

**BOARD OF HEALTH MEETING**  
**Friday, December 2, 2016**  
**7:30 a.m.**  
**Winnebago County Health Department**  
**1<sup>st</sup> Floor Conference Room, County Administration Building**

**CALL TO ORDER:** The meeting was called to order by Chairman Shiloh Ramos at 7:32 am

**ROLL CALL:** Board members present were: Chairman Dr. Shiloh Ramos, Thomas Ellis; Dr. Sam Hofman, Ann Marshall, Thomas Egan, Dr. Paula McNiel and Rachel Youngquist.

**EXCUSED:** Dr. Jan Edelstein, and Mike Norton

Also present: Health Department Director Doug Gieryn; Anne Boyce, EH Supervisor; Anna Carpenter, Preparedness Specialist; Emily Dieringer, Health Educator; Cindy Draws, PH Nurse Supervisor; Alana Erickson, Communications Specialist; Denise Krueger, PH Nurse Supervisor; Carolyn McCarty, PH Supervisor; Barb Sheldon, WIC Director; Sarah Wright, Public Health Nurse; Melissa Kramer Badtke, Principal Transportation Planner for East Central WI Regional Planning Commission, Kim Biedermann, Regional Bicycle & Pedestrian Coordinator for East Central WI Regional Planning Commission, and Mary Capen.

**APPROVE MINUTES: Moved and second, Hofman/ELLIS to approve the Minutes from August 5, 2016. Motion carried 5-0, voice vote.**

**PUBLIC COMMENTS:** none

**BUSINESS:**

**A. Bicycle & Pedestrian Plan - vote**

*Dr. Paula McNiel arrives*

Presentation included:

- Public Health took the lead on applying for the Department of Transportation (DOT) grant in partnership with the County Parks & Recreation and Highway departments. The DOT grant supported the planning process. Toole Design Group and East Central WI Regional Planning Commission were consultants.
- A summary of the planning process from the beginning to the present.
- Intent of the plan - to make it easier and safer to walk/bike from point A to point B.

The Board is asked to support the plan and offer suggestions on presenting the plan to the County Board of Supervisors for adoption. A presentation at a Special Orders meeting was suggested.

The vote has been delayed until the January meeting to allow board members time to review the full draft plan.

**B. Healthy Eating Active Living (HEAL) Grant Budget Transfer - vote**

*Tom Egan arrives.*

A brief summary of Farm 2 School and the HEAL grant from Ministry Health Care.

**Motion to approve the transfer as presented. Moved and Second, McNeil/Hofman. Motion carried 7-0, voice vote.**

**C. Policy Update – WPHA / WALDHAB; Communicable Disease Resolution - vote**

Public Health is required, by state mandate, to follow certain communicable diseases. Points to consider:

- Currently no dedicated, stable federal or state funding source
- Existing, emerging, and re-emerging diseases
- 10% of agency staff time devoted to communicable disease division
- Work load increasing

A draft resolution to support securing state funding for communicable disease control for population health was provided. The Board of Health is being asked to support the resolution to support securing state funding for communicable disease control and to recommend how to move forward.

**Motion to approve the resolution as presented. Moved and Second, McNeil/Hofman. Motion carried 7-0, voice vote.**

Resolution will be sent by Doug to Legislative Committee for review. If the Legislative Committee does not meet in January, resolution will be taken to County Board.

**D. Director's and Staff Activity Report**

*Dr. Paula McNeil is excused*

**Doug Gieryn – Director**

- Environmental Health Specialist Staff will now be broken out into EHS I and EHS II which may help in the recruitment of new staff with experience with a higher salary range.
- Department Hours will be adjusted to 40 hours per week as of January 1.
  - Office will be open 8-4:30 (instead of 8a – 4p)
  - All department staff will be based on a 2080 hours per year schedule, many are on a 1950 schedule now
  - PHN's will become salaried staff
  - Support Staff will remain hourly
- Living Healthy Community Clinic
  - Hurting financially, ran significant deficit in last fiscal year

- Financial support from the county decreasing
- Looking at options
- Communicable Disease staff presented at the Regional TB Summit (MDR case)
- 2017 Department Budget was accepted with minor adjustments and Executive Budget was adopted without change
- TEDMED – Dec 1-2 event designed to inspire thought was hosted at health department and community partners were invited via a live stream
- Approached City of Menasha Health Department about the possibility of contracting for services – immunizations and TB skin tests

**Anne Boyce – Environmental Health Supervisor**

- Special events have slowed down
- Added a new staff member since September
  - 2 staff members available to train with – will be training for a couple more months
- Standardization
  - Each EH staff member must perform 8 inspections with Anne
  - Anne must perform 8 inspections with a state inspector
  - Evaluated on knowing the appropriate corrective action
  - One staff member has completed standardization, the other should be done by month-end.
- School inspections have been completed for the year (57)
- TNC well sampling and inspections have been completed for the year, will begin again in January
- Follow-up done on a monkey bite (monkey was quarantined for 2 months)
- New establishments
  - Dapper Dog – new pet store in Winneconne
  - 5 Guys – Oshkosh restaurant scheduled to open next week Wednesday

**Cindy Draws – Nurse Supervisor**

- Wisconsin Well Women Program (WWWP)
  - Providing breast and cervical cancer outreach in Shopko stores for women without insurance or with high deductibles.
  - Yearly goal (which began in July) based on contract is for 419 enrollments. To achieve this goal we should currently be around 175. We are currently at 155.
- Promoting Healthy Aging
  - Evidence Based Classes were cancelled due to lack of interest.
  - ADRC to provide funding in support of coordination of efforts to step back and see what can feed into these programs.
  - Change in leadership at ADRC
  - Change in leadership at Oshkosh Senior Center
- FCH

- Kinder Care will be the 4<sup>th</sup> center this year to be designated as a Breastfeeding friendly daycare site.
- 7 more sites are in the works
- POINT – regional poverty reduction initiative
  - When providing a service, clients are asked to complete a survey where those without health insurance, primary care physician, or dental provider can be identified and offered our assistance in obtaining.
  - 160 clients completed the survey
  - 32% were identified as being in the targeted group of being at or below 200% poverty level
  - 42 accepted assistance in locating health insurance, follow-up confirmed 4 applied for health insurance
  - 40 needed a primary care physician and follow-up confirmed 1 had made an appointment
  - 49 did not have a dental provider and follow-up confirmed 4 had made dental appointments

**Denise Krueger – Nurse Supervisor**

- Needle Exchange program
  - Providing education on Narcan and overdose
  - Linking to other services
  - Helps with less improperly disposed needles and providing clean ones to reduce transmission of Hepatitis C and HIV
- Refugee program
  - Contract was for 93 but 157 arrived – presents a staffing challenge
  - Contract will be adjusted and payment will be received for the additional arrivals
  - Saw a surge in the summer months
  - 230 have been approved for arrival in 2017 for Oshkosh and Appleton areas
  - Met with healthcare systems to work on process issues
- Communicable Disease
  - Zika virus – Nationally there have been 4,260 cases of which 1,000 were in pregnant women
  - Influenza – very low at this point
  - Outbreaks this season so far – 2 respiratory outbreaks, 7 suspect Noro outbreaks (5 confirmed as Noro)
  - Pertussis is still around but much lower numbers of cases compared to the previous late part of the school season, 3 family members were ill, 1 was confirmed pertussis so all were assumed positive and letters were sent to the school (northern part of the county)

**Carolyn McCarty – PH Supervisor**

- Heroin Task Force had planning retreat – decided future focus will be on prevention and treatment

- Have seen a recent increase in heroin-related overdose deaths in the tri-county area, fentanyl implicated in some cases
- Surgeon General release a report entitled “Facing Addiction in America – The Surgeon General’s Report on Alcohol, Drugs, and Health”
- Social host ordinance ruled likely unenforceable – Fond du Lac county
- National level smoke-free public housing rule passed, but does not include e-cigs.
- Working with UW-O on a smoke-free campus policy.
- Presented draft problem statements re:TH!NK will be working on.
  - Soiree to celebrate accomplishments on December 8<sup>th</sup>
- Press release on obesity rates in Wisconsin adults.
  - Graph showing pre-pregnancy obesity rates for the past 5 years for the cities of Oshkosh, Neenah/Menasha, and Winnebago county – our cities are in the worst 10 of the state

**Barb Sheldon – WIC Director**

- Provided information on Wisconsin MyWIC app for smart phones
  - Download free app
  - Manage shopping list & eWIC balances
  - Ability to scan UPC to confirm item is WIC approved
  - Less time spent in register line when foods are verified ahead of time through the app
- Yogurt has been recently added as a category
- Stores excited over news of the MyWIC app

**E. 2016 Budget Update – Income Statement**

- Income Statement presented
- Below budget for the year

**F. Communications Strategy**

- TV show will change from re:TH!NK as the focus to Winnebago County with re:TH!NK as a portion of it
- Follow WCHD on Facebook & Twitter by searching @WinnebagoHealth
- [Link to slideshow presentation](#)

**NEXT MEETING: January 6th, 7:30 am** County Admin Building, 1<sup>st</sup> Floor Conference Room.

**REPORTS:** None

**Motion to adjourn, Hofman/Ellis. Motion carried, 6-0 voice vote.**

Respectfully submitted,  
Mary Capen, Recording Secretary