

*WINNEBAGO COUNTY BOARD OF SUPERVISORS  
Facilities & Property Management Committee*

**DATE:** March 9, 2022

**TIME:** 9:00AM

**PLACE:** 1221 Knapp Street, Oshkosh and virtually via Zoom

**PRESENT:** Rob Keller, Andy Buck, Tom Egan, Tom Ellis, Bill Wingren

**ALSO PRESENT:** Mike Elder – Facilities Director, Martin Rudd – UW Oshkosh, JoAnn Rife – UW Oshkosh, Tricia Frank – UW Oshkosh

**ABSENT:**

**1. Approval of Minutes of the February 9, 2022 Facilities and Property Management Committee**

Initially Bill Wingren was unable to connect via Zoom. Motion to approve last month's minutes was made by Tom Ellis, seconded by Tom Egan; motion passed 4-0.

**2. Correspondence – Shared by Committee Members**

None.

**3. Public Input on Agenda Items**

None.

**4. Discussion and Approval of a Budget Transfer Request (\$341,400, equally shared by Winnebago County \$170,700 and Outagamie County \$170,700) for the Design of the Student Development Center UWO-FC**

At this time Bill Wingren was able to join the meeting via Zoom. Martin Rudd, JoAnn Rife, and Tricia Frank were available to answer the committee's questions. Martin Rudd explained the amount is not for construction but for engineering the design work based off the feasibility study. He explained the benefits UW-Fox Cities provides to the community and that a large percentage of the graduating students stay within the community. The committee expressed concerns that the target student population is also often working full or part time and wouldn't take advantage of the facility. Bill Wingren is concerned the UW system will eventually just absorb UW-Fox Cities; he asked why the University couldn't fund it themselves. Martin Rudd explained that when UW Oshkosh took on UW-Fox Cities it also took on the 1970 agreement with Outagamie and Winnebago Counties; for UWO to fund it themselves there would have to be a legislative change. Outagamie County has already approved their portion. The committee discussed the upcoming County Board elections and their potential effect on the approval process for this item, as well as how to educate incoming board members about the County's relationship with UW-Fox Cities. Motion to approve the budget transfer was made by Andy Buck, seconded by Tom Ellis; motion passed 4-1 with Bill Wingren dissenting.

**5. Director Report on Department Operations**

Mike Elder updated the committee on department operations and answered questions. Warmer weather will mean projects like the courthouse tuckpointing can resume. The committee asked for an update on the 980 offender housing. Mike Elder is discussing the construction of tiny homes with an architect but the State has yet to commit to approve any proposed plans. Mike Elder has discussed with the County Executive pursuing a contractor's license for the County. The department is capable of a number of smaller scale jobs but has been prevented from performing them in the past due to needing a license. The committee asked about the department's labor shortage. The four custodial positions remain vacant, going on three years; the superintendent position remains vacant for over a year. Mike Elder will be approaching the County Board with the request to reclassify the four Custodial positions to Facilities Assistants, which would raise the starting wage from \$14.16 an hour to \$15.07.

**6. Suggestions for Items for the Next Meeting Agenda**

None.

**7. Set next meeting date and time**

The next committee meeting will be April 13<sup>th</sup>, 2022 at 9:00AM.

**8. Adjourn**

Motion to adjourn was made by Tom Egan, seconded by Andy Buck; motion passed 5-0.

Respectfully submitted,  
Alyssa Lockhart, Administrative Associate – Facilities  
3/10/2022