

**WINNEBAGO COUNTY
EMERGENCY MANAGEMENT COMMITTEE
Winnebago County Sheriff's Office
Richard Meyer Community Resource Room
4311 Jackson Street, Oshkosh WI
December 4, 2017**

Members present: Paul Eisen, Tom Ellis, Larry Smith, Bill Wingren

Members excused: Bill Roh

Also present: Linda Kollmann, Eric Rasmussen and Becky Powers

Chairman Eisen called the Emergency Management Committee meeting to order at 9:00 AM and verified that the meeting was properly noticed.

1. Approval of Minutes

MOTION to approve the minutes of September 18, 2017 by Larry Smith; seconded by Tom Ellis; all in favor; motion carried.

2. Comments from the public

None.

3. Correspondence from committee members

None.

4. Overview of 2018 Emergency Management activities

Linda gave an overview of the activities that will be the primary focus of the first half of 2018 for our department. Participation in the statewide exercise "Dark Skies" that is being coordinated by Wisconsin Emergency Management will entail work on several different levels. Each county taking part has their own focus; in addition to exercise play with the state, Winnebago County will use this opportunity to practice and test our abilities to open and effectively run the county Emergency Operations Center (EOC), open and run 24-hour shelter with our Red Cross partners, organize and manage a large-scale canvassing operation. Organizational meetings and refresher training for County Department Heads and Public Health staff will take place in the months before the exercise is held on May 15-17. Although the exercise runs for three full days, Winnebago County's activities are scheduled on just the first two. We will need to recruit many volunteers; Linda will keep the EM Committee members in mind, if there are areas where that they could provide additional support and/or volunteer as exercise players.

Other areas of focus include the ongoing efforts to extend WI-CAMS badging to Fire and EMS Departments within Winnebago County; training and exercising our ability to use WebEOC, a new virtual EOC software that Wisconsin Emergency Management has selected

to replace E-Sponder; a satellite site at Sunnyview Expo will be used during exercise participation in SIMCOM 2018, testing communications with partners in the statewide exercise (being held in Fitchburg on February 6-8); Eric Rasmussen will continue the required training program, working toward his state certification as an Emergency Management Professional; and a new project underway to identify, fund and schedule equipment and technology upgrades needed in our EOC.

5. Director's report

- Summer events were completed without any major issues. The celebration of Oshkosh Corporation's 100th Anniversary put an extra cog in the usual summer festival machinery that stretched our law enforcement partners pretty thin, but fortunately we did not have any major problems.
- 'Dark Skies' terrorism-related power outage tabletop planning meetings continue
- An active EOC tabletop exercise held with Neenah & Menasha in September revealed some areas that could be improved on, and additional discussion and training will be included in 2018 activities.
- Our Emergency Response Plan (ERP) was updated during the 2017 Plan of Work year, per grant requirements but since she has two new employees, Linda noted that she intends to review each Emergency Support Function (ESF) and the basic ERP with Eric and Becky in depth as part of their ongoing training. If substantial updates are required in any area, the Department Heads and other partners will be included in our review process.

6. EPCRA Report

Eric distributed a report showing the EPCRA facility plans that he is working on during this first half of Plan of Work 2018. There are 21 updates planned, and 4 new facility plans that he will need to create.

The next meeting is scheduled for 9:00 a.m. on Monday, March 5.

MOTION to adjourn by Tom Ellis; seconded by Larry Smith; all in favor; motion carried.

Meeting adjourned.

Respectfully submitted,

Becky Powers