

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: January 12, 2022

TIME: 9:00AM

PLACE: 1221 Knapp Street, Oshkosh WI and virtually via Zoom

PRESENT: Rob Keller, Andy Buck, Tom Egan, Tom Ellis, Bill Wingren

ALSO PRESENT: Mike Elder – Facilities Director

ABSENT: None

1. Approval of Minutes of the December 8, 2021 Facilities and Property Management Committee

Tom Egan joined later in the meeting via Zoom. Motion to approve the December minutes made by Andy Buck, seconded by Tom Ellis; motion passed 4-0.

2. Correspondence – Shared by Committee Members

None.

3. Public Input on Agenda Items

None.

4. Discussion and Approval of Hiring Kontext Architects for the Design of the Sheriff's Evidence Building

At this point Tom Egan was able to connect via Zoom and joined the meeting. Mike Elder explained to the committee his recommendation for hiring Kontext Architects for the design work. He had previously recommended and received authorization from the Sheriff's Department and the County Executive. Mike Elder answered the committee's questions on the hiring process for design work. Motion to approve was made by Tom Ellis, seconded by Andy Buck; motion passed 5-0.

5. Discussion of UWO-FC Cell Tower Lease Renewal

Mike Elder updated the committee and answered questions. The lease is only for the land, the tower is cared for by American Tower Corporation. Rent is split between Winnebago and Outagamie counties for revenue for UWO-FC.

6. Director Report on Department Operations

Mike Elder updated the committee. Over the holidays the sprinkler line in Park View's atrium ruptured, reportedly from a freeze. It has since been fixed and water remediation is being contracted out. The courthouse tuckpointing project will continue in April in warmer temperatures. The supply chain issues continue to hinder operations. The District Attorney's office remodel project came in over budget. Mike Elder answered questions about possible contractors for the Expo Center's generator. There is a pre-construction meeting tomorrow for the Park View ancillary building, with construction set to start in March when it gets warmer.

7. Suggestions for Items for the Next Meeting Agenda

No suggestions.

8. Set next meeting date and time

The next committee meeting will be February 9, 2022 at 9:00AM.

9. Adjourn

Motion to adjourn made by Andy Buck, seconded by Tom Egan; motion passed 5-0.

Respectfully submitted,

Alyssa Lockhart, Administrative Associate – Facilities

01/12/2022