

WINNEBAGO COUNTY CHILD DEATH REVIEW TEAM  
Meeting Minutes  
November 21, 2017

**PRESENT:** Linda Palmbach (Menasha Health Department); Belinda DeGoey (Winnebago County Health Department); Susan Szabo (Affinity Medical Group Pediatrics); Kelly Hinz (Parent Connection, Family Services); Chris Shea (Winnebago County Coroner Office); Kimberly Maki (Winnebago County Coroner Office); Kathi Hegrans (Thedacare Regional Medical Center – Neenah); Debbie Peters (Community For Hope); Teresa Paulus (Winnebago County Health Department); Scott Blashka (Fox Crossing Police Department); Shelley Donner (Gold Cross Ambulance); Jen Parsons (Samaritan Counseling); Crystal Ludwig (Samaritan Counseling); Angela Schuldt (Ascension Hospice); Jen Van Nuland (Ascension Hospice); Tim Rietveld (Hortonville Area Schools); Kim Krueger (Outagamie County Coroner); Mary Dorn (Outagamie County Public Health); John Holland (Oshkosh Fire Department); Lynn Van Schyndel (Victim Crisis Response); Erin Roberts (Winnebago County Health Department); and Karen Nash (Childrens Health Alliance of WI).

**GUEST:** Sarahjean Schluechterman (Winnebago County Health Department AmeriCorps Member); Stephanie Luedtka (Winnebago County Health Department AmeriCorps Member) and Tae-In Lee (Winnebago County Health Department AmeriCorps Member).

**MEETING CALLED TO ORDER:** 12:18 pm by Teresa Paulus.

**INTRODUCTIONS:** Team members introduced themselves.

**APPROVAL OF OCTOBER 17 2017 MINUTES:** Motion by John Holland to approve minutes. Second by Susan Szabo. Motion carried with no opposition.

**MOTION FOR CLOSED SESSION:** Motion by Debbie Peters to move the meeting into closed session. Second by Sue Szabo. Motion carried with no opposition.

**MOTION TO RECONVENE TO OPEN SESSION:** Motion by Debbie Peters to reconvene to open session. Second by John Holland. Motion carried with no opposition.

**RECOMMENDATIONS AND FOLLOW UP:**

Debbie Peters and Jennifer Parsons have completed and sent a letter of recommendation to Omro Police Chief, Kwiatkowski Funeral Home in Omro and the Omro School District to encourage use and offer of postvention services from Community for Hope, Crisis Response Team.

Winnebago County Coroner Office is working with local hospitals and police departments to coordinate communication between services to better prepare the Coroner's Office for potential suspicious incidents in the community that may require services.

Karen Nash announced the release of the 2015 SUID report on the CHAW website.  
<http://www.chawisconsin.org/documents/IP5SUIDreport3.pdf> A mass mailing to all CDR teams will follow. Also provided new safe sleep resources and magnet picture frames.

**NEXT MEETING:** No meeting in December. Tuesday January 16, 2018 at the Winnebago County Administration Building.

**ADJOURNMENT:** Meeting adjourned at 1:45 pm.

Respectfully submitted by: Belinda DeGoey RN, Winnebago County Health Department