

**WINNEBAGO COUNTY
EMERGENCY MANAGEMENT COMMITTEE
Video Conference Meeting
Oshkosh WI
June 7, 2021**

Members present: Mike Brunn, Paul Eisen, Vicki Schorse, Bill Wingren, Tom Ellis

Also present: Becky Powers, Eric Rasmussen, guests (online)

Chairman Schorse called the Emergency Management Committee virtual meeting to order at 9:00 a.m. and confirmed that it has been publicly noticed as required.

1. Minutes of the March 29, 2021 meeting

Motion to approve minutes as written was offered by Bill Wingren, second by Tom Ellis. All voted in favor; motion carried.

2. Comments from the public

None have been received.

3. Correspondence from the public

None have been received.

4. Director's Report – Eric Rasmussen

• General activities

- Our role in the pandemic response is beginning to lessen a bit, and we are able to turn most of our focus on transitioning back to normal day-to-day operations.
- We are hosting two classes next week on ICS/EOC Operations for Local Elected Officials and have scheduled refresher training on EOC Operations for county staff in September.
- As other agencies are also transitioning back to normal office operations, we are starting to get more inquiries about training opportunities. We hope to host some trainings this fall/winter.
- We've participated in these training and exercises over the last few weeks:
 - SWAT full scale exercise
 - Incident Command System/Emergency Operations Center training with Village of Fox Crossing
 - EAA-hosted tabletop exercise
 - Child Abduction Response Team (CART) tabletop exercise
- Planning efforts are ongoing with the school districts, EAA and the Danny Wimmer Presents/Ford Park Live concert venue (former site of Country USA/Rock USA)
- Eric Rasmussen has done TV and radio interviews on spring weather, gave a presentation at Learning-In-Retirement at UWO and had an interview on emergency management with a professor from Tulane University.

- Between Eric Rasmussen and Becky Powers, the department has trained more than 40 drivers from 12 different agencies on driving and use of the Mobile Command Post (MCP). In addition, the SWAT and Negotiator teams have done a lot of training with the MCP.
- **Siren Report**
 - 'Siren Testing Season' is going strong. The ongoing maintenance on our sirens performed by county electrician Heath Stumpf has made a vast improvement, and investing in training him for the sirens was well worth it.
 - The siren move on Oakwood road was completed on May 27.
 - The siren installation at the corner of Ripple Road and Waupun Road is scheduled to be done on June 10.
 - The siren maintenance project that is required every five years is underway. We are truly grateful that Facilities & Maintenance Dept. allows us to use Heath Stumpf for this.
 - Constituent Concerns Update Report
 - With the installation project at Ripple/Waupun, Eric Rasmussen personally contacted residents within a quarter mile of this new siren location to notify them of it and answer questions and address concerns. One resident that wasn't home when Eric canvassed the area contacted him after reading the flyer that Eric left on the door. His concerns have been addressed.
 - Another resident on the north side of the city has requested a new siren installation in a residential neighborhood near Omni Glass. Concerns were listened to, and after some research, Emergency Management has decided against installing a siren there.
- **Grant Plan of Work**
 - We have nearly all required grant deliverables completed for the FFY2021 EMPG and EPCRA grant period (Oct. 1, 2020 – Sept. 30, 2021). The things that are still outstanding will come together over the next couple of months, so we should have it wrapped up in plenty of time before the grant ends. We are beginning to look ahead at plans for the next grant cycle.
- **COVID-19 Response Update**
 - The test site at Sunnyview has been well-established and is extended now through July 31. With other test locations closing down, keeping Sunnyview open to fill the gap was a good fit.
 - Demand has decreased, but the vaccination site at Sunnyview is still open one day per week, and Health Department has been able to manage that without as much help needed from us now.
 - Health Department is now exploring options for potential transition to mobile vaccination clinics, trying to offer creative options to meet needs where they are (rural areas, specific neighborhoods, businesses that request onsite clinics, etc.).

5. EPCRA Report

- Of the 29 offsite facility plans being updated during the FY2021 EPCRA Grant Plan of Work year, 17 are complete - pending final review from the state; eight (8) are complete – pending Local Emergency Planning Committee (LEPC) approval; two (2)

have been sent to facilities for their final review and approval, and two (2) are pending return of materials from the facilities.

- All seven of the farm facilities that are part of the Winnebago Countywide EPCRA Farm Plan (due for update in the 2021 Plan of Work) have indicated that they no longer meet the planning requirement. Becky Powers has already submitted updated documentation to the state for removal of that requirement for six farms and is working on paperwork for the seventh farm.

6. Budget Report

The budget report was reviewed. Director Rasmussen noted that the expenses year-to-date are typical for this time of year.

7. EM Staffing Progress Update

- The posting for our vacant position (Emergency Management Specialist) closed June 2.
- There were five applicants for the vacancy; Eric Rasmussen is working with Human Resources to review applications and hopes to have interview scheduling done later this week.

8. Adjournment

Tom Ellis moved to adjourn; Mike Brunn seconded the motion; all voted in favor; motion carried. Meeting adjourned at 10:01 a.m.

The next meeting will take place on September 20 at 9:00 a.m., tentatively planned in-person. Chairman Schorse will confirm at a later date whether the meeting will take place in-person or virtually.

Respectfully submitted,

Becky Powers