

WINNEBAGO COUNTY
COMMUNICATIONS AND INFORMATION SYSTEMS ADVISORY COMMITTEE

TIME OF MEETING: 8:30 A.M.

DATE OF MEETING: OCTOBER 27, 2009

LOCATION OF MEETING: OSHKOSH FIRE DEPARTMENT – STATION 19
1000 West Snell Road
Oshkosh, WI

COMMITTEE

MEMBERS PRESENT: Tim Franz – City of Oshkosh Fire Department
Howard Fuerst – City of Neenah Police Department
Scott Greuel – City of Oshkosh Police Department
Kieth Kiesow – Town of Menasha Fire Department
Linda Kollman – Winnebago County Emergency Mgmt.
Ryan Krings – Winneconne Poygan Fire District
Jim Reed – City of Omro Police Department

COMMITTEE

MEMBERS ABSENT: Mike Brooks – Winnebago County Sheriff's Dept.
Len VanderWyst – Neenah-Menasha Fire Rescue

OTHER GUESTS:

Kathy Biggar – Winnebago County Sheriff's Department
Mike Brunn – City of Menasha Police Department
Karen Carlson – FoxComm
Patty Francour – Winnebago County Information Systems
Rob Mertins – Winnebago County Sheriff's Department
Robert Stanke – City of Menash Police Department
Paul Xiong – Winnebago County Information Systems

Chief Ryan Krings called the meeting to order at 8:30 a.m.

I. Approval of minutes from August 25, 2009

A motion to approve the minutes from the August 25, 2009 minutes was made. Motion to approve seconded. Motion carried 7 – 0.

II. Winnebago County Information Systems Report (Patty Francour)

Nothing to report.

III. FoxComm Report (Karen Carlson)

Karen Carlson informed us that the data that was added during the relocation from Brown County has been deleted. Karen did validate that this information was deleted. The move from Brown County is complete and all systems are run out of Calumet County now. There is a new working place between the three counties that is a point-to-point Ethernet system which will have enough capacity to add more systems. There will be some CAD patches coming up that should not have any major down time. This patch will not affect Image Trend.

FoxComm has made presentations to Calumet and Winnebago County Board of Supervisors in regards to the radio project. Calumet County conducted a consensus poll

of the supervisors giving FoxComm direction to keep the project moving forward with the recommendations of the consultant and the work groups. No rejections or conversation were provided during the Winnebago County meeting. The direction that was provided by Sheriff Brooks is for the Winnebago County Board of Supervisors to budget not only for the infrastructure but also for the units for the agencies. Overall all of the County Board presentations have gone really well. So far there has been no overall opposition to the project. Project is looking positive that it will be a regional radio system based on a 700-mhz, trunked system with a VHF paging system for fire departments. Karen advised that we are hoping to have a good momentum on the operations plan for the new system in January. The next step in the process is to begin the procurement of the consultant to write and manage the RFP for the infrastructure. Karen needs to review the current and possible new tower sites. Karen is anticipating three to five vendors involved in the RFP for the project. Right now this includes Motorola, Harris and E.F. Johnson. The RFP will be written so that any vendor involved will have to provide us with a response for portable and mobile radios to maximize for volume buying.

Karen advised Chief Franz that tower sites do not have to be the traditional site. Chief Franz informed Karen that there is a tower available at City of Oshkosh Fire Department – Station 15 that may be support. Karen has received communication from several communities that they would be build towers if needed.

Karen is also looking for information on any buildings with communication issues throughout the county so they can be added into the planning and testing process.

IV. LRMS Report (Brett Halderson)

Brett Halderson is working on getting the District Attorney's Office more involved with the LRMS issues and inviting Linda Kriz to come and ask questions of this committee.

V. Police Subcommittee Report (Mike Brunn)

The Police Subcommittee is still working on the badge log in currently in place with Town of Menasha Police Department. Rob Mertins is still working with some issues as far as areas and Rob advised that there has not been any issues on the Communications Center side of the badge log in.

VI. Fire/EMS Subcommittee Report (Ryan Krings)

There are a few more fire departments in the county that are currently working at introducing and utilizing Automatic Aid Agreements. Rob Mertins advised there will be a map refresh in December that will address these agreements.

Personnel present at the subcommittee meeting expressed disappointment in progress of radio project.

Some issues were discussed regarding the Town of Winchester Board members not wanting to be involved in the MABAS agreement.

VII. Radio Infrastructure Committee (Mike Brooks)

Nothing additional to report.

VIII. Other Ad-Hoc Committee or Project Updates

Linda Kollman advised that the new MyState USA is now on line and operational. Kathy Biggar is in the process of training the dispatchers in how to use this system. The

Communications Center will be adding some generic messages into the system that can be used.

Kathy Biggar advised of an issue involving a citizen following a possible drunk driver into Winnebago County. This citizen contacted Winnebago County Communications Center and advised of the problem. This issue was given out as a general broadcast, as has been done in the past. In the future this may be given to the Shift Supervisor for direction and may be given to other county agencies as a general broadcast.

The next meeting will be held Tuesday, December 8, 2009 at the Town of Menasha Fire Department – Station 40, 1326 Cold Spring Road, Neenah at 8:30 am.

IX. Adjournment

A motion was made and seconded to adjourn. All in favor, motion carried 7 – 0.