

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: Wednesday, May 11, 2016

TIME 9:30 AM

PLACE: Facilities and Property Management, 1221 Knapp St, Oshkosh, WI 54902

PRESENT: Bill Roh, Bill Wingren, Rob Keller and Tom Egan.

ALSO PRESENT: John Matz – Sheriff, Peter Moll – Airport Director, Mark Harris – County Executive arrived at 9:10 am and Mike Elder – Facilities Director

Meeting was called to order by Committee Chairman, Bill Roh at 9:00 AM.

APPROVAL OF 1/13/16 FACILITIES COMMITTEE MINUTES: Motion to approve made by Tom Egan and 2nd by Bill Wingren motion passed 3-0, 1 abstain, Rob Keller wasn't part of the Committee last month.

CORRESPONDENCE: None

PUBLIC INPUT ON AGENDA ITEMS: None

CHAIRMAN REPORT: Bill Roh welcomed Rob Keller to the Committee.

DISCUSSION AND APPROVAL OF THE ARCHITECT RECOMMENDATION FOR THE AIRPORT BUSINESS CENTER: Mike and Peter both reviewed the RFPS's and came to the same recommendation for an Architect. Martin Riley, they came in at \$288,500.00. The other RFP's came in at Engberg Anderson \$298,600; Omni \$349,450; Mead & Hunt \$679,000. Mike discussed with the County Executive and he agreed. Now it is in front of this Committee for approval. If approved it will go in front of the County Board in June. Bill Roh asked Peter if it was approved by the Aviation Committee. Peter said yes. Bill Wingren asked how the architects know what size of building to design. Peter said that it's all in the RFP and that is what the Architect uses to design the building. Rob asked if the approved funding was for the whole project or just the design. Peter said just the design. Once it has been designed there will be an approximate cost associated with the project and then it will need to go for approval for construction of the building. Motion to approve made by Tom Egan 2nd by Rob Keller. Motion passed 3-1.

DISCUSSION AND APPROVAL OF COMBINING THE COURTHOUSE SECURITY ADDITION AND THE COURTHOUSE PLAZA DECK REPAIRS INTO ONE CAPITAL PROJECT: Mike said that the projects were approved separately. The two projects have the same Architect and the funds are getting intertwined. Putting the two projects together will make the accounting much easier for the Architect and the County. Motion to approve made by Bill Wingren 2nd by Tom Egan, motion passed 4-0.

DISCUSSION AND APPROVAL OF BUDGET FUND TRANSFER FOR COURTHOUSE SECURITY ADDITION AT THE WINNEBAGO COUNTY COURTHOUSE (\$250,000): Mike said only one bid came in and that was Miron. The original cost came in at \$2.4 million. Mike cut out some costs and brought it down to \$2,226,000. \$1,976,930 was already approved, which gives us the \$250,000 additional funds that is needed. Motion to approve made by Rob Keller 2nd by Bill Roh, motion passed 4-0.

DISCUSSION OF THE FUTURE USE OF THE WORK RELEASE CENTER AND OTHER COUNTY BUILDINGS FOR STORAGE NEEDS: Mark Harris said that we currently have been using the Work Release Center for storage. The Veterans expressed interest in the building if it was just going to be torn down. However, we do not want to take on the costs of the repairs that are needed and utility costs, plus we would not be able to use the land that the building sits on. Bill Roh said that awhile back Mark stated that it would be cheaper to tear down the current building and just build a storage building. John Matz said that he has people interested in the property however when they take into consideration the remodeling and operating costs they opt out. Tom Egan said that Veterans is currently using a building at Facilities that they don't pay rent on and we just had to put on a new roof.

DIRECTOR REPORT ON DEPARTMENT OPERATIONS: Mike went over the budget report and explained the different accounting codes as Rob Keller hasn't seen this report before. The department is currently at 30% for the year so far. Mike discussed the current projects.

SUGGESTIONS FOR ITEMS FOR THE NEXT MEETING AGENDA: Discussion and possible action of the reaffirmation of the recommendation to close the tunnel for use once Courthouse Security addition is complete.

SET MEETING DATE AND TIME: The next Facilities and Property Management committee meeting will be held on Wednesday, June 8, 2016 at 9:00 am at the Facilities and Property Management, 1221 Knapp St, Oshkosh, WI 54902

ADJOURN: Motion to adjourn by Tom Egan, 2nd by Rob Keller, motion passed 4-0 at 10:30am.

Respectfully submitted,
Penny Schry, Administrative Coordinator 5/13/16