

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: Wednesday, December 8, 2010

TIME 9:30 AM

PLACE: Facilities and Property Management, 1221 Knapp Street, Oshkosh, WI 54902

PRESENT: Chuck Farrey, Tim Hamblin, Bill Wingren, Joanne Sievert, Bill Roh

ALSO PRESENT: David Albrecht-County Board Chair, Mike Elder-Facilities & Property Management Director, Patty Francour Director of Information Systems, Margie Rankin-PVHC Administrator, Doug Gieryn-Public Health Director

ABSENT:

Meeting was called to order by Chairman Tim Hamblin at 9:30 AM.

APPROVE MINUTES FROM PREVIOUS MEETING: Motion to approve November 10, 2010 meeting minutes as written, by Bill Wingren. Seconded by Bill Roh. Motion passed 5-0.

CORRESPONDENCE: None

PUBLIC INPUT ON AGENDA ITEMS: None

DISCUSSION AND APPROVAL FUND TRANSFER: Funds transfer in the amount of \$74,874 from Parkview Labor account to Facilities Labor account due to transferring two maintenance workers from Parkview to Facilities. Motion approved by Joan Sievert, seconded by Chuck Farrey. Motion passed 5-0.

DISCUSSION AND ACTION PARKVIEW ADDITION: Discussion regarding the three bidders for the addition to Parkview. Mike talked about Engberg Anderson being the most qualified for the job. Engberg Anderson did come in on the high end of the bids received. Discussion between the low and high bidders. Motion to approve by Bill Wingren Seconded by Joanne Sievert... Motion passed 3-2 vote.

DISCUSSION AND UPDATE ON PLEASANT ACRES AND PAVILION: Finishing up asbestos bid, then deconstruction can begin, probably in January. Pleasant Acres goes first.

DISCUSSION AND UPDATE ON COUNTY ADMINISTRATION BUILDING PROJECT: Mike Elder updated the committee on the status of the remodeling of the County Administration Building. Mike Elder has a meeting this afternoon with the City of Oshkosh regarding the occupancy permit. Once we receive the occupancy permit we can start moving people in. Freight elevator should be here in January.

MIKE ELDER REPORT ON DEPARTMENT OPERATIONS: Mike Elder gave an update on the various other projects and operations. Discussion on the road out by Butler Building, it has been determined that the road is a private road owned by the County.

CHAIRMAN REPORT: No report.

SET DATE AND TIME FOR NEXT MEETING: The next Facilities and Property Management committee meeting will be held on Wednesday, January 12th at 9:30 AM at the Maintenance Facility, 1221 Knapp Street.

ADJOURN: Chuck Farrey made a motion to adjourn at 11:05am and seconded by Bill Wingren. Motion passed 5-0.

Respectfully submitted,

Penny Schry
Administrative Coordinator
12/08/10