

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: Wednesday, May 10, 2017

TIME 10:00 AM

PLACE: Wittman Regional Airport, 525 20th Avenue, Oshkosh, WI 54902

PRESENT: Bill Roh, Bill Wingren, Guy Hegg and Tom Egan

EXCUSED: Robert Keller

ALSO PRESENT: Mike Elder – Director of Facilities, Harold Singstock, Richard Haen-UW Fox Valley, Martin Rudd Dean – UW Fox Valley, Larry Last, Citizen, Mark Harris, County Executive, Bob Warnke – District 21 County Board Supervisor, George Scherck – District 10 County Board Supervisor

Meeting was called to order by Chairman, Bill Roh at 10:00 AM.

APPROVAL OF 4/12/17 FACILITIES COMMITTEE MINUTES: Bill Roh requested that the minutes be corrected to show that the next meeting date is May 10, 2017. Motion to approve made by Tom Egan and 2nd by Bill Wingren to approve the minutes as corrected. Motion passed 4/0.

CORRESPONDENCE: None

PUBLIC INPUT ON AGENDA ITEMS: Larry Last stated that the current building is occupied by 8 people and that any lists of repairs should be accurate and impartial. Bill Wingren stated that during the public hearing held by the Airport there was significant rainfall and there were no visible buckets catching the rain.

CHAIRMAN REPORT: None.

DISCUSSION AND APPROVAL of BUDGET TRANSFER (\$42,000; \$21,000 WINNEBAGO COUNTY, \$21,000 OUTAGAMIE COUNTY) for the SCHEMATIC STUDY of STUDENT DEVELOPMENT and FOOD SERVICE FACILITY: Dean Rudd and Richard Haen described the project as a study to determine viable options for using and reconfiguring the student commons and food service area. Guy Hegg suggested that the study should also include looking at the source of the students at UWFV to properly scope the project and that the project should be limited to avoid scope creep. Dean Rudd stated that the plan is to get input from all the user groups and to also look at options to optimize the space usage. Guy Hegg asked for opinions or comments from the trustee meeting. Dean Rudd stated the attendance for the last several years and that UW Oshkosh is doing a good job of getting Winnebago County students. Richard Haen stated that admission requirements have been lowered at UWO and UWGB. Bill Roh discussed what is in the area under consideration. Bill Roh stated that he had gone to look at the area to be studied and to observe usage. He stated that he was there on Thursday, May 4 over the lunch hour (10:41 - 12:41) and observed few students using the area and purchasing food. 26 people came in to buy food. The most people that stayed and ate were 9. Dean Rudd stated that Food Service keeps records of food served. The Emeritus Room is also used by outside groups when they come for events or to visit the Barlow Planetarium. Bill Roh stated based on what he observed he could not support the request.

Guy Hegg mad a motion to approve, seconded by Tom Egan, Ayes 1, Nays 3, Motion Failed

DISCUSSION of DEPARTMENT RELOCATION PROJECT: Mike Elder provided an update of the project. Signed contract from Boldt are being executed with the County. Boldt is reviewing the plans and visually checking out the building. Selective demolition is being planned on the 4th floor. Mike does not have a schedule yet.

DISCUSSION of UWFV CELL TOWER LEASE: Mike Elder had no new information to provide on this. The Outagamie County Corporation Counsel was going to contact John Bodnar Winnebago County Corporation Counsel to discuss their concerns.

At 11:00 AM the committee moved to the West Terminal Wing to tour the Basler office suite. The Committee was met by Clair Patterson of Basler Flight Services. He escorted the committee around the suite and showed them areas that are underutilized and could be available for Airport administration use.

At approximately 11:15 the committee returned to the meeting area.

UPDATE on UW Fox Valley: Guy Hegg provided a brief update from the trustee meeting. Mike Elder stated that the boiler project proposals were due from the consultants later this week. The Library project bids were in and being reviewed by Richard Haen at UWFV.

DIRECTOR REPORT ON DEPARTMENT OPERATIONS: Mike Elder gave a brief update on the Department Projects and the Department Budget. He answered any questions from the Committee.

SUGGESTIONS FOR ITEMS FOR THE NEXT MEETING AGENDA: Discussion of Basler Office Suite tour, Veteran's Museum and Building 3 Tour, Budgeting Process

SET MEETING DATE AND TIME: The next Facilities and Property Management committee meeting will be held on Wednesday, June 14, 2017 at 9:00 AM at Facilities and Property Management, 1221 Knapp St, Oshkosh, WI 54902

ADJOURN: Motion to adjourn made by Guy Hegg, 2nd by Tom Egan, motion passed 4/0 at 11:38am.

Respectfully submitted,
Mike Elder
Director