

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: Wednesday, June 12, 2019

TIME: 9:00 AM

PLACE: Facilities & Property Management, 1221 Knapp St, Oshkosh, WI 54902

PRESENT: Rob Keller, Tom Egan, Andy Buck and Bill Wingren

ALSO PRESENT: Mike Elder – Director of Facilities, Kevin Newhouse – UW Oshkosh, JoAnn Rife – UW Oshkosh, Michael Brunn – County Board Supervisor, Martin Rudd – Assistant Chancellor UW Oshkosh, Steve Cummings – Winnebago County Historical Society, Randy Domer – Winnebago County Historical Society, Mark Harris – County Executive, Mary Anne Mueller – Corporation Counsel, Mike Norton – County Board Supervisor, Larry Lautenschlager – County Board Supervisor, Jim Schell – Wittman Airport, Craig Moser – Outagamie County Finance, Alex Hummel – Office of the Chancellor UW Oshkosh

ABSENT: Jim Wise - Excused

Meeting was called to order by Chairman, Rob Keller at 9:00 AM.

Rob Keller asked the Committee if item #5 could move up on the agenda and be discussed after the approval of the minutes. Committee agreed.

APPROVAL OF 5/8/19 FACILITIES COMMITTEE MINUTES: Motion to approve the minutes made by Bill Wingren and 2nd by Andy Buck. Motion passed 4-0.

DISCUSSION OF UW FOX VALLEY – COUNTIES AGREEMENT: Martin Rudd stated the agreement is from 1970 and was signed by Outagamie County and Winnebago County. The current enrollment of UW Fox Valley is 1350 students which is an increase from last year. The lease states that Outagamie County and Winnebago County would upkeep the maintenance of the buildings. UW Oshkosh, UW Fox Valley, and UW Fond du Lac are 3 campuses but 1 university. The child care center has 48 children ranging from 6 weeks through 4 years old. This child care center has the highest credentials with all staff having master's degrees. The Committee would like to see the agreement updated.

CORRESPONDENCE: Tom Egan wanted to know about the \$7,000.00 plaque that will be going out by the old dairy barn. Randy Domer stated that it is too costly to save the barn. The plaque would be a story board plaque similar to what is along the river starting at the Ohio street bridge. The money would come out of general fund contingencies and transferred in to Facilities budget.

PUBLIC INPUT ON AGENDA ITEMS: Michael Brunn wanted to remind the board members that Winnebago County only pays for ½ the funding. Other campuses like UW Fond du Lac incur the whole cost, they do not split the cost with another county. Joann Rife stated that these projects have been on the CIP list for the last 4 years.

DISCUSSION OF GENERAL AVIATION SUPPORT FACILITY: Open house – Airport invited over 100 people to the open house. No one had interest in redeveloping the existing terminal building. Status of State Funding for the Project/Project Planning - \$1.25 million from the BOA. The total project increased 22% from fall of 2016. The total project estimate is \$6.7 million, with \$1.25 million from the State, leaves Winnebago County with \$5.5 million.

DISCUSS & APPROVE CAPITAL PROJECT FUND REQUEST (\$267,300 WINNEBAGO COUNTY PORTION) FOR AN ADDITION TO THE CHILD CARE CENTER AT UW FOX VALLEY: The current child care center has no emergency shelter, they need to take the children across the street to the main campus. The addition would include a basement area for a shelter in place area. The child care center has \$37,000 to donate. The question of who pays the staff at the child care center was brought it, the staff from UW Oshkosh are not sure if the child care center itself pays the staff or if the state pays the staff. Tom Egan made a motion to hold over until it has been determined who will receive the \$37,000 donation and who pays the child care center staff, 2nd by Bill Wingren, passed 4-0.

DISCUSS & APPROVE CAPITAL PROJECT FUND REQUEST (\$25,000 WINNEBAGO COUNTY PORTION) FOR ROOF REPAIRS TO THE BUILDINGS AT UW FOX VALLEY: Motion to approve made by Tom Egan, 2nd by Andy Buck, passed 4-0.

DISCUSS & APPROVE CAPITAL PROJECT FUND REQUEST (\$167,600 WINNEBAGO COUNTY PORTION) FOR THE RECONSTRUCTION OF THE SOUTH PARKING LOT AT UW FOX VALLEY: Tom Egan asked who came up with the numbers for the parking lot project. Kevin Newhouse said that Winnebago County Highway Department came up with that price 7 years ago. The board of trustees' are working on charging an admin fee for parking for staff and students and that admin fee will help with future parking lot needs for UW Fox Valley. Bill Wingren made a motion to hold over until more current accurate numbers are obtained and also once the admin fee is determined, 2nd by Tom Egan. Motion passed 4-0.

DISCUSS AND APPROVE SOLID WASTE LAND SWAP PROPOSAL: The committee felt the proposal was not a good swap. Motion to deny request made by Bill Wingren, 2nd by Rob Keller. Passed 4-0.

DISCUSS AND APPROVE A CAPITAL PROJECT FUND REQUEST (\$100,000) FOR THE DEMOLITION OF THE WILLIAMS BUILDING: The original demo of the Williams building was removed from the funding request and never went in front of the County Board. Motion to approve made by Tom Egan, 2nd by Bill Wingren, passed 4-0.

DIRECTOR REPORT OF DEPARTMENT OPERATIONS:

-UPDATE OF CURRENT AND UPCOMING MAINTENANCE PROJECTS

The Committee discussed.

-UPDATE OF DEPARTMENT BUDGET

The Committee didn't have any questions.

Motion to move meeting in to a closed session made by Tom, 2nd by Andy Buck. Meeting in closed session at 10:50 am.

Motion to move meeting in to an open session made by Bill Wingren, 2nd by Tom Egan, passed 4-0 at 11:15 am.

SUGGESTIONS FOR ITEMS FOR THE NEXT MEETING AGENDA: Update on item 5 – UW Fox Valley – Counties agreement. Update on item 6 – Who pays the child care staff and where will the \$37,000 donation go. Update on item 9 – updated numbers for parking lot.

SET NEXT MEETING DATE A TIME: The next Facilities & Property Management meeting is July 9, 2019 at 9:00 am.

ADJOURN: Motion to adjourn made by Tom Egan and 2nd by Andy Buck, motion passed 4-0 at 11:20 am.

Respectfully submitted,
Penny Schry, Administrative Associate – Facilities
6/12/19