

**WINNEBAGO COUNTY
EMERGENCY MANAGEMENT COMMITTEE
Winnebago County Sheriff's Office
Richard Meyer Community Resource Room
4311 Jackson Street, Oshkosh WI
September 18, 2017**

Members present: Paul Eisen, Tom Ellis, Larry Smith, Bill Wingren, Bill Roh

Members excused: none

Also present: Linda Kollmann, Eric Rasmussen and Becky Powers

Chairman Eisen called the Emergency Management Committee meeting to order at 9:00 AM and verified that the meeting was properly noticed.

1. Approval of Minutes

MOTION to approve the minutes of June 5, 2017 by Larry Smith; seconded by Tom Ellis; all in favor; motion carried unanimously.

2. Comments from the public

None

3. Correspondence from committee members

None.

4. Town of Nekimi chemical spill report

Eric distributed a written report and answered questions about a spill that occurred on September 1 in the Town of Nekimi. Approximately 200 gallons of sodium hydroxide spilled from the back of a semi-trailer when a strap holding the container broke as the truck turned onto State Road 44. Sodium hydroxide is not classified as an 'Extremely Hazardous Substance' (EHS) and is not a substance that falls under federal or state planning requirements. First responders handled the cleanup and spill report requirements.

5. 2018 Budget

Although the 2018 budget request has already been provided electronically to committee members and it has been approved by County Executive Mark Harris, this is the first committee meeting since the budget was formed. Linda provided hard copies of the budget to committee members and answered questions.

6. Siren Report

- Due to the unusual weather conditions this year, Linda informed the committee that she anticipates running the weekly siren tests through the end of October this year, rather than ending siren season early in the month as is typically done.

- Notice was received regarding Siren B21, presently located in a construction project that will require it to be removed, with the cost being absorbed in our budget. It will not be taken down until September 2018. Chairman Eisen requested that Linda touch base with the Menasha mayor and the chairman of the Town of Fox Crossing before the removal takes place, to be sure they are aware of this. There is adequate siren coverage in this area without replacing the siren, due to overlap from other sirens belonging to both Outagamie and Winnebago counties.

7. Director's report

Linda expressed her satisfaction with the transition to new staff this summer, after Sue Verwey's retirement and Bernie Sorenson's resignation. It was noted that we still need to have staff names changed on the website and in the county directory.

Linda and staff have been involved in various activities:

- Summer events were completed without any major issues. Linda shared her concerns about the weather monitoring for Rock USA and explained her recommendation that the event promoter contract with an independent meteorologist to provide faster, more accurate assessment of weather directly on the festival grounds.
- Dark Skies terrorism power outage tabletop planning meetings continue
- Child Abduction Response Team (CART) training will be taken by Eric and Becky in September
- An active EOC tabletop exercise will be held with Neenah & Menasha in September
- A tabletop exercise will be held at Parkview Health Center in September

8. EPCRA Report

Eric distributed a report showing the EPCRA facility plans that have been updated in the second half of the grant year, including three that have been filed as 'final' plans, no longer having EHS on site. Three new facility plans were moved to the first half of the FFY2018 with approval from Regional Director Steve Fenske.

The next meeting is scheduled for 9:00 a.m. on Monday, December 4. Bill Roh is to be excused from the meeting, as he will be in Door County at that time and unable to attend. Chairman Eisen requested that Linda provide an overview of the county's hazard mitigation plan at that meeting.

MOTION to adjourn by Tom Ellis; seconded by Bill Wingren; all in favor; motion carried 5-0.

Meeting adjourned at 10:35 a.m.

Respectfully submitted,

Becky Powers