

WINNEBAGO COUNTY CHILD DEATH REVIEW TEAM  
Meeting Minutes  
November 15, 2016

**PRESENT:** Erin Roberts (Winnebago County Health Department); Kim Maki (Winnebago County Coroner Office); Linda Palmbach (Menasha Health Department); Belinda DeGoey (Winnebago County Health Department); Shelley Donner (Gold Cross Ambulance); Barry Busby (Winnebago County Coroner); Kathi Hegranes (Thedacare Regional Medical Center – Neenah); Sarah Meyer (Winneconne School District); Michael Altekruise (Neenah Joint School District); Jennifer Parsons (Samaritan Counseling Center of the Fox Valley); Sarah Danahy (Esprit Conseling); Cheryl Brehmer (Winnebago County Coroner Office); Randy Woldt (Winnebago County Sheriff Office); Peter Ehlert (Winnebago County Sheriff Office); Debbie Peters (Community for Hope); and Susan Szabo (Affinity Medical Group Pediatrics).

**GUESTS:** Susan Griswold (UW-Oshkosh Nursing Student); Amber Schreiber (UW-Oshkosh Nursing Student); and Kelsey Bergum (UW-Oshkosh Nursing Student).

**MEETING CALLED TO ORDER:** 12:20 pm by Belinda DeGoey.

**INTRODUCTIONS:** Team members introduced themselves.

**APPROVAL OF OCTOBER 18 2016 MINUTES:** Motion by Barry Busby to approve minutes. Second by Shelley Donner. Motion carried with no opposition.

**MOTION FOR CLOSED SESSION:** Motion by Debbie Peters to move the meeting into closed session. Second by Michael Altekruise. Motion carried with no opposition.

**MOTION TO RECONVENE TO OPEN SESSION:** Motion by Barry Busby to reconvene to open session. Second by Susan Szabo. Motion carried with no opposition.

**NEXT MEETING:** No meeting in December. Tuesday January 17, 2017 at the Winnebago County Administration Building 4<sup>th</sup> Floor Conference Room.

**ADJOURNMENT:** Meeting adjourned at 1:40 pm.

Respectfully submitted by: Belinda DeGoey RN, Winnebago County Health Department