

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: Wednesday, February 13, 2019

TIME: 9:00 AM

PLACE: Facilities & Property Management, 1221 Knapp St, Oshkosh, WI 54902

PRESENT: Rob Keller, Jim Wise, Tom Egan, Andy Buck and Bill Wingren

ALSO PRESENT: Mike Elder – Director of Facilities, Harold Singstock, County Board Supervisor, Debbie Last, Larry Last

Meeting was called to order by Chairman, Rob Keller at 9:00 AM.

APPROVAL OF 1/9/19 FACILITIES COMMITTEE MINUTES: Motion to approve the minutes made by Bill Wingren and 2nd by Tom Egan. Motion passed 5-0.

CORRESPONDENCE: None.

PUBLIC INPUT ON AGENDA ITEMS: None.

DISCUSSION OF AIRPORT TERMINAL BUILDING PROJECT: Mike Elder has nothing new to add at this time, topics to be discussed were going to be from the meeting cancelled on 2/12/19. The purpose of the joint meeting was discussed. Larry Last stated that he had brought a proposal from someone he works for that would be glad to help size the building and determine what features would be incorporated. Rob Keller stated he would like to propose several dates for a reschedule joint meeting. Dates selected were 2/19, 2/20, 2/26 or 2/27 at 9:00 am.

DISCUSSION OF FUTURE SEX OFFENDER PLACEMENT IN WINNEBAGO COUNTY: Mike Elder updated the committee on the current status of the individual being placed in the County. Currently his understanding is that the County has fulfilled its obligations and the Court has decided to proceed with the State's DHS choice of placement location. Mike stated that the current plan is to proceed with getting the site ready for the placement of a trailer, if required in the future. The County still has not been able to receive any information on the remaining individuals that may be released under supervision in the future.

DISCUSSION OF LAND SWAP WITH SOLID WASTE: Mike Elder shared the information that he had received from John Rabe about the areas of control on the parcel south of HWY Y and west of Jackson Street. He stated that Solid Waste is proposing an acre for acre swap. This exchange would be a section large enough to have the Sheriff's antenna on a Facilities controlled section.

DISCUSSION AND ACTION ON ALTERNATIVES TO RAZING THE WILLIAMS BUILDING: Mike Elder gave some background information on the purchase of the property and the County and Facility Committee past practice of acquiring properties adjacent to County properties as they became available. Jim Wise presented the benefits of selling the property and placing it back on the property tax rolls. Tom Egan made a motion, seconded by Andy Buck to meet with a commercial property broker at the Williams House and discuss the viability of selling the building. Motion passed 3 Aye, 2 Nay (Wingren, Keller) Mike Elder will arrange a meeting.

BUDGET TRANSFER FOR CAPITAL PROJECT - COURTHOUSE ELEVATOR MODERNIZATION: Mike Elder presented the request. Bill Wingren made a motion to approve, seconded by Andy Buck. Motion passed, unanimous.

BUDGET TRANSFER FOR CAPITAL PROJECT - COUNTY ROOF REPLACEMENT: COUGHLIN BUILDING: Mike Elder presented the request. Bill Wingren made a motion to approve, seconded by Tom Egan. Andy Buck asked if a metal roof was still being considered. Mike Elder stated that a cost benefit analysis would be done and if a metal roof was indicated to be the better solution and the funds were insufficient he would request the additional funds. Motion passed unanimous.

BUDGET TRANSFER FOR CAPITAL PROJECT – OBSOLETE BUILDING DEMOLITION: Mike Elder presented the project. Motion to amend the budget request to remove the funds to raze the Williams Building was made by Bill Wingren and seconded by Andy Buck. Motion passed unanimous. Motion to approve the amended budget request was made by Bill Wingren and seconded by Tom Egan, motion passed unanimous.

BUDGET TRANSFER FOR CAPITAL PROJECT KING BUILDING MASONRY REPAIRS: Mike Elder presented the project. Motion to approve made by Tom Egan, seconded by Andy Buck, motion passed unanimous.

UPDATE ON UWFV: The campus facilities are operating in normal status. They did have a heating coil freeze and get damaged during the recent polar vortex weather. Mike did point out that UWFV has two capital projects that will be coming before the committee for approval and that they should look at them in their Capital Project Plan.

DIRECTOR REPORT OF DEPARTMENT OPERATIONS: Mike Elder presented the project list and budget and answered any questions raised.

SET NEXT MEETING DATE A TIME: The next Facilities & Property Management meeting is March 13, 2019 at 9:00 am.

ADJOURN: Motion to adjourn made by Tom Egan and 2nd by Andy Buck, motion passed 5-0 at 10:48 AM.

Motion to go back in session made by Tom Egan and 2nd by Jim Wise, motion passed 5-0 at 10:49 am.

SUGGESTIONS FOR ITEMS FOR THE NEXT MEETING AGENDA: Williams house demolition or sell, update on sex offender housing, Airport Terminal and UWFV.

ADJOURN: Motion to adjourn made by Tom Egan and seconded by Jim Wise, motion passed 5-0 at 10:48 am.

Respectfully submitted,
Mike Elder, Director
2/15/19