

*WINNEBAGO COUNTY BOARD OF SUPERVISORS  
Facilities & Property Management Committee*

**DATE:** Wednesday, January 10, 2018

**TIME:** 9:00 AM

**PLACE:** Facilities & Property Management, 1221 Knapp St, Oshkosh, WI 54902

**PRESENT:** Bill Roh, Bill Wingren, Rob Keller, Guy Hegg

**ALSO PRESENT:** Mike Elder – Director of Facilities, Harold Singstock – County Board Supervisor, and Karen Powers – County Board Supervisor

**EXCUSED:** Tom Egan

Meeting was called to order by Chairman, Bill Roh at 9:00 AM.

**APPROVAL OF 12/13/17 FACILITIES COMMITTEE MINUTES:** Motion to approve made by Bill Wingren and 2<sup>nd</sup> by Rob Keller to approve the minutes. Motion passed 4/0.

**CORRESPONDENCE:** None

**PUBLIC INPUT ON AGENDA ITEMS:** Karen Powers is here to encourage Winnebago County to become a breastfeeding friendly employer.

**DISCUSSION AND APPROVAL OF TRANSFER OF USE OF THE WORK RELEASE CENTER PROPERTY FOR A SUM OF (\$41,636):** Bill Wingren asked how did they come up with this number. Why should we sell it? Should we hold on to it for future needs? Mike Elder said that they looked at government inflation and that's how they came up with the number. Solid Waste wants to provide screening to the Landfill by planting trees. Back in 1994 when we acquired the property it wasn't parceled off, technically it's still under Solid Waste. Rob Keller asked if we should take the proper steps to have it parceled off and get it appraised. Bill Wingren made a motion to table this indefinitely, 2<sup>nd</sup> by Guy Hegg. Motion passed to table indefinitely 3/1.

**DISCUSSION OF LOCATIONS OF MOTHER'S ROOMS IN COUNTY FACILITIES:** Mike Elder said that we are required to provide a space that is not a restroom. When we remodel areas throughout the county, we are creating a specific space for mother's room or lactation rooms that also has a sink.

**UPDATE ON UWFV:** Guy Hegg said they had a meeting on Monday at 11 but he wasn't able to attend. Mike Elder said that UW Fox Valley is merging with UW Oshkosh, they will become one. Richard Haen is leaving UW Fox Valley. UW Fox Valley is having boiler issues that may require the replacement of the boilers due to them being obsolete with no part or service support.

**DIRECTOR REPORT OF DEPARTMENT OPERATIONS:** Mike Elder told the Committee that he received a check for \$27,000 for the utility lawsuit that he was informed of at the last minute. We need to pay 10% to the company that informed us about the lawsuit and filed the County response to participate in the class action lawsuit. Mike discussed department projects. Harold asked who is in charge of the Airport Terminal project. Mike said that Facilities is.

**SUGGESTIONS FOR ITEMS FOR THE NEXT MEETING AGENDA:** Need more information on UW Fox Valley boilers before Richard Haen leaves.

**SET NEXT MEETING DATE A TIME:** February 14, 2018 at 9:00 AM

**ADJOURN:** Motion to adjourn made by Guy Hegg, 2<sup>nd</sup> by Bill Roh, motion passed 4/0 at 10:09 am.

Respectfully submitted,  
Penny Schry, Administrative Associate-Facilities  
1/12/18