

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: April 14th, 2021

TIME: 9:00AM

PLACE: Virtually via Zoom.

PRESENT: Rob Keller, Andy Buck, Tom Egan, Tom Ellis, Bill Wingren

ALSO PRESENT: Mike Elder – Facilities Director

ABSENT: None

1. Approval of Minutes of the March 10, 2020 Facilities and Property Management Committee

Last month's minutes received initial approval from Bill Wingren, seconded by Tom Egan; motion passed 5-0. It was later noted Andy Buck had informed Rob Keller of his absence in March and was excused, necessitating of amending the minutes to reflect that. The motion to approve the minutes with the noted correction was made by Bill Wingren, seconded by Tom Egan; motion passed 5-0.

2. Correspondence – Shared by Committee Members

None.

3. Public Input on Agenda Items

None.

4. Discussion of Historical Marker for the Old County Farm

Mike Elder informed the committee there were no updates but Steve Cummings will have items to present for the May meeting.

5. Discussion of 980 Released Individuals Housing Options

Mike Elder and Mary Anne Mueller have been working on the issue and have found three options: find a private individual that can provide living arrangements, find someone from the state with a state contract, or develop our own residential facility. There hasn't been any interest from private individuals. The area out by the current mobile home is not prepped for additional units as the agreement with the City of Oshkosh only concerned the current facility. While mobile homes could house two individuals they would have to be compatible per the Department of Human Services. Bill Wingren requested copies of where in writing this was the case, and where in the law the county would receive a daily fine for failing to provide housing. The new county executive will be sworn in Tuesday April 20th and will be consulted on this issue.

6. Discussion and Update of UWO-FC Food Service Area Improvements

Regarding the previously approved \$50,000, with matching funds from Outagamie county, for a feasibility study and design work for improvements to the food court area: Mike Elder updated the committee on the respondents to the RFP. The designs now include redoing office areas and space for the Kings Educational group. Rob Keller noted in his research that UWO had a previous agreement with the program for providing meals to international students. The committee discussed how this would affect the project and requested more information from UWO-FC.

7. Discussion and Update of Child Care Center Addition

In regards to the approved \$500,000 for construction of an updated child care center, with matching funds from Outagamie County, Mike Elder updated the committee on the bid respondents. UWO is in the process of discussing the proposal with the lowest bidder.

8. Discussion and Planning Courthouse Spring Meeting

The committee had expressed interest in touring the courthouse following the completion of the window and elevator replacement projects. Tom Egan mentioned that in-person meetings would resume in May, depending on the pandemic. Rob Keller mentioned the county tour later in the year. The committee decided to keep the May meeting virtual for the time being.

9. Director Report on Department Operations

Mike Elder updated the committee and answered questions. The lease is up with the USDA currently housed at the Coughlin Center, and there are new demands for renewing a lease that are being reviewed. Over the past month the sheriff's department discovered issues with their boathouse, structural damage to the shoreline making the boat unusable. Mike Elder is working with them on options and costs and the sheriff's department will have an update at the judiciary committee meeting. The courthouse elevator replacement is complete. The general aviation building is coming along well and should be complete in time for EAA. Tom Ellis asked about the Park View floor heaving issue. Mike Elder explained that it was due to normal building settling. Park View has the money to replace the flooring once we grind it down but smoothing the floor without disturbing the residents is the current challenge. Tom Egan and Andy Buck brought up that they had not received the mailed information packets, despite their all being mailed first-class the same day. When feasible further mailings will be mailed in hard copy and sent in email. The budget is moving along. At the end of this month the tenant at the State Street building is vacating, resulting in a loss of revenue. The incoming county executive will be consulted on the future use for the site.

10. Suggestions for Items for the Next Meeting Agenda

The committee would like to revisit the 980 housing, and the historical marker.

11. Set next meeting date and time

The next committee meeting will be May 12, 2021 virtually via Zoom.

12. Adjourn

Motion to adjourn made by Tom Egan, seconded by Andy Buck; motion passed 5-0.

Respectfully submitted,

Alyssa Lockhart, Administrative Associate – Facilities

4/14/2021