

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: April 13, 2022

TIME: 9:00AM

PLACE: 1221 Knapp Street, Oshkosh and virtually via Zoom

PRESENT: Rob Keller, Andy Buck, Tom Egan, Tom Ellis, Bill Wingren

ALSO PRESENT: Mike Elder – Facilities Director, John Matz – Winnebago County Sheriff, Mark Habeck – Human Resources, Cheryl Brehmer – Coroner, Paul Rothe - Facilities

ABSENT:

1. Approval of Minutes of the March 9, 2022 Facilities and Property Management Committee

A motion to approve last month's minutes was made by Tom Egan, seconded by Andy Buck; motion passed 5-0.

2. Correspondence – Shared by Committee Members

No correspondence.

3. Public Input on Agenda Items

None.

4. Discussion and Approval of a Budget Transfer Request (\$238,370) for Additional Funding to the Boathouse Repair Capital Project

The project received two bidders and the lowest bidder came in over the estimated amount. Mike Elder warned any attempts to change the specifications would require resubmitting for permits. A motion to approve the transfer was made by Tom Egan, seconded by Tom Ellis; motion passed 5-0.

5. Discussion and Approval of an Expansion of the Evidence Garage Capital Project to Include a Morgue and Coroner's Office.

Cheryl Brehmer was available to speak to the committee and answer questions. Winnebago County has seen an increase in overdose deaths and suicides. Suspected overdose deaths require autopsy for criminal prosecution under Len Bias, and those autopsies are currently being performed by pathologists in Fond du Lac or Milwaukee. Since the end of November Winnebago County has been borrowing another county's mobile morgue vehicle. By expanding the evidence garage project to include offices, an exam room could be created for the medical examiner; transportation could eventually be done via the county itself. Currently transportation from the scene to the morgue, and then from the morgue to autopsy, is contracted out. A motion to approve the expansion of the capital project was made by Andy Buck, seconded by Tom Egan; the motion passed 4-0 with Bill Wingren abstaining.

6. Discussion of a Capital Project to Expand the 980 Residential Facility

Mike Elder is working with the County Executive to proceed with the previously discussed tiny homes plan out by the sheriff's department. The State has failed to provide insight on whether this option will be deemed acceptable for accommodating 980 releases but the 120-day window for finding housing is not long enough to accommodate in time to avoid the \$1,100 a day fine. There is some concern that the State will deem the grouping together of the released offenders as an issue but they aren't allowed outside without supervision. If after construction is done and the homes aren't deemed fit for the released individuals they can be used for other purposes; such options proposed included storage or housing non-980 program level sexual offenders.

7. Discussion and Approval of a Table of Organization Change of the Positions of Custodian to Facilities Assistant

For the past few years there have been four vacant custodian positions in the department. The starting wage for custodian is \$14.16 an hour. Though county-wide compensation study is still in the works but the position has been reviewed in comparison to other positions in the same pay grade, and to the Facilities Assistant position which is the next closest position in the department and starts at \$15.37 an hour. It was determined the custodian position was more similar to the Facilities Assistant position for a number of reasons, including the mandatory on-call for snow removal. A motion to approve the change was made by Tom Egan, seconded by Tom Ellis; the motion passed 5-0.

8. Director Report on Department Operations

Mike Elder updated the committee and was available for questions. He and the County Executive are preparing a budget proposal to pay a company to take a snapshot of all county buildings deferred maintenance needs for future budget planning.

9. Suggestions for Items for the Next Meeting Agenda

None

10. Set next meeting date and time

The next committee meeting will be May 11, 2022 at 9:00AM.

11. Adjourn

Tom Egan made a motion to adjourn, seconded by Andy Buck. Motion passed 5-0.

Respectfully submitted,

Alyssa Lockhart, Administrative Associate – Facilities

4/22/2022