

**WINNEBAGO COUNTY
EMERGENCY MANAGEMENT COMMITTEE
Winnebago County Sheriff's Office
Richard Meyer Community Resource Room
August 1, 2016**

Members present: Paul Eisen, Tom Ellis, Bill Wingren, Bill Roh and Larry Smith

Also present: Linda Kollmann, Bernie Sorenson and Sue Verwey

Chairman Eisen called the Emergency Management Committee meeting to order at 9:00 AM and verified that the meeting was properly noticed.

1. Approval of Minutes

MOTION to approve the minutes of June 6, 2016 by Bill Wingren; seconded by Tom Ellis; all in favor; motion carried 5-0.

2. Comments from the public

None

3. Correspondence from committee members

Chairman Eisen reported to the committee that he attended a WCA Judicial Steering Committee meeting where an increase in annual dollars to Emergency Management was approved. Also attending was Amy Nels, Dodge County Emergency Management Director, who expressed high praise for Linda and Bernie.

4. 2017 Budget Report

Chairman Eisen asked that this agenda item be moved to the end of the agenda so committee members were able to look over the handout and have copies made to reflect the report that the Director was reading from.

5. Siren Report

- New siren electrician, Wade, completed siren training at American Signal in Milwaukee.
- Two siren control boxes are rusting therefore Linda budgeted for next year \$1200/per cabinet for replacements.
- Facilities has posted an electrician position that will be the backup to Wade for siren repairs.

6. Training and Exercising

- Linda participated in a table top EAA exercise with multiple agencies (local & statewide) involved. EAA has initiated a new notification text system for EAA attendees called "Osh Alert".
- Neenah Water Utility table top exercise on September 8th.
- A series of exercises (table top, functional & full scale) are in the planning process with Neenah Menasha Fire Rescue and Canadian National Railroad. The event will involve a spill occurring on a rail.
- Oshkosh Area School District requested a table top exercise to practice public information sharing between schools and the public. Date to be determined.

7. Director's Report

Linda reported that both Country USA and Rock USA went very well this year. New procedures were developed for this year highlighting improved communication with the Emergency Management Office.

The Winnebago County Mass Fatality Plan (Health Department/Coroner) is complete. Emergency Management was asked for some assistance in completing this plan.

8. EPCRA - Bernie

All updated facility plans for the year are complete. Handout and discussion.

4. Continuation of 2017 Budget

Copies of the 2017 proposed budget were handed out to the committee members.

General discussion of the 2017 Emergency Management proposed budget continued.

MOTION to adjourn by Bill Roh; seconded by Tom Ellis; all in favor; motion carried 5-0.

Meeting adjourned at 10:03 AM.

Next meeting October 3, 2016.

Respectfully submitted by:

Sue Verwey