

DATE: March 11, 2020

TIME: 9:00AM

PLACE: Facilities & Property Management, 1221 Knapp Street, Oshkosh WI 54902

PRESENT: Rob Keller, Andy Buck, Tom Egan, Jim Wise, Bill Wingren

ALSO PRESENT: Mike Elder – Facilities Director, Steve Binder – County Board, Mike Norton – County Board, Becca Andraschko – District Attorney, Morgan Hoffman – District Attorney, Christian Gossett - Department of Human Services

ABSENT: None

1. Approval of Minutes of the February 12, 2020 Facilities and Property Management Committee

Motion to approve last month's minutes made by Bill Wingren, seconded by Jim Wise; motion passed 5-0.

2. Correspondence – Shared by Committee Members

None.

3. Public Input on Agenda Items

Steve Binder voiced his support for the District Attorney remodel and had questions concerning the furniture purchased for the 980-mobile home.

4. Discussion and Action on the Sanitarium, Poor House/Farm and the Asylum Historical Marker

Mike Elder informed the committee that there had been no new information and no marker samples from Steve Cummings of the Winnebago County Historical & Archaeological Society. The committee decided to take this item off future agendas until new information was brought forward.

5. Discussion and Approval of a Budget Transfer (\$5,000) to Purchase Furniture for the Sexual Predator Residential Facility

Mike Elder addressed Steve Binders questions, assuring the committee furniture purchased for the 980 mobile home would be surplus items if possible or otherwise inexpensive. Mike Elder explained the current remaining funds for the project and that they were allocated for building the privacy fence and landscaping, and estimated \$4,000 might remain after these costs to go towards furniture purchases; in which case he would ask Rob Keller to pull the transferred money in April.

Bill Wingren made a motion to deny the transfer but was not seconded. Tom Egan asked about expected renters. Mike Elder explained the sheriff hoped to house someone by next month. Tom Egan made a motion to approve a transfer of \$2,000, he was seconded by Andy Buck; motion passed 5-0.

6. Discussion of Facility Needs for the Jail Diversion Program

Mike Elder updated the committee on preparations for the program. Mike Elder explained the three-office suite in the basement of the Orrin King building was ready for use. He expects to receive remodel plans by the end of the week to review; after being approved from site review they will go out for bid and are expected to be completed by midsummer. Christian Gossett explained concerns over moving into the three-office suite during construction and Mike Elder said they could work around the jail diversion program's schedule and any dust from cutting concrete would be contained.

7. Director Report on Department Operations

Mike Elder informed the committee of updates from UW Fox Valley concerning the child care center addition. He told the committee they could expect UW Fox Valley to bring forward further capital projects in the upcoming months.

Mike Elder updated the committee regarding various projects.

8. Suggestions for Items for the Next Meeting Agenda

The committee will revisit the jail diversion program (item 6).

9. Set next meeting date and time

The next meeting will take place April 8th, 2020 at 9:00AM.

10. Adjourn

Motion to adjourn made by Rob Keller, motion passed 5-0.

Respectfully submitted,

Alyssa Lockhart, Administrative Associate - Facilities

3/11/2020