

# WINNEBAGO COUNTY COMMUNICATION AND INFORMATION SYSTEMS ADVISORY COMMITTEE

**TIME OF MEETING: 8:30 A.M.**

**DATE OF MEETING: AUGUST 25, 2009**

**LOCATION OF MEETING: MENASHA POLICE DEPARTMENT**  
**430 First St.**  
**Menasha, WI**

## **COMMITTEE**

**MEMBERS PRESENT:** Chief Ryan Krings, Winneconne Poygan Fire District  
Scott Greuel – City of Oshkosh Police Department  
Chief Len Vanderwyst – Neenah Menasha Fire Rescue  
Howard Fuerst – Neenah Police Department  
Chief Keith Kiesow – Town of Menasha Fire Department

## **COMMITTEE**

**MEMBERS ABSENT:** Sheriff Michael Brooks – Winnebago County Sheriff's Dept.  
Tim Franz – City of Oshkosh Fire Department  
Linda Kollman – Winnebago County Emergency Mngmt  
Jim Reed – City of Omro Police Department

## **OTHER GUESTS;**

Kathy Biggar – Winnebago County Sheriff's Department  
Mike Brunn – City of Menasha Police Department  
Karen Carlson – FoxComm  
Cathie Ercegovac – Winneconne Poygan Fire District  
Patty Francour – Winnebago Cty Information Systems  
Brett Halderson – City of Menasha Police Department  
Rob Mertins – Winnebago County Sheriff's Department  
Robert Stanke – City of Menasha Police Department  
Paul Xiong – Winnebago Cty Information Systems

Chief Ryan Krings called the meeting to order at 8:35 a.m.

### **I. Approval of minutes from June 23, 2009**

A motion to approve the minutes was made and seconded with changes being emailed to all. Motion was carried.

### **II. Winnebago County Information Systems Report (Patty Francour)**

Paul Xiong gave the group a law enforcement Trax update. Changes are being made to the time messages. The mobile data interface auto populates going to the search track. When you look at the MVC you can see the persons name on it. They are taking a survey of how agencies and counties use the program. Expect changes. Discussion followed.

### **III. FoxComm Report (Karen Carlson)**

The Sheriff wanted her to mention the relocation of data request from Brown County to extract data from our system. Brown County has paid Motorola to basically extract data from our CAD system and import it to their system to help get them up and running faster. The only way Motorola can do that is by sending everything over including data from all agencies. As of right now, we do have an agreement that they will delete the data out after it's brought over. We have not determined yet when they have to have it out by. Karen's preference is that they have it out prior to their go live date. They would like a 30 day window to take it out. Karen asked for agencies input as to what their thoughts were. The data being brought over would be anything specific to each agency. Karen does get to sit down at their system and make sure that they are deleted, but her question was when they had to have it done. Brown County is looking at going

live sometime in late October or early November. Her concern with the 30 day window is record retention. If the data is out of their system before they go live, it becomes less of an issue. We are saving them a good month of work by moving data over for them. Deleting will take between 8-10 hours. Discussion followed. Len Vanderwyst made a motion to have Brown County delete our information by their go live date. Ryan Krings seconded that motion. The motion was carried.

Karen also informed the members that the primary equipment relocation was making for some long days to get the network up and running. They will start moving servers at the end of this week. Discussion followed on the timeline for that process that will include some downtime. Agencies will be sent updates as they become available.

The radio project is back in motion. The operations sub-committee will look at the results of the survey and develop an operational plan for the new system. 21 people are in the group. The target date for completion is the end of this year. Karen did send out capital budget planning for groups to use to help gear up for the new radio system. The FCC mandate is 2012. She has received lots of questions from municipalities as to how the mandate will affect them. This is an all encumbering system and will affect utilities, public works and public safety.

#### **IV. LRMS Report (Brett Halderson)**

The E-Referral has been sent to the DA's office. The state seemed happy with it. How to implement the project will be handled by the DA's office.

#### **V. Police Subcommittee Report (Mike Brunn)**

Badge number dispatching versus unit number dispatching was discussed at their meeting. The group felt the route to take was using the badge number. Kathy Biggar reported that the comm. Center has found a simple way to begin dispatching using the badge number. It should be easy for the dispatchers. One agency will be brought on at a time. Mike reminded non-emergency call takers that they should find out where the event occurred not the address that the call is coming from.

#### **VI. Fire/EMS Subcommittee Report (Ryan Krings/Ed Quigley)**

The statewide MABAS system has given Winnebago County its division status. It will be division 123.

#### **VII. Radio Infrastructure Committee (Mike Brooks)**

Kathy Biggar informed the group that the Sheriff was trying to get some committee members to go to the Motorola plant in Schaumburg, IL, to see and hear the different radio systems. So far no dates have been picked.

#### **VIII. Other Ad-Hoc Committee or Project Updates**

Kathy Biggar reported that the Administration secretary has been given the project of updating the user's guide for all agencies. Within the next month everyone should receive an emailed copy.

The next meeting will be held Tuesday, October 27, 2009, at the Oshkosh Fire Station #19, 1000 W. Snell Rd., Oshkosh at 8:30 a.m.

#### **IX. Adjournment**

A motion was made and seconded to adjourn. All in favor, motion carried.

Respectfully submitted,  
Cathie Ercegovac