

*WINNEBAGO COUNTY BOARD OF SUPERVISORS  
Facilities & Property Management Committee*

**DATE:** June 8<sup>th</sup>, 2022

**TIME:** 9:00AM

**PLACE:** 1221 Knapp Street, Oshkosh and virtually via Zoom

**PRESENT:** Andy Buck, Tom Egan, E. Michael Robinson, Thomas Swan, Jim Wise

**ALSO PRESENT:** Mike Elder – Facilities Director, Jason Stuker - Airport

**ABSENT:**

**1. Approval of Minutes of the May 11, 2022 Facilities and Property Management Committee**

A motion to approve the May minutes was made by Jim Wise, seconded by Mike Robinson; motion passed 5-0.

**2. Correspondence – Shared by Committee Members**

The committee acknowledged the passing of former committee member Bill Wingren and the wife of former committee chairman Rob Keller.

**3. Public Input on Agenda Items**

None

**4. Discussion and Approval of a Capital Project and Budget Transfer Request of \$3,000,000 to Construct T Hangars at Wittman Regional Airport. Total project cost of \$4,300,00. A grant in the amount of \$1,300,000 would be from the Wisconsin Bureau of Aeronautics to Construct.**

Jason Stuker was available to answer the committee's questions. The proposal is for two buildings totaling twenty hangars; there is a fifty-plus waiting list to rent. This would replace some end of life units. Tom Swan had questions about the rate of rent concerning the return on investment but the rate is not finalized at this point in the process. The committee would like a breakdown of probable construction costs. Motion to pass was made by Mike Robinson, seconded by Tom Egan; motion passed 5-0.

**5. Update of 980 Housing Project**

Mike Elder updated the committee on the status of the 980 offender housing issue as the proposed multi-housing unit design and build will go before the County Board this month. As many as three individuals could be granted release from Sand Ridge at any time, beginning the 120-day countdown of finding suitable housing or incurring hefty fines.

**6. Update of the Historical Marker Installation**

Mike Elder updated the committee on the status of placing the historical marker.

**7. Update of Department Staffing**

Mike Elder updated the committee on department staffing. Previously there had been interviews scheduled for custodial staff positions with none of the scheduled showing up. As it stands the department has nine vacancies, including a superintendent; putting department staffing down by over 20%. The county itself has as many as ninety vacancies. The Facilities department has attempted to advertise department positions on different government job sites.

**8. Director Report on Department Operations**

Mike Elder updated the committee on department operations.

**9. Suggestions for Items for the Next Meeting Agenda**

The committee would like to revisit the 980-housing project. Jim Wise will be absent from the next meeting.

**10. Set next meeting date and time**

The next committee meeting will take place July 13<sup>th</sup>, 2022 at 9:00AM.

**11. Adjourn**

A motion to adjourn was made by Mike Robinson, motion seconded by Jim Wise; motion passed 5-0.

Respectfully submitted,  
Alyssa Lockhart, Administrative Associate – Facilities  
06/23/2022