

**SPECIAL ORDERS SESSION
WINNEBAGO COUNTY BOARD MEETING
TUESDAY, MAY 7, 2019**

Chairman Shiloh Ramos called the meeting to order at 6:00 p.m. in the County Board Room, Fourth Floor, Courthouse, 415 Jackson Street, Oshkosh, Wisconsin.

The meeting was opened with the Pledge of Allegiance and an invocation by Supervisor Locke.

The following Supervisors were present: 31 - Konetzke, Brunn, Borchart, Eisen, Ramos, Defferding, Lenz, Smith, Albrecht, Gabert, Binder, Konrad, Schorse, Wojciechowski, Gordon, Wingren, Norton, Warnke, Singstock, Buck, Powers, Locke, Wise, Finch, Youngquist, Farrey, Rasmussen, Keller, Ellis, Snider and Joas. Excused: 4 – Spellman, Lautenschlager, Robl and Egan. (There is one vacancy on the board.)

Motion by Supervisor Albrecht and seconded by Supervisor Finch to adopt the agenda for this evening's meeting.
CARRIED BY VOICE VOTE.

PUBLIC HEARING

No one from the public addressed the board.

COMMITTEE REPORTS

Supervisor Powers reported on her attendance at the Wisconsin Counties Human Service Association Spring Conference. She hopes that Human Services will report to the board on some of the items that were discussed regarding issues with children, youth and foster care.

CHAIRMAN'S REPORT

Chairman Ramos reported that Supervisors Egan, Lautenschlager, Robl and Spellman are excused from this meeting.

Chairman Ramos reminded the board of the County Board Tour to be held on Monday, May 20, 2019.

Chairman Ramos commented on the ReThink Legislative Breakfast held April 27, 2019. Four items that were discussed: school breakfast, safe streets, place of last drink registry and vaping/e-cigarettes.

INFORMATION SYSTEM COMMITTEE'S RECOMMENDATIONS FOR THE COUNTY BOARD'S PER DIEM PROCESS

Patty Francour, Director of Information Systems, provided a handout regarding the per diem and expense reimbursement process. She explained that the current process is working but could definitely be streamlined to make things more efficient.

Suggestions that she had are:

- All Supervisors should utilize the standard spreadsheet.
- The forms should be e-mailed to countyclerk@co.winnebago.wi.us or delivered in person or mailed to the County Clerk's office at 112 Otter Avenue, P.O. Box 2806, Oshkosh, WI 54903-2806. These forms must be received by the Clerk's office by the 6th of the month to be paid for that month.
- Everything will be prepared for the Chairperson's approval and routed to Human Resources and Finance electronically for payment.

Ms. Francour then took questions from the board. A copy of this presentation is available in the County Clerk's office.

OVERVIEW OF BUDGET PROCESS

Vicky Fitzgerald, Director of Finance, provided a handout regarding an overview of the budget process and all the different steps that it takes to put the budget together.

She described the following items that are included in the budget process:

- Government Funds – General, Special Revenue, Debt Service and Capital Projects
- Proprietary Funds – Enterprise and Internal Service
- Divisions
- Tax Levy – Operating Levy Rate, Debt Service Levy Rate and Special Purposes Levies

Ms. Fitzgerald provided tax rates from the last ten years.

- Operating Budget Categories – Revenues and Expenses

Revenues minus expenses equals Tax Levy Needed

Health Insurance is a major concern every year under the Labor Expenses. Labor is 48.7% of the budget.

- Budget Process Timeline

Ms. Fitzgerald then took questions from the board. A copy of this presentation is available in the County Clerk's office.

TAXIWAY ALPHA RECONSTRUCTION

Jim Schell, Airport Director, provided a handout regarding the reconstruction of Taxiway A (Alpha). Mr. Schell gave a brief history of the taxiway.

Project plans to reconstruct this taxiway include:

- Enhanced width for Taxiway A with five foot paved shoulders
- New LED Taxiway edge lighting
- Improvements for storm water drainage
- Culvert replacement
- Five taxiway connectors

If all the funding goes thru as planned, construction could begin as soon as the Spring of 2020. Total cost of the project would be \$10,500,000.00. This project might have to be done in two phases due to FAA funding availability. Funding sources for this project include: FAA Airport Improvement Program (90%) - \$9,450,000.00; Wisconsin Department of Transportation Bureau of Aeronautics (5%) - \$525,000.00; and Winnebago County Municipal Bonding (5%) - \$525,000.00.

A resolution will be brought forward at the May 21, 2019 County Board meeting to secure the county's portion of matching funds required to construct the project, in the amount of \$525,000.00.

Mr. Schell then took questions from the board. A copy of this presentation is available in the County Clerk's office and on the county's website: <https://www.co.winnebago.wi.us/node/13898>

Chairman Ramos noted that this is "Public Service Recognition" week. He extended a sincere thank you to all county board supervisors and county employees.

Motion by Supervisor Albrecht and seconded by Supervisor Ellis to adjourn until the Board's next meeting on Tuesday, May 21, 2019. CARRIED BY VOICE VOTE.

The meeting was adjourned at 7:52 p.m.

Respectfully submitted,
Julie A. Barthels
Winnebago County Deputy Clerk

State of Wisconsin)
County of Winnebago) ss

I, Julie A. Barthels, do hereby certify that the foregoing is a true and correct copy of the Journal of the Winnebago County Board of Supervisors for their Special Orders Session held May 7, 2019.

Julie A. Barthels
Winnebago County Deputy Clerk