-person and Zoom.

11. Adjourn

Motion to adjourn made by Tom Egan, seconded by Tom Ellis; motion passed 4-0.

Respectfully submitted,

Alyssa Lockhart, Administrative Associate – Facilities

7/14/2021