

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: Wednesday, April 10, 2019

TIME: 9:00 AM

PLACE: Facilities & Property Management, 1221 Knapp St, Oshkosh, WI 54902

PRESENT: Rob Keller, Jim Wise, Tom Egan, and Bill Wingren

ALSO PRESENT: Mike Elder – Director of Facilities, Harold Singstock, County Board Supervisor, Jim Schell – Airport Director, Jim Poeschl – First Weber Realty, Steve Hoopman – First Weber Realty, and Audra Hoy – Greater Oshkosh EDC

ABSENT: Andy Buck - Excused

Meeting was called to order by Chairman, Rob Keller at 9:00 AM.

APPROVAL OF 3/13/19 FACILITIES COMMITTEE MINUTES: Motion to approve the minutes made by Bill Wingren and 2nd by Jim Wise. Motion passed 4-0.

CORRESPONDENCE: None

PUBLIC INPUT ON AGENDA ITEMS: None.

DISCUSSION AND ACTION ON ALTERNATIVES TO RAZING THE WILLIAMS PROPERTY: Mike Elder went over the options for the Williams Building. It is his recommendation to raze the building and keep the property for future parking for when the Courthouse parking lot needs to be redone. Steve Hoopman stated the marketability of the property isn't very good. The building needs a number of repairs. Motion to raze the building made by Tom Egan, 2nd by Bill Wingren, passed 4-0. The committee asked Mike if this project can be put on the agenda for Tuesday night's county board meeting including the \$110,000 budget transfer? Mike Elder will talk to Mary Anne – Corp Counsel and Sue Ertmer – County Clerk.

DISCUSSION ON GENERAL AVIATION SUPPORT FACILITY: Jim Schell is working on the proposal and updating the construction numbers. Jim Schell corrected the minutes from last month's meeting to show that the \$1.25 million funding would be from the BOA (Bureau of Aeronautics) not the FAA.

DISCUSSION AND POSSIBLE ACTION ON ACQUISITION OF ADDITIONAL PARKING PROPERTY AT THE COUNTY

ADMINISTRATION BUILDING: Two properties have become available around the County Administration Building. The County is in the process of making an offer. The properties would be used for additional parking.

DISCUSSION OF FUTURE SEX OFFENDER PLACEMENT IN WINNEBAGO COUNTY: Moving ahead with the slab. There is a potential of another individual coming out of Sand Ridge soon.

UPDATE ON CBRF: The contractor is clearing the land for the building. Should be starting on the foundation soon. Completion in mid November.

UPDATE ON UWFV: The campus facilities are operating in normal status. There is a capital project that will be coming this way for adding on to their Child Care Facility.

DIRECTOR REPORT OF DEPARTMENT OPERATIONS: The committee discussed the projects. Jim Wise asked if the project list could be sorted by building.

SUGGESTIONS FOR ITEMS FOR THE NEXT MEETING AGENDA: Discussion and possible action to have Facilities Dept be on the list of new position request to determine what the new employee needs for office space and amount of money. Mike will talk to Mark Harris. Mike will check with Mary Anne – Corp Counsel regarding if an item can be discussed and voted on if it's not on the agenda. General Aviation Support Facility, Additional Parking at CAB, Future Sex Offender Placement, CBRF update, UWFV update.

SET NEXT MEETING DATE A TIME: The next Facilities & Property Management meeting is May 8, 2019 at 9:00 am.

ADJOURN: Motion to adjourn made by Tom Egan and seconded by Jim Wise, motion passed 4-0 at 10:40 am.

Respectfully submitted,
Penny Schry, Administrative Associate - Facilities
4/10/19