

SECURITY COMMITTEE MEETING

January 25, 2017

Minutes

Location: Room 500 in the Courthouse

Committee Members Present: Judge Karen Seifert, Clerk of Courts Melissa Pingel, Sheriff John Matz, Lieutenant Bill Anthes, District Attorney Christian Gossett, Family Court Commissioner Lisa Krueger, Attorney Ed Jelinski, Attorney John Bermingham, County Board Chairman David Albrecht, County Executive Mark Harris, District Court Administrator Jon Bellows, State Public Defender Linda Meier, Facilities Director Mike Elder, and.

- I. **Minutes:** The minutes from the last meeting were approved by the Committee.
- II. **Update on Courthouse Security Project and Remodel:** Mike Elder reported the Security Center will be completed in March of 2017. Elder also let the committee know that new card access readers are coming in the near future. He said the bids for the remodel of the Courthouse and the Administration building went out in early January 2017 and will be back February 14th.. He expects the remodel project to be mostly completed by the end of 2017 as well.
- III. **Courthouse Screening and Controlled Access Report:** No one had any suggested changes or additions to the report. There was a question by John Bermingham pointing out the tunnels are not addressed. No further discussion.
- IV. **Emergency Response Plan and Security Manual:** The Courthouse has an Emergency Response Plan as well as a Security Manual. At the last meeting Judge Seifert indicated the two documents have not been looked at together to make sure the protocols do not conflict with one another. Linda Kollmann and Lt. Anthes reviewed the two documents together and Lt. Anthes reported that there were some edits were made to the documents and there are no conflicts now.
- V. **Courthouse Security Conference:** The Courthouse Security Conference this year is again at the Paper Valley on March 7-9. Jon Bellows reported that there are scholarships available for anyone wanting to sign up. To get the scholarship he suggested signing up early. Committee members are to contact Melissa Pingel if they are planning on attending.
- VI. **Martin Luther King Jr Day:** Lt. Anthes reported the annual training held for staff on MLKJ day was successful and well attended. The topic was the Security Checkpoint protocol.
- VII. **Security Screening:** There was an inquiry about whether someone with a pacemaker could safely go through the screening machine, Lt. Anthes followed up with the company and confirmed it is safe.

- VIII. AED's:** There were three more AED's obtained by the Sheriffs office and the Oshkosh Foundation. The units were installed on similar situated places on every floor of the Courthouse.
- IX. Committee Membership:** Judge Seifert informed the group that John Bermingham is now going to be the new Court Commissioner for the County. For membership purposes the Committee needs to replace him per SCR with another private attorney. Rebecca Castonia was suggested as a replacement. Judge Seifert will contact her to see if she is interested in joining the committee.
- X. Security Incident:** Judge Seifert reported that there was a security incident in her courtroom since the last meeting. A defendant went off at a sentencing hearing and kicked the gate and broke it. This is the second time this has happened in the past year.
- XI. Next Meeting: April 5, 2017 – Room 500 of the Courthouse.**

Respectfully Submitted by Melissa M. Pingel, Clerk of Courts.