

**WINNEBAGO COUNTY
EMERGENCY MANAGEMENT COMMITTEE
Winnebago County Sheriff's Office
Richard Meyer Community Resource Room
December 5, 2016**

Members present: Paul Eisen, Tom Ellis, Larry Smith

Members excused: Bill Wingren, Bill Roh

Also present: Linda Kollmann, Bernie Sorenson and Sue Verwey

Chairman Eisen called the Emergency Management Committee meeting to order at 9:00 AM and verified that the meeting was properly noticed.

1. Approval of Minutes

MOTION to approve the minutes of October 3, 2016 by Larry Smith; seconded by Tom Ellis; all in favor; motion carried 3-0.

2. Comments from the public

None

3. Correspondence from committee members

None.

4. Overview of 2017 Emergency Management activities

Activities that are in the planning process for 2017 are:

- A Regional Exercise, which includes the counties of Winnebago, Outagamie, Brown, Calumet and Dane, is planned for 2018. This exercise, "Dark Skies" will entail a large power outage that will encompass 80% of Winnebago County. Winnebago County will focus on opening an EOC, staffed with department heads, testing preparation of overnight sheltering on a large scale.
- A Train Derailment / Chemical Spill Tabletop exercise is also in the planning process for March 2017. This exercise will be located in the Neenah / Menasha railroad area with multiple agencies involved.

Trainings after the initial tabletop exercise are planned with the possibility of a future functional exercise and full-scale exercise.

5. Training and Exercising

Winnebago County Emergency Management sponsored upcoming trainings:

- ICS 300 – December 15, 16, 17 – day trainings & December 15, 16 – night trainings
- Public Information Officer (PIO) training in Neenah – January 19, 2017

6. Director's Report

- Linda is a member of a newly formed Fox Valley PIO Group that meets quarterly
- Linda attended the "All Directors" meeting in Green Bay regarding the POW 2017
- Both Linda and Bernie attended a DOT training in Green Bay October 25, 2016
- Emergency Management was involved with testing, and training, of a new CART tracking system developed by the City of Oshkosh IT Department.
- Linda, along with the Public Health Department, will collaborate on a cable access show focusing on preparedness; date TBD.

7. EPCRA Report

Report of facility updates for the first half of 2017.

Bernie will soon start working on farm planning that occurs every four years.

Chairman Eisen suggested that the Emergency Management Committee meet quarterly in 2017. Looking at the dates of March 6, June 5, October 2, and December 4.

MOTION to adjourn by Larry Smith; seconded by Tom Ellis; all in favor; motion carried 3-0.

Meeting adjourned at 9:45 AM.

Next meeting is March 6, 2017.

Respectfully submitted by:

Sue Verwey