

WINNEBAGO COUNTY CHILD DEATH REVIEW TEAM  
Meeting Minutes  
August 16, 2016

**PRESENT:** Jayne Tebon (Winnebago County Health Department); Kim Maki (Winnebago County Coroner Office); Linda Palmbach (Menasha Health Department); Teresa Paulus (Winnebago County Health Department); Belinda DeGoey (Winnebago County Health Department); Wendy Schwalbe (Parent Connection); Denise Krueger (Winnebago County Health Department); Shelley Donner (Gold Cross Ambulance); John Holland (Oshkosh Fire Department); and Barry Busby (Winnebago County Coroner).

**MEETING CALLED TO ORDER:** 12:19 pm by Teresa Paulus.

**INTRODUCTIONS:** Team members introduced themselves.

**APPROVAL OF JULY 19 2016 MINUTES:** Motion by Barry Busby to approve minutes. Second by John Holland. Motion carried with no opposition.

**MOTION FOR CLOSED SESSION:** Motion by Wendy Schwalbe to move the meeting into closed session. Second by Jayne Tebon. Motion carried with no opposition.

**MOTION TO RECONVENE TO OPEN SESSION:** Motion by Barry Busby to reconvene to open session. Second by John Holland. Motion carried with no opposition.

**FOLLOW UP ON RECOMMENDATIONS:**

Teresa reviewed the following prevention effort updates:

A coalition of Japanese members has requested the US and WI to assist them in starting a Child Death Review System in Japan. Children's Health Alliance has requested that Teresa come to Milwaukee on 8-17-16 to meet with members of a Japanese team to review our prevention efforts in respect to suicide prevention and teen driving.

Teresa has joined the Zero Suicide Coalition.

Winnebago County Health Department MCH Program has taken on a lethal means reduction initiative. A Suicide Safe Home brochure is being produced targeting prevention by safe medication storage and gun storage as well as resources of support for prevention. Dr. Szabo has agreed to pilot the brochure in her practice. Gun Locks are also available.

Winnebago County Sherriff office and Winneconne Police will be starting an initiative on responsible firearm sales with gun shop and gun range owners with a prevention of suicide message.

One of Winnebago County Child Death Review Team Suicide Prevention Recommendations is to have a death investigation form for suicide investigations. The form is being developed by local CDR teams and the state.

**NEXT MEETING:** Tuesday September 20, 2016 at the Winnebago County Administration Building 4<sup>th</sup> Floor Conference Room.

**ADJOURNMENT:** Meeting adjourned at 1:25 pm.

Respectfully submitted by: Belinda DeGoey RN, Winnebago County Health Department