

**WINNEBAGO COUNTY  
EMERGENCY MANAGEMENT COMMITTEE  
Winnebago County Sheriff's Office  
Richard Meyer Community Resource Room  
4311 Jackson Street, Oshkosh WI  
August 3, 2020**

**Members present:** Paul Eisen, Tom Ellis, Vicki Schorse, Bill Wingren, Mike Brunn

**Also present:** Linda Kollmann, Eric Rasmussen, Becky Powers

Since officers have not yet been elected, Linda Kollmann called the Emergency Management Committee meeting to order at 9:00 a.m. New committee member Mike Brunn was introduced to the staff.

**1. Election of Officers**

Call for Chair nominations: Paul Eisen nominated himself; Bill Wingren nominated Vicki Schorse. Vote results: Eisen – 2, Schorse – 3; Vicki Schorse accepted position of Committee Chair.

Call for Vice Chair nominations: Tom Ellis nominated Mike Brunn; no other nominations. Vote results: Brunn – 5; Mike Brunn accepted position of Committee Vice Chair.

Call for Secretary nominations: Bill Wingren nominated Tom Ellis; no other nominations. Vote results: Ellis – 5; Tom Ellis accepted position of Committee Secretary.

**2. Approval of Minutes**

Bill Wingren moved to approve the May 4, 2020 meeting minutes as written; Tom Ellis seconded the motion; all voted in favor; motion carried

**3. Comments from the public**

None have been received.

**4. Correspondence**

None has been received.

**5. Budget Report**

The budget report presented included both the current year-to-date numbers as well as the proposed 2021 budget. The department and committee chair are scheduled to meet and present the budget to County Executive Mark Harris tomorrow, August 4, 2020, at 1:00 p.m. The budget was reviewed and questions answered. It is noted that the budget did come together slightly under the target provided by Executive Harris.

**6. Director's Report**

Mobile Command Post (MCP) Update: Photos of the MCP build in progress were shared with committee members. The command post is nearing completion and delivery is expected at the end of August. We are very pleased with what we have seen so far; it will be

a significant improvement over the old command post. Plans will be made to train as many first responders as possible when the unit arrives.

Siren Report: There were two unexpected siren projects in 2020 that involved moves due to road projects; both have been completed. We have sounded sirens twice due to severe weather concerns this summer, and on one of those occasions, they failed to go off when triggered by dispatch. The failure was due to a problem with the dispatch console, and when they received word that sirens didn't go off, Linda Kollmann manually sounded the sirens from the Operations Center. Baycom (contractor) was called in for evaluation of the problem, and it is believed to have been fixed.

Coronavirus Update: We have just finished the final PPE (personal protective equipment) distribution received from the state. Nearly all PPE supplies are available in the community now, so we are only assisting with requests for emergency needs at this time. There is a small stock of PPE supplies available to us for those needs being housed by the HERC coordinator. We are hosting two drive through COVID-19 test sites this week: one at UW-Fox Cities in Menasha on Wednesday, August 5 (10AM-6PM) and one at Sunnyview Expo in Oshkosh on Friday & Saturday, August 7 & 8 (9AM-5PM). We anticipate 500 people per day at these sites, which will be staffed by WI National Guard.

2020 Plan of Work: The end of the grant year is coming up September 30; we are on target to meet all requirements.

## **7. EPCRA Report**

Eric distributed an updated list of the offsite facilities scheduled for updated plans in the FFY 2020 Plan of Work. Several of the scheduled plan updates were done before the onset of the pandemic. The others are at varying stages of the process. All plans on the list will be updated before the end of September. The facilities that are considered our highest risks are Hydrite Chemical, Fox River Valley Ethanol, Galloway, The Chrome Shop, and the Oshkosh Water Treatment and Wastewater Treatment plants. Those plans are updated every two years; most others are updated every three years. (State requirement is that each plan be updated every four years.)

**The next meeting is scheduled for 9:00 a.m. on Monday, November 2, 2020.**

**MOTION** to adjourn by Tom Ellis; seconded by Paul Eisen; all in favor; motion carried.

Meeting adjourned.

Respectfully submitted,

Becky Powers