

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: Wednesday, July 13, 2016

TIME 9:00 AM

PLACE: Facilities and Property Management, 1221 Knapp St, Oshkosh, WI 54902

PRESENT: Bill Roh, Bill Wingren, Rob Keller and Tom Egan, Guy Hegg arrived at 9:10

ALSO PRESENT: Ernest Winters – Highway Commissioner and Mike Elder – Facilities Director

Meeting was called to order by Committee Chairman, Bill Roh at 9:00 AM.

APPROVAL OF 6/8/16 FACILITIES COMMITTEE MINUTES: Motion to approve made by Tom Egan and 2nd by Bill Wingren to approve the minutes. Motion passed 4/0.

CORRESPONDENCE: None

PUBLIC INPUT ON AGENDA ITEMS: Mike asked if the Committee would move agenda item #6 ahead of #5, motion to approve made by Tom Egan, 2nd by Rob Keller, motion passed 4/0.

CHAIRMAN REPORT: Bill Roh stated that he had nothing to report.

DISCUSSION OF RESOLUTION ASSIGNING RESPONSIBILITY FOR COUNTY PAVEMENT MAINTENANCE TO THE HIGHWAY

DEPARTMENT: Ernie drafted a resolution that would assign the responsibility for county pavement maintenance of parking lots and driveways to the Highway Dept. The resolution passed unanimously at the Highway Committee meeting. Ernie will be asking the County Executive to have a separate budget line from the Highway's Budget for these repairs. Highways' will assign an employee to go out every year to look at the parking lots and driveways to determine the condition. This resolution will go to the County Board for approval in August. Facilities Committee agrees with the resolution.

DISCUSSION OF HOW THE WAGE STUDY AFFECTS THE FACILITIES DEPARTMENT: Mike stated that the McGraf Company looked at 32 municipalities, he was hoping that they would have looked at private sectors too. The Facilities Dept. hires people from the private sector and the private sector is paying higher wages. We use to be able to get employees because of the benefits package but now with Act 10, the private sector's benefits are pretty close to the County benefits package. Mike stated that none of the Facilities Dept. employees are paid higher than the wage scale. The plan currently states that it will be integrated over 3 years to get employees up to the new pay scale. However, Mike said that it will cause problems as he has two maintenance supervisors that are below the new pay scale and it will take 3 years to get to the new pay scale and in the meantime he will be hiring a new maintenance supervisor that will come in at the new pay scale. He would like to see all employees be brought up to the new pay scale at one time when the study is approved. Bill Roh said that he talked to the County Executive and agrees that it should happen at one time but he was not in favor of that. Rob Keller would have liked to see the private sector included in the comp study. Guy Hegg thanked Mike for sharing his perspective. Rob Keller said that governments are notorious for hiring consultants and then don't go with what the consultant says. Bill Roh agrees and doesn't think the comp study should be disregarded, it's been 16 years since the County has done a comp study. Guy Hegg said that he isn't saying to throw out the comp study but that it needs to be broken down into sections and looked at closer. Bill Roh said that we didn't put the comp study together and we shouldn't micromanage. He also stated that this isn't etched in stone, there is an appeals process.

DISCUSSION OF 2017 DEPARTMENT BUDGET PREPARATIONS: Mike said that the budget is due the end of the 1st week of August. The Facilities Dept. has an increase of \$85,000 in labor cost based on the performance increases and comp study pay scale. The 2017 levy target is \$5.3 million, which is less than the adopted 2016 Budget by \$178,000, but at the County Executive meeting \$250,000 was added for the arc flash study. Utility projections are showing an increase in utilities. If you take wages out, our budget went down 1.34%. Mike will have the budget laid out for the August Committee Meeting.

TOUR OF MAINTENANCE FACILITY BUILDINGS: The Facilities Committee toured the buildings.

DIRECTOR REPORT ON DEPARTMENT OPERATIONS: Mike went over the budget report and stated the department is currently above budget for small equipment, building and equipment repairs for the year so far. Labor is down about \$100,000 because of having 3 people out on disability. 2 of those 3 have been terminated due to permanent disability.

Utilities are down so far this year as well. Mike discussed the current projects. Mike would like to have a joint committee meeting with the Airport in August to review the Airport design.

SUGGESTIONS FOR ITEMS FOR THE NEXT MEETING AGENDA: None

SET MEETING DATE AND TIME: The next Facilities and Property Management committee meeting will be held on Wednesday, August 10, 2016 at 9:00 am at the Facilities and Property Management, 1221 Knapp St, Oshkosh, WI 54902

ADJOURN: Motion to adjourn by Guy Hegg, 2nd by Rob Keller, motion passed 5/0 at 11:02am.

Respectfully submitted,
Penny Schry
Administrative Coordinator 7/14/16