

**ORGANIZATIONAL/ORIENTATION MEETING  
WINNEBAGO COUNTY BOARD OF SUPERVISORS  
TUESDAY, APRIL 19, 2022**

County Clerk Sue Ertmer called the meeting of the Winnebago County Board of Supervisors to order at 6:00 P.M. from the Winnebago County Courthouse, 415 Jackson Street, Oshkosh, Wisconsin.

The meeting was opened with the Pledge of Allegiance and the invocation by Supervisor Powers.

The following Supervisors were present: 34 - Dowling, Nichols, Borchart, Eisen, Horan, Defferding, Ellenberger, Wise, Nussbaum, Stafford, Albrecht, Gabert, Binder, Swan, Robinson Gordon, Ponzer, Poeschl, Norton, Hinz, Zellmer, Schellenger, Buck, Powers, Cox, Gustafson, Youngquist, Farrey, Harrison, Zastera, Egan, Beem, Nelson and Miller; ABSENT: 2 – Nichols and Youngquist.

**WELCOME BY COUNTY EXECUTIVE JON DOEMEL**

County Executive Jon Doemel congratulated and welcomed the 2022-2024 Winnebago County Board of Supervisors. He knows that there will be disagreements, but feels that everyone will be able to work together. Executive Doemel is looking forward to working with everyone and hopes that many friendships can be made.

**BOARD OF SUPERVISORS – OATH OF OFFICE**

Judge Barbara Key administered the Oath of Office to the 2022 – 2024 Winnebago County Board of Supervisors.

**PUBLIC HEARING**

The following person voiced concerns that he has regarding the Winnebago County Board:

- Sydney Opperman, 4608 County Road E, Oshkosh

**ELECTION OF COUNTY BOARD CHAIRMAN**

County Clerk Ertmer, called for nominations for Chairman of the Winnebago County Board of Supervisors.

Motion by Supervisor Gabert to nominate Supervisor Tom Egan as Chairman.

Motion by Supervisor Norton and seconded by Supervisor Powers to close nominations and cast a unanimous ballot for Supervisor Egan. CARRIED BY VOICE VOTE.

Supervisor Egan was seated as County Board Chairman. Chairman Egan thanked the Board for their support.

**ELECTION OF COUNTY BOARD VICE CHAIRMAN**

Chairman Egan called for nominations for Vice Chairman.

Motion by Supervisor Binder to nominate Supervisor David Albrecht as Vice Chairman.

Motion by Supervisor Gordon to nominate Supervisor Michael Norton for Vice Chairman.

Motion by Supervisor Nussbaum to nominate Supervisor Bryan Stafford for Vice Chairman.

Motion by Supervisor Eisen to nominate Supervisor Chuck Farrey for Vice Chairman.

Paper ballots were distributed to the Board to cast their vote for Vice-Chairman. The ballots were collected and counted. Supervisors Albrecht, Stafford and Farrey received the most votes.

A second set of paper ballots were distributed to vote for Vice-Chairman. Supervisors Stafford and Farrey received the most votes.

A third set of paper ballots were distributed to vote for Vice-Chairman. Supervisor Farrey received the most votes. Supervisor Farrey was seated as the Vice-Chairman. Supervisor Farrey thanked the Board for their support.

Motion by Supervisor Borchart and seconded by Supervisor Hinz to destroy the ballots from the Chairman and Vice-Chairman's elections. CARRIED BY VOICE VOTE

**APPOINTMENT OF COMMITTEE ON COMMITTEES**

Chairman Egan appointed Vice-Chairman Chuck Farrey, Supervisors Michael Norton, Maribeth Gabert and Bryan Stafford to the Committee on Committees. Chairman Egan will serve as the fifth member of this committee. They will meet at 9:00 a.m. on Friday, April 22, 2022 at the County Administration Building conference room to assign supervisors to committees.

**ORIENTATION SESSION**

**Explanation of County Board Room Voting System.** - Patty Francour, Director of Information Systems, explained the use of iPads and how beneficial they will be in County Board meetings. A survey will be sent to all members to determine if anyone is interested in training for use of the iPads.

**Explanation of the Functions of the Corporation Counsel's Office and the Winnebago County Board of Supervisors' Ethics Handbook**

Mary Anne Mueller, Corporation Counsel, gave a brief presentation on the duties of the Corporation Counsel. She congratulated everyone for being elected to the board. They provide legal counsel and representation to all Winnebago County Department Heads, Committees, Commissions and Boards, Board of Supervisors and the County Executive. Ms. Mueller provided the source of procedural rules that need to be followed: Wisconsin State Statute, Chapter 59 – Open Meetings Laws; Local Ordinances and Rules; and Roberts Rules of Order.

Ethics Handbook – Corporation Counsel Mueller provided a power point presentation regarding the ethics handbook. This book provides statutes, ordinances and sources that refer to ethics. She explained how to bring business before the board and getting noticed on the floor. Ms. Mueller discussed open meeting laws; walking quorums; and negative quorums. Public records were another item that was addressed. She strongly encouraged using the county e-mail account that was assigned to everyone. If anyone has any questions, do not hesitate to contact the Corporation Counsel's office.

**Personnel / Payroll Information** – Mike Collard, Director of Human Resources, stated that everyone should have received a packet in the mail containing documents that need to be completed and returned to the Human Resources Department before being reimbursed for meetings, mileage, etc. Mr. Collard explained that supervisors are eligible for Health and Dental Insurance. Supervisors would be responsible for the full premium for the insurance. Contact the Human Resources Department with any questions.

**iPads and Supervisors' E-mail Account Information** – Patty Francour, Director of Information Systems, explained the importance of using the County's e-mail address that is provided to everyone, especially in regard to open records request.

**RESOLUTIONS AND ORDINANCES**

**RESOLUTION NO. 01-042022:                   Amend Section 18.0 (General Duties of the County Board) of the Rules of the Winnebago County Board of Supervisors by adding Sections 18.7 and 18.8**

**BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby amends Section 18.0 of the Rules of the Winnebago County Board of Supervisors by adding Sections 18.7, and 18.8 to read as follows:

**"18.7 All Committees, Boards, and Commissions will meet no earlier than 3:00 p.m. on any given day unless the committee agrees unanimously to a different time."**

**"18.8 The county executive, pursuant to Wis. Stat. 59.17(2)(c) shall appoint the members of all boards and commissions where appointments are required and where the statutes provide where the appointments are made by county board or the chairperson of the county board. All appointments to boards and commissions by the county executive are subject to confirmation by the county board."**

Submitted by:  
MIKE NORTON, District 20

Motion by Supervisor Norton, seconded by Supervisor Gabert to adopt.

Motion by Supervisor Eisen, seconded by Supervisor Cox to amend Resolutions Numbered 1-042022 through 29-042022 by substitution. Supervisor Hinz offered a friendly amendment to increase the number of supervisors on the committee from five to nine. Supervisor Floam offered a friendly amendment to decrease the number of days from 90 days to 30 days. The friendly amendments die for lack of a second. Supervisor Eisen asked for a recorded vote. Vote on Supervisor Eisen's Amendment: AYES: 12 – Borchart, Eisen, Wise, Albrecht, Binder, Gordon, Ponzer, Buck, Powers, Cox, Farrey and Nelson; NAYES: 22; ABSTAIN: 0; ABSENT: 2 – Nichols and Youngquist. FAILED.

Motion by Supervisor Eisen and seconded to call the question and asked for a recorded vote. FAILED. Requires 2/3 vote.

Motion by Supervisor Poeschl, seconded by Supervisor Ellenberger to amend this resolution to remove section 18.8.

Motion by Supervisor Floam, seconded by Supervisor Gustafson to call the question on Supervisor Poeschl's motion. AYES: 29; NAYES: 5 – Borchart, Albrecht, Zellmer, Schellenger and Harrison; ABSTAIN: 0; ABSENT: 2 – Nichols and Youngquist. CARRIED.

Vote on Supervisor Poeschl's motion: AYES: 30; NAYES: 4 - Eisen, Albrecht, Zellmer and Harrison; ABSTAIN: 0; ABSENT: 2 – Nichols and Youngquist. CARRIED.

Motion by Supervisor Norton and seconded to call the question for this resolution as amended. CARRIED BY VOICE VOTE.

Vote on Resolution No. 01-042022 as Amended: AYES: 19; NAYES: 15 – Borchart, Eisen, Ellenberger, Wise, Albrecht, Gabert, Swan, Gordon, Ponzer, Zellmer, Buck, Powers, Farrey, Nelson and Miller; ABSTAIN: 0; ABSENT: 2 – Nichols and Youngquist. CARRIED.

**RESOLUTION NO. 02-042022: Amend Section 22.0 (Committee Meetings) of the Rules of the Winnebago County Board of Supervisors by adding Section 22.18**

**BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby amends Section 22.0 of the Rules of the Winnebago County Board of Supervisors by adding Section 22.18 to read as follows: **“22.18 All meetings shall be Zoomed or digitally broadcasted and recorded. Recordings will be made available until the end of the current term.”**

Submitted by:  
MIKE NORTON, District 20

Motion by Supervisor Norton, seconded by Supervisor Farrey to adopt.

Motion by Supervisor Eisen to adjourn the meeting. Motion died for lack of a second.

Motion by Supervisor Floam, seconded by Supervisor Stafford to offer a friendly amendment to substitute "live streamed" for "ZOOM" which creates no branding issues. Supervisor Norton agreed to accept this as a friendly amendment.

Motion by Supervisor Poeschl, seconded by Supervisor Gordon to amend the resolution to say that all meetings shall be livestreamed or digitally broadcast and recorded. Then, renumber this rule as 22.11 and any other rules that follow, numbered accordingly. Supervisor Norton agreed to accept this as a friendly amendment.

Vote on Resolution as Amended: AYES: 28. NAYS: 6. ABSTAIN: 0. EXCUSED: 2 – Nichols and Youngquist. CARRIED.

**RESOLUTION NO. 03-042022: Limit Consecutive Terms for the Winnebago County Board Supervisors to Serve on Winnebago County Committees**

WHEREAS, it is a pleasure, honor and a privilege to represent County government for all of the residents of Winnebago County; and

WHEREAS, county government stresses democracy and representation and strives for fair representation in all county-related issues; and

WHEREAS, Winnebago County takes pride in the multitude of districts it serves; and

WHEREAS, every member should have a chance to serve as a Supervisor on a committee; and

WHEREAS, incumbents statistically remain on the same committees longer than new members; and

WHEREAS, it is in the best interest for our constituents as well as Supervisors, to work on a rotation of issues instead of staying on the same committee and working on the same issues.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors all Supervisors, whether appointed or elected, shall be limited to four full terms serving on a committee starting April 19<sup>th</sup>, 2022. A term is defined by the term of office of a Winnebago County Board Supervisor, which is typically two years.

BE IT FURTHER RESOLVED the Committee on Committees must adhere to this Resolution when assigning Supervisors to committees at every organizational meeting.

BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that if it is discovered that a Supervisor has been serving on a committee longer than four full terms, the County Board Chair will automatically appoint and/or replace that Supervisor to a new committee, to be ratified by the Winnebago County Board of Supervisors by a majority vote at the next business meeting.

Submitted by:  
BRIAN DEFFERDING, District 6  
BRYAN STAFFORD, District 10

Motion by Supervisor Defferding, seconded by Supervisor Nelson to adopt.

Supervisor Defferding made a correction to line 17 to read as follows: "whether appointed or elected, shall be limited to four consecutive full terms serving on a committee starting April 19<sup>th</sup>, 2022."

Vote on Resolution as Corrected: AYES: 21; NAYES: 13 – Borchart, Eisen, Wise, Albrecht, Binder, Gordon, Ponzer, Norton, Schellenger, Buck, Powers, Farrey and Nelson; ABSTAIN: 0; ABSENT: 2 – Nichols and Youngquist. CARRIED.

**RESOLUTION NO. 04-042022: Amend Section 1.1 (Time and Meeting Place) of the Rules of the Winnebago County Board of Supervisors**

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 1.1 of the Rules of the Winnebago County Board of Supervisors to read as follows: "The meetings of the County Board shall be held in the Board of Supervisors' Room, **or other suitable location**, at 6:00 p.m. on the third Tuesday of the month. When an election falls on the third Tuesday of the month, the County Board meeting shall be held on the fourth Tuesday of the month. This Rule may be waived by the County Board Chairperson as a result of a local, state, or national declared emergency."

Submitted by:  
BRYAN STAFFORD, District 10

Motion by Supervisor Stafford, seconded by Supervisor Cox to adopt. CARRIED BY VOICE VOTE.

**RESOLUTION NO. 05-042022: Amend Section 2.0 (Orientation Meeting) of the Rules of the Winnebago County Board of Supervisors by adding Section 2.6**

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 2.0 of the Rules of the Winnebago County Board of Supervisors to add Section 2.6 to read as follows: **"For mid-term appointments to the county board, the Chair of the Winnebago County Board of Supervisors will organize a similar meeting with the County Clerk, Corporation Counsel, Personnel Director, and chair of the Judiciary & Public Safety Committee as outlined in 2.2; 2.3; 2.4; and 2.5. The Chair of the Winnebago County Board of Supervisors will also ensure that any mid-term appointment receives priority placement on a committee assignment."**

Submitted by:  
BRYAN STAFFORD, District 10

Motion by Supervisor Stafford, seconded by Supervisor Hinz to adopt.

Motion by Supervisor Norton, seconded by Supervisor Cox to strike the last sentence from this resolution.

After discussion, Supervisor Norton requested to amend his first motion to keep the last sentence and remove "priority placement on" from line 12 of the resolution. This amendment was seconded by Supervisor Farrey.

Motion by Supervisor Poeschl, seconded by Supervisor Ellenberger, to call the question. CARRIED BY VOICE VOTE.

Vote on Amendment to Resolution: AYES: 29; NAYES: 5; ABSTAIN: 0; ABSENT: 2 – Nichols and Youngquist. CARRIED.

Vote on Resolution as Amended: AYES: 28; NAYES: 6; ABSTAIN: 0; ABSENT: 2 – Nichols and Youngquist. CARRIED.

**RESOLUTION NO. 06-042022: Amend Section 6.1 (Order of Business) of the Rules of the Winnebago County Board of Supervisors**

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 6.1 of the Rules of the Winnebago County Board of Supervisors to read as follows:

6.1 The Order of Business shall be as follows:

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance to the Flag
- D. Prayer
- E. Approval and correction of minutes of the previous meeting
- F. Communications, Petitions, Memorials, Accounts, Etc. – **Commendations must be read Consecutively- with Maximum of 3 per meeting**
- G. Reports of Committees, Commissions and Boards
- H. Adopt Written Agenda
- I. Public Comments
- J. Report of the County Executive (optional)
- K. Confirmation of County Executive and County Board Chair appointments
- L. County Board Chair's Report
- M. Presentation of Resolutions and Ordinances previously tabled or laid over to a day certain, and disposition of same
- N. Presentation of new Resolutions and Ordinances and disposition of same
- O. Consideration of miscellaneous business
- P. Adjournment

Submitted by:  
BRYAN STAFFORD, District 10

Motion by Supervisor Stafford, seconded by Supervisor Dowling to adopt.

Motion by Supervisor Norton, seconded by Supervisor Nussbaum to amend line 18 to "Reports from County Board Supervisors".

Motion by Supervisor Poeschl, seconded by Supervisor Norton to call the question. FAILED BY VOICE VOTE.

Vote on Supervisor Norton's Amendment: AYES: 13 – Ellenberger, Wise, Nussbaum, Gabert, Binder, Robinson, Gordon, Ponzer, Norton, Buck, Powers, Hanson and Zastera; NAYES: 21; ABSTAIN: 0; ABSENT: 2 – Nichols and Youngquist. FAILED.

Motion by Supervisor Poeschl, seconded by Supervisor Norton to amend lines 16 and 17 to move the word "Commendations" to after the word "Accounts" and strike the words "must be read consecutively – with maximum of 3 per meeting".

Motion by Supervisor Cox, and seconded to call the question. CARRIED BY VOICE VOTE.

Vote on Supervisor Poeschl's amendment: AYES: 27; NAYES: 7 – Dowling, Eisen, Nussbaum, Stafford, Albrecht, Robinson and Hinz; ABSTAIN: 0; ABSENT: 2 – Nichols and Youngquist. CARRIED.

Vote on Resolution as Amended: CARRIED BY VOICE VOTE.

**RESOLUTION NO. 07-042022: Amend Section 6.2 (Order of Business) of the Rules of the Winnebago County Board of Supervisors**

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 6.2 of the Rules of the Winnebago County Board of Supervisors to read as follows: "The Roll Call shall be made by use of the voting machine, or in the event of malfunction or **remote meeting**, by roll call of the County Clerk."

Submitted by:  
BRYAN STAFFORD, District 10

Motion by Supervisor Stafford, seconded by Supervisor Gustafson to adopt. CARRIED BY VOICE VOTE.

**RESOLUTION NO. 08-042022: Amend Section 6.3 (Order of Business) of the Rules of the Winnebago County Board of Supervisors**

**BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby amends Section 6.3 of the Rules of the Winnebago County Board of Supervisors to read as follows: "Monthly Reports of Committees, Commissions, and Boards of the County Board may be made in writing, said reports to be included in the agenda packet mailed, or otherwise delivered, to each Board Member **within 5 business days following the meeting or 7 business days prior to a County Board of Supervisors meeting**"

Submitted by:  
BRYAN STAFFORD, District 10

Motion by Supervisor Stafford, seconded by Supervisor Beem to adopt. After discussion, Supervisor Stafford WITHDREW this resolution from the agenda.

**RESOLUTION NO. 09-042022: Amend Section 6.5 (Order of Business) of the Rules of the Winnebago County Board of Supervisors**

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 6.5 of the Rules of the Winnebago County Board of Supervisors to read as follows: "Public comments will be heard by the Board on any matter over which this body has jurisdiction, including, but not restricted to, those Resolutions and Ordinances on the adopted agenda for that meeting. If a member of the public raises a subject that does not appear on the meeting agenda, however, no substantive discussion of that subject **may** take place by the Board, and any extensive deliberation regarding that subject **may** be deferred to a later meeting so that more specific notice may be given by placing the subject on the agenda. In addition, the Board **may** not take any formal action on a subject raised in the public comment period, unless that subject is also identified in the meeting agenda.

Submitted by:  
BRYAN STAFFORD, District 10

Motion by Supervisor Stafford, seconded by Supervisor Hinz to adopt. After discussion, Supervisor Stafford WITHDREW this resolution from the agenda.

**RESOLUTION NO. 10-042022: Amend Section 7.1 (Handling of Resolutions and Ordinances) of the Rules of the Winnebago County Board of Supervisors**

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 7.1 of the Rules of the Winnebago County Board of Supervisors to read as follows: "Every written resolution shall be prepared in block form and shall be as concise as possible and shall have attached to it the name of the Committee, Commission or Board and/or the names of the Supervisor(s) introducing it. **All resolutions or ordinances to be considered by the County Board shall be prepared and presented with a brief background statement, rationale of why the board should consider action, financial and/or resources impact and with at least one Supervisor sponsor.**"

Submitted by:  
BRYAN STAFFORD, District 10

Motion by Supervisor Stafford, seconded by Supervisor Hinz to adopt. Supervisor Stafford offered a correction to strike the words "and with at least one Supervisor sponsor" from line 12 and 13. After discussion, motion by Supervisor Dowling, seconded by Supervisor Poeschl to call the question. Vote on call the question: CARRIED BY VOICE VOTE.

Vote on Resolution: CARRIED BY VOICE VOTE.

Motion by Supervisor Dowling, seconded by Supervisor Stafford to recess for 15 minutes. CARRIED BY VOICE VOTE.

**RESOLUTION NO. 11-042022: Amend Section 7.0 (Handling of Resolutions and Ordinances) of the Rules of the Winnebago County Board of Supervisors by adding Section 7.3 and Changing Section Numbers thereafter (Formerly 7.3, 7.4, 7.5, 7.6 and 7.7) to Correctly Correspond with the New Numbering**

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 7.3, 7.4, 7.5, 7.6, and 7.7 of the Rules of the Winnebago County Board of Supervisors to read as follows:

**"7.3 The department head (or proxy) or County Executive (or proxy) may be allowed, if recognized by the Chair, to introduce the background, rationale, implications, or address clarifications of a resolution or ordinance as long as it is relevant to the discussion."**

**"7.4** All items to be acted upon by the Board which are included on the adopted agenda may be referred to by the title and number and need not be read by the Clerk unless requested by a Supervisor."

**"7.5** Every motion or amendment shall be reduced to writing if requested by a Supervisor."

**"7.6** Every resolution having monetary implications shall have a fiscal note attached or included, and, if applicable, shall contain a cost/benefit analysis."

**"7.7** Any Committee of Jurisdiction may submit to the County Board a request which has been rejected by Personnel and Finance Committee. However, this request resolution must have a two-thirds affirmative vote of the County Board membership for adoption except at the County Board Annual Budget Session."

**"7.8** Any resolution that is presented for the purpose of expressing support, opposition, or the desire for initiation of any state or federal legislation shall require a three-fourths vote of those members present for passage."

Submitted by:

BRYAN STAFFORD, District 10

Supervisor Stafford WITHDREW this resolution from the agenda.

**RESOLUTION NO. 12-042022: Amend Section 8.3 (Written Agenda) of the Rules of the Winnebago County Board of Supervisors**

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 8.3 of the Rules of the Winnebago County Board of Supervisors to read as follows: "This Agenda, along with appropriate attachments, shall be **sent or made available, electronically posted and accessible, emailed** or otherwise deposited for delivery at least seven (7) days before the Board meeting and must provide the supervisors with all necessary access information to attend remotely if the remote option is invoked for said meeting."

Submitted by:

BRYAN STAFFORD, District 10

Motion by Supervisor Stafford, seconded by Supervisor Gustafson to adopt. Supervisor Stafford offered a friendly amendment to include the word "mailed" in line 9. That line should read: "shall be sent, mailed or made available, electronically posted and accessible, emailed or otherwise deposited...". Vote on Resolution with Correction: CARRIED BY VOICE VOTE.

**RESOLUTION NO. 13-042022: Amend Section 8.4 (Written Agenda) of the Rules of the Winnebago County Board of Supervisors**

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 8.4 of the Rules of the Winnebago County Board of Supervisors to read as follows: "After the Agenda has been **sent or posted**, an item may be added and an Amended Agenda sent out only if there would be a negative monetary impact to the County if it waited until the next meeting of the County Board. If waiting until the next County Board meeting would not negatively impact the County, the item must wait until the next meeting."

Submitted by:

BRYAN STAFFORD, District 10

Motion by Supervisor Stafford, seconded by Supervisor Gustafson to adopt. Supervisor Floam offered a friendly amendment to change the word "sent" on line 8 to "mailed". Vote on Resolution with Friendly Amendment: CARRIED BY VOICE VOTE. NAYES: 1.

**RESOLUTION NO. 14-042022: Amend Section 8.6 (Written Agenda) of the Rules of the Winnebago County Board of Supervisors**

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 8.6 of the Rules of the Winnebago County Board of Supervisors to read as follows: "A copy of the agenda shall also be **sent or made available** to all Town Clerks, Village Clerks and City Clerks."

Submitted by:  
BRYAN STAFFORD, District 10

Motion by Supervisor Stafford, seconded by Supervisor Floam to adopt. Supervisor Farrey asked for a friendly amendment to change the word "sent" on line 8 to "mailed". Vote on Resolution with the friendly amendment: CARRIED BY VOICE VOTE.

**RESOLUTION NO. 15-042022: Amend Section 10.2 (Privilege of Speaking) of the Rules of the Winnebago County Board of Supervisors**

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 10.2 of the Rules of the Winnebago County Board of Supervisors to read as follows: ~~"No member shall speak more than twice on the same question without leave of the Board, except to answer questions from the Chair or the floor. The Board recognizes the fundamental right of each of its members to be heard on every debatable issue. Any member may to speak to the same question if such member has not already addressed the issue for more than five (5) minutes or has been recognized to speak two (2) times on the issue. The Chair must enforce this rule when a violation is called to the attention of the Chair through a point of order motion."~~ **The Board recognizes the fundamental right of each of its members to be heard on every debatable issue. Any member may to speak to the same question if such member has not already addressed the issue for more than five (5) minutes or has been recognized to speak two (2) times on the issue.** The Chair must enforce this rule when a violation is called to the attention of the Chair **through a point of order motion.**"

Submitted by:  
BRYAN STAFFORD, District 10

Supervisor Stafford WITHDREW this resolution from the agenda.

**RESOLUTION NO. 16-042022: Amend Section 13.1 (Suspension of Rules) of the Rules of the Winnebago County Board of Supervisors**

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 13.1 of the Rules of the Winnebago County Board of Supervisors to read as follows: "Any of the Rules may be suspended by two-thirds vote of the members present or attending remotely, except Rules Number 3.8, 7.5, **10.2**, 11.0-11.5, 12.7, 13.1 which are not suspendable."

Submitted by:  
BRYAN STAFFORD, District 10

Supervisor Stafford WITHDREW this resolution from the agenda.

**RESOLUTION NO. 17-042022: Amend Section 15.0 (Publication of Reports) of the Rules of the Winnebago County Board of Supervisors**

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 15.0 of the Rules of the Winnebago County Board of Supervisors to read as follows: "Reports presented to the Board shall be kept on file, **paper copy or in an electronic format**, by the County Clerk for reference purposes but not published in their entirety in the official proceedings unless so ordered by the Board by a majority vote."

Submitted by:  
BRYAN STAFFORD, District 10

Motion by Supervisor Stafford, seconded by Supervisor Floam to adopt. CARRIED BY VOICE VOTE.

**RESOLUTION NO. 18-042022: Amend Section 18.6 (General Duties of the County Board) of the Rules of the Winnebago County Board of Supervisors**

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 18.6 of the Rules of the Winnebago County Board of Supervisors to read as follows: "**Beginning April 19, 2022** no County Board member shall **permanently sit on more than four County Board Committees, Commissions, or Boards. This rule shall not apply to Legislative Committee, Committee on Committees, or Board of Health**"

Submitted by:  
BRYAN STAFFORD, District 10

Motion by Supervisor Stafford, seconded by Supervisor Zellmer to adopt.

Motion by Supervisor Norton, seconded by Supervisor Powers to amend line 10 to include: Affirmative Action Commission; Advocap Board of Directors; Aging and Disability Resource Center Committee; Diversity Affairs Commission; East Central Wisconsin Regional Planning, East Wisconsin Counties Railroad Consortium; Human Services Board; Industrial Development Board; Solid Waste Management Board; and UW Oshkosh-Fox Cities Board of Trustees.

Supervisor Stafford offered a friendly amendment to change Line 9 to delete the words "Commissions or Boards".

Motion by Supervisor Eisen, seconded by Supervisor Wise to postpone this resolution until the May 17<sup>th</sup> County Board business meeting.

Supervisor Stafford WITHDREW this resolution from the agenda.

**RESOLUTION NO. 19-042022: Amend Section 18 (General Duties of the County Board) of the Rules of the Winnebago County Board of Supervisors by adding Sections 18.9 and 18.10**

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 18 of the Rules of the Winnebago County Board of Supervisors by adding Sections 18.9 and 18.10 to read as follows:

**"18.9 Beginning April 19, 2022 no County Board member shall sit on a Committee, Commission, or Board for more than eight (8) consecutive years."**

**"18.10 The County Board shall receive an annual report in the third quarter of every year from every Committee, Commission, and Board including, but not limited to key objectives, key accomplishments, key activities, and budget spending."**

Submitted by:  
BRYAN STAFFORD, District 10

Supervisor Stafford WITHDREW this resolution from the agenda.

**RESOLUTION NO. 20-042022: Amend Section 19.1 (Annual Tour) of the Rules of the Winnebago County Board of Supervisors**

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 19.1 of the Rules of the Winnebago County Board of Supervisors to read as follows: "The County Board **may** make an annual inspection of County owned properties and facilities during the month of May."

Submitted by:  
BRYAN STAFFORD, District 10

Motion by Supervisor Stafford, seconded by Supervisor Hinz to adopt. After discussion, motion and seconded to call the question. Vote on Call the Question: CARRIED BY VOICE VOTE.

Vote on Resolution: CARRIED BY VOICE VOTE.

**RESOLUTION NO. 21-042022: Amend Section 19.0 (Annual Tour) of the Rules of the Winnebago County Board of Supervisors by adding Section 19.3**

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 19.0 of the Rules of the Winnebago County Board of Supervisors by adding Section 19.3 to read as follows: "A County Board Supervisor may be able to get a tour of a county-owned facility with an arranged appointment."

Submitted by:  
BRYAN STAFFORD, District 10

Motion by Supervisor Stafford, seconded by Supervisor Hinz to adopt. CARRIED BY VOICE VOTE.

**RESOLUTION NO. 22-042022: Amend Section 20.0 (Per Diem, Mileage, Expenses) of the Rules of the Winnebago County Board of Supervisors by Adding Sections 20.9 and 20.10**

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 20.0 of the Rules of the Winnebago County Board of Supervisors by adding Sections 20.9 and 20.10 to read as follows:

**"20.9 No committee member shall be reimbursed for two meetings when sitting in a single meeting session unless it is a committee which has a public hearing.**

**"20.10 The Finance Director, as allowed by law, shall provide a report to the County Board bi-annually on per diem, mileage, and other expenses."**

Submitted by:  
BRYAN STAFFORD, District 10

Supervisor Stafford WITHDREW this resolution from the agenda.

**RESOLUTION NO. 23-042022: Amend Section 21.0 (Access) of the Rules of the Winnebago County Board of Supervisors by adding Section 21.2**

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 21.0 of the Rules of the Winnebago County Board of Supervisors by adding Section 21.2 to read as follows: **"All County Board Members shall have reasonable access to county employee directories not prohibited by State Statutes or Federal Regulations."**

Submitted by:  
BRYAN STAFFORD, District 10

Supervisor Stafford WITHDREW this resolution from the agenda.

**RESOLUTION NO. 24-042022: Amend Section 22.1 (Committee Meetings) of the Rules of the Winnebago County Board of Supervisors**

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 22.1 of the Rules of the Winnebago County Board of Supervisors to read as follows: "All Committee, Board and Commission meetings shall be held on the County **property** or on public property if possible. Meetings held on private property must be accessible to the public."

Submitted by:  
BRYAN STAFFORD, District 10

Motion by Supervisor Stafford, seconded by Supervisor Zellmer to adopt. CARRIED BY VOICE VOTE.

**RESOLUTION NO. 25-042022: Amend Section 22.0 (Committee Meetings) of the Rules of the Winnebago County Board of Supervisors by adding a New Section 22.2 and Changing Section Numbers thereafter (Formerly 22.2, 22.3, and 22.4) to Correctly Correspond with the New Numbering**

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 22.2, 22.3 and 22.4 of the Rules of the Winnebago County Board of Supervisors to read as follows:

**"22.2 Standing Committees shall occur on Mondays, Tuesdays, Wednesdays or Thursdays, and said Standing Committee meetings shall commence between the hours of 3:00 pm and 8:00 pm unless the majority of the committee cannot meet during this time. Meetings can be held outside these time periods provided that said meetings do not exceed more than half of total meetings scheduled in a quarter."**

**"22.3** The County Clerk is to be notified of all meetings prior to the time of the meeting so that public notice can be given by the County Clerk."

**"22.4** Public notice of all meetings shall be given as soon as the members of the Committee, Board or Commission are notified of such meeting and not less than 24 hours before the meeting except as hereinafter provided. Any meetings utilizing the use of a remote option will need to be indicated at this time."

**"22.5** In emergencies, when a meeting must be held with less than 24 hours' notice, the County Clerk shall notify the press as soon as possible."

Submitted by:  
BRYAN STAFFORD, District 10

Supervisor Stafford WITHDREW this resolution from the agenda.

**RESOLUTION NO. 26-042022: Amend Section 22.0 (Committee Meetings) of the Rules of the Winnebago County Board of Supervisors by adding New Sections 22.6, 22.7, and 22.8 and Changing Section Numbers thereafter (Formerly 22.5, 22.6, 22.7, 22.8, 22.9, and 22.10) to Correctly Correspond with the New Numbering**

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 22.6, 22.7, 22.8 of the Rules of the Winnebago County Board of Supervisors to read as follows:

**" 22.6 Committee, commissions, and board meetings open to the public shall be held at times to allow for and encourage public participation namely after 5:00 p.m. if possible."**

**"22.7 A permanent video and/or audio recording of each committee, commission, or board meeting, unless prohibited by state statute or federal regulation, shall be made and filed with the County Clerk within five business days of the meeting except for closed meetings. Non-compliance shall result in suspension of the committee, commission, or board meeting unless prohibited by law."**

**"22.8 In furtherance of the declaration of the open meetings policy of Wis. Stat. §19.81 which provides that the public is entitled to the fullest and most complete information regarding the affairs of government as is compatible with the conduct of governmental business; and whenever the Board or its Committees are meeting**

in open session, such body shall make a reasonable effort to accommodate any person desiring to record, film, or photograph the meeting as provided by Wis. Stat. §19.90. Wis. Stat. §19.90 does not permit recording, filming, or photographing such a meeting in a manner that interferes with the conduct of the meeting or the rights of the participants.

1. **Sound and Light Criteria. Only audio and visual equipment which does not produce distracting light or sound may be used to cover County proceedings. Artificial lighting devices shall not be used in connection with equipment except in those circumstances where such auxiliary devices are necessary and then only with the advance consent of the Chairperson.**
2. **Location of Equipment and Personnel. Operators of camera equipment and news reporters shall have free access to all areas open to the public. "**

"**22.9** Minutes of each meeting, as required by State Statutes, shall be filed with the County Clerk within ten days of the meeting except for closed meetings. **These minutes shall be posted online as soon as possible.**"

"**22.10** Minutes of closed meetings shall be kept and shall be filed with the County Clerk when no reason exists for such minutes to be kept private."

"**22.11** Minutes of each meeting shall be kept by the secretary of the committee, or other person so designated by the committee chair and such minutes shall include the time the meeting started, the time the meeting ended, and the time of permanent departure of any member of that body from the meeting."

"**22.12** Meetings shall be held at the call of the Committee, Commission or Board Chair, or at the call of a majority of its members."

"**22.13** Officers shall be elected during the Organization meeting and shall serve a term corresponding to the Supervisor's term except as otherwise provided in these rules."

"**22.14** Any Committee, by majority vote, may elect new officers after one year or when a vacancy exists for any officer's position in that Committee."

Submitted by:  
BRYAN STAFFORD, District 10

Supervisor Stafford WITHDREW this resolution from the agenda.

**RESOLUTION NO. 27-042022: Amend Section 23.1 (Standing Committees) of the Rules of the Winnebago County Board of Supervisors**

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 23.1 of the Rules of the Winnebago County Board of Supervisors to read as follows:

**"23.1 Each Committee shall carry out the duties specifically delegated to it by the County Board together with such duties as may be authorized by Wisconsin Statutes. Notwithstanding the general duties delegated to a Committee, any action otherwise undertaken by a Committee may be reversed or modified by action of the full County Board. In carrying out Committee responsibilities, each Standing Committee may audit claims and expenses for offices or Departments and shall review the annual budget requests from the operations of such office or Department prior to submittal of the same to the Finance Committee.**

Standing Committees of the County Board and their membership shall be:

- A. UW Education, Extension & Agriculture Committee  
5 County Board Members
- B. Aviation Committee  
5 County Board Members
- C. Facilities and Property Management Committee  
5 County Board Members
- D. Planning and Zoning Committee  
5 County Board Members
- E. Judiciary and Public Safety Committee  
5 County Board Members
- F. Parks and Recreation Committee  
5 County Board Members
- G. Park View Health Center Committee  
5 County Board Members
- H. Personnel & Finance Committee  
5 County Board Members
- I. Highway Committee  
5 County Board Members
- J. Legislative Committee  
5 County Board Members
- K. Land Conservation Committee  
5 County Board Members

Submitted by:  
BRYAN STAFFORD, District 10

Supervisor Stafford WITHDREW this resolution from the agenda.

**RESOLUTION NO. 28-042022: Amend Section 25 (Special Meetings of the County Board) to the Rules of the Winnebago County Board of Supervisors**

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby adds Section 25 to the Rules of the Winnebago County Board of Supervisors to read as follows:

**"25.0 SPECIAL MEETING OF THE COUNTY BOARD**

Wisconsin Statute 59.11(2) states: A special meeting of the board shall be held:

- a) Upon a written request of a majority of the supervisors delivered to the clerk, specifying the time and place of meeting. The time shall be not less than 48 hours from the delivery of the request. Upon receiving the request, the clerk shall immediately **e-mail** to each supervisor notice of the time and place of the meeting. Any special meeting may be adjourned by a vote of a majority of all the supervisors. The board by ordinance may establish a separate procedure for convening the board in a "declared emergency" as defined by county ordinance.
- b) For the purposes and in the manner prescribed in Sec. 31.06, with the right to adjourn the special meeting from time to time by a vote of a majority of all the supervisors entitled to a seat. The clerk shall mail written notice of the special meeting, specifying the time, place, and purpose of the meeting, to each supervisor not less than 2 weeks before the day set for the meeting.

Submitted by:  
BRYAN STAFFORD, District 10

Supervisor Stafford WITHDREW this resolution from the agenda.

**RESOLUTION NO. 29-042022: Add Section 26 (Role of the County Board Supervisor) to the Rules of the Winnebago County Board of Supervisors**

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby adds Section 26 to the Rules of the Winnebago County Board of Supervisors to read as follows:

**"26.0 ROLE OF THE COUNTY BOARD SUPERVISOR**

- 26.1 Responsibilities of the County Board of Supervisors are defined by the laws of the State of Wisconsin and the Rules of Order of the Winnebago County Board of Supervisors.**
- 26.2 County Supervisors are expected to individually contribute to a collaborative effort to set a vision and strategic mission goals and make broad policy decisions that support the strategic mission to advance the priorities of the county. Examples of such activities, include, but are not limited to:**
- 1. Participating in the process of debate and voting on proposed ordinances, resolutions and motions in County Board and Committee meetings;**
  - 2. Providing policy and direction to the management of the county regarding delivery of county services while refraining from the delivery, management or administration of daily operations of the county;**
  - 3. Being responsive to the needs of their constituency through effective communication;**
  - 4. Establishing priorities for the delivery of county services through the annual budget and tax levy.**
- 26.3 Service as a County Supervisor is an honor and a trust, which compels the office holder to serve the public through use of his or her judgment for the benefit of the public, and binds him or her to uphold the Constitution of the United States, the Constitution of the State of Wisconsin, and to carry out impartially the laws of the Nation, State and County.**

Submitted by:  
BRYAN STAFFORD, District 10

Supervisor Stafford WITHDREW this resolution from the agenda.

**RESOLUTION NO. 30-042022: Adopt the Rules of the Winnebago County Board of Supervisors**

BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby adopts the Rules of the Winnebago County Board of Supervisors, **subject to the following amendment:**

Rule 3.8: The Rules of the Board shall be amended during the two-year period only by a two-thirds vote of those present at a meeting, except at the Annual Organizational Meeting, at which time a majority of those present shall rule. This Rule may be waived by the County Board Chairperson as a result of a local, state, or national declared emergency. **All Winnebago County Board of Supervisors rule changes affecting committee structure shall be postponed to a later time and the Winnebago County Board of Supervisors shall adhere to the usually organizational majority voting requirement at said meeting(s).**

Submitted by:  
Tom Egan, District 33

Motion by Supervisor Egan, seconded by Supervisor Farrey to adopt. CARRIED BY VOICE VOTE.

Motion by Supervisor Albrecht, seconded by Supervisor Zellmer to adjourn until the April 26, 2022 regular meeting at 6:00 p.m. The meeting was adjourned at 11:52 p.m.

Submitted by:  
Julie A. Barthels  
Winnebago County Deputy Clerk

State of Wisconsin)  
County of Winnebago) ss

I, Julie A. Barthels, do hereby certify that the foregoing is a true and correct copy of the Journal of the Winnebago County Board of Supervisors for their organizational meeting held April 19, 2022.

Julie A. Barthels  
Winnebago County Deputy Clerk