

WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee

DATE: May 12, 2021

TIME: 9:00AM

PLACE: Virtually via Zoom

PRESENT: Rob Keller, Andy Buck, Tom Egan, Tom Ellis, Bill Wingren

ALSO PRESENT: Mike Elder – Facilities Director, Mary Anne Miller – Corporation Counsel, Jon Doemel – County Executive, Ethan Hollenberger – County Executive (Chief of Staff), JoAnn Rife – UWO-Fox Cities, John Matz – Sheriff

ABSENT:

1. Approval of Minutes of the April 14, 2021 Facilities and Property Management Committee

Motion to approve made by Bill Wingren, seconded by Tom Ellis; motion passed 5-0.

2. Correspondence – Shared by Committee Members

None.

3. Public Input on Agenda Items

None.

4. Discussion of Historical Marker for the Old County Farm

Steve Cummings was not present, and requested to defer this to next month. Mike Elder will ask again if he has any material available for the committee to review.

5. Discussion of 980 Released Individuals Housing Options

Mike Elder, Mary Anne Mueller, and Sheriff John Matz were available to answer questions.

Mary Anne Mueller had previously learned that there has been a new release with the 120-day deadline to find housing beginning on April 27. The trailer on County Y currently houses one individual, with two more being housed in Wolf River; five individuals remain at Sand Ridge potentially in need of future housing provided by the county. Mary Anne Mueller continues to be in contact with prosecutors in charge of these cases to try and give the county warning for newly released individuals.

Mike Elder has prepared information on the potential solution of creating housing for 980 releases via installing more trailers or small housing on County Y near the current trailer. Sheriff Matz expressed his preference for this location as it provides a faster response time for the sheriff's department. Mary Anne Mueller has approached the City of Oshkosh concerning additional housing on County Y but hasn't heard back yet. Mike Elder warned that further construction of additional trailers or small units could take a minimum of nine months. The fine for failing to provide housing is \$1,100 a day.

Andy Buck asked about other counties' solutions. Mike Elder explained Door County is likewise building a facility close to the sheriff's department. Rob Keller asked for information on this facility. The committee expressed interest in cost comparison between trailers versus small units.

6. Discussion and Approval of a Capital Project Budget Transfer (\$322,846) to Replace the Sheriff Marine Patrol Boathouse

Mike Elder and Sheriff John Matz updated the committee. The boathouse has suffered deterioration rendering it unusable. The land the boathouse sits on was given to the county informally some years ago but a deed had never been filed with the City of Oshkosh; the county is pursuing a 50 to 100-year lease or deed. The boat is currently housed at the boathouse but it's not a long-term fix. Other interim housing options are a Facilities department building via using a trailer, which adds to response time; the Pioneer has offered a slip but it is unsecured. The only available launch is the Pioneer. Sheriff Matz hopes once funding and permits are approved things will move quickly, with completion potentially within the following month.

Motion to approve the transfer was made by Bill Wingren, seconded by Tom Ellis; motion passed 5-0.

7. Discussion and Approval of a Capital Project Budget Transfer (\$2,800) to Increase the Authorized Funding for Design Services of the Food Service and Student Development Center Feasibility Study

Mike Elder updated the committee that the RFP came back with the best qualified candidate coming in above the previously projected cost. The \$2,800 will be split between Winnebago and Outagamie counties, per previous agreement. JoAnn Rife was available to answer questions.

Motion to approve transfer made by Tom Egan, seconded by Tom Ellis; motion passed 5-0.

8. Discussion and Update of Child Care Center Addition

Mike Elder and JoAnn Rife updated the committee.

9. Discussion and Planning Courthouse Spring Meeting

The decision regarding meeting in-person at the courthouse was postponed until the next meeting.

10. Director Report on Department Operations

Mike Elder informed the committee that yesterday there was a malfunction with the UPS at the Community Access Building, affecting the county's systems. The manufacturer service representative is being called in to look. The UPS is only 13 years old and its capacitors were replaced last January.

Mike Elder updated the committee on ongoing projects and was available to answer questions.

11. Suggestions for Items for the Next Meeting Agenda

The committee would like to revisit the items 4 and 5, discussion of the historical marker and the 980 housing issue.

12. Set next meeting date and time

The next committee meeting will be June 9, 2021 at 9AM; location to be determined.

13. Adjourn

Motion to adjourn was made by Andy Buck, seconded by Tom Egan; motion passed 5-0.

Respectfully submitted,

Alyssa Lockhart, Administrative Associate – Facilities

5/12/2021