

Winnebago County Health Department Board of Health Minutes ONLY



Public Health
Prevent. Promote. Protect.
Winnebago County
Health Department

Date: August 20 2021 **Time:** 7:30-9:30am **Location:** County Administration Building, Room 120 and ZOOM
Join Zoom Meeting <https://zoom.us/j/97183934946?pwd=LzRTWpzZWJ5OGQweGxtM0xWaHNZQT09>
Meeting ID: 971 8393 4946; Passcode: 772260; one tap mobile: +13126266799 ,97183934946#; +1 312 626 6799

Attendees:						
Mike Norton	Lois Gruetzmacher	Toby Vanden Heuvel	Rachel Youngquist	Thomas Ellis		Shiloh Ramos
Paula McNeil	David Zerbe	Doug Gieryn		Heidi Keating	Courtney Van Auken	Shelley Brown-Giebel
Julia Salomon	Niki Euhardy	Belinda DeGoey	Alana Erickson	Anne Boyce	Ashlee Rahmlow	Sarahjean Schluechtermann
Not in attendance (excused)						
Ashley Mukasa	Tom Egan					

Topic	Who	High level overview; Important discussion points; decisions.	Any action needed? By whom?
1. Call to Order	Secretary	<ul style="list-style-type: none"> Meeting called to order at 7:33 am by Shiloh Ramos Please state your name when speaking on zoom so note taker can accurately attribute notes to that person. Thank you. 	
2. Roll Call	Secretary	Do we have a quorum? YES. BOH voting members present: Mike Norton, Lois Gruetzmacher, Tome Ellis, Rachel Youngquist, Shiloh Ramos Paula McNeil, David Zerbe, Toby Vanden Heuvel	
3. Approval of Minutes	Secretary	<ul style="list-style-type: none"> Motion to approve previous meetings minutes (6/18/2021) reviewed. Motion by: Mike Norton Second by: Tom Ellis All in favor: YES 	
4. Public Comment	Public	Any public comment? Not at this time.	
5. Business	Various	Agenda items A. Budget Transfer – Increase WIC funding – Motion to accept the budget transfer: Lois Gruetzmacher; Second Mike Norton. Vote. All in favor Outagamie and Winnebago WIC programs will be consolidated to be a single project. Outagamie County is the fiscal agent receiving the funds from the grant and distributing. Winnebago County previous WIC Director's position was eliminated and consolidation will result in fiscal and workforce efficiencies. Winnebago County changes includes	

Winnebago County Health Department Board of Health Minutes ONLY



Public Health
Prevent. Promote. Protect.
Winnebago County
Health Department

Date: August 20 2021 **Time:** 7:30-9:30am **Location:** County Administration Building, Room 120 and ZOOM
 Join Zoom Meeting <https://zoom.us/j/97183934946?pwd=LzRTWpzZWJ5OGQweGxtM0xWaHNZQT09>
 Meeting ID: 971 8393 4946; Passcode: 772260; one tap mobile: +13126266799 ,97183934946#; +1 312 626 6799

	<p>hiring a full- time registered dietitian (project nutritionist and lead) and Belinda DeGoey stepping back into 0.5FTE WIC and 0.5FTE Public Health. (she had stepped up to 1.0 FTE in the interim to assist with consolidation efforts) WIC is a fully funded program.</p> <p>B. Table of Organization Change – Add WIC Project Nutritionist – motion to approve: Tom Ellis; Second: Toby Vanden Heuvel Vote: all in favor: All in favor Would like to move to put this position in place before 2022. Funding would flow from Outagamie to Winnebago. The state funds WIC projects and Winnebago are consolidating projects with Outagamie. WIC programs are fully funded every year from the federal government for nutrition education and resources for pregnant women and/or women with children who are 5 years old and under. This position would be hired, supervised and paid by Winnebago County (labor and benefits).</p> <p>C. Director and Staff Update (see below)</p> <p>Doug: Organizational Chart review:</p> <ul style="list-style-type: none"> • <u>Administration Division:</u> Added an epidemiologist to our department and Admin Division • <u>Communicable Disease:</u> Kim Goffard vacated her position as CD Supervisor to work with the state COVID -19 response. Interviews for that position have been held. • <u>Environmental Health</u> Lead abatement positions. Use state funds to help identify and eliminate lead hazards in home in the Winnebago County. Goal: increase lead safe homes in the county. <p>COVID: <u>Funding:</u> it was communicated last week that additional COVID funds will be available. Discussions on how these will be utilized are ensuing, especially at the leadership/management level to continue the COVID response while allowing public health staff to return to PH work. Working on 2022 budget. Will be meeting with County Executive and finance next week. Asking for another communications staff. The communication side of public health needs to be supported as it is very important in protecting the communities we serve throughout the COVID pandemic and more. <u>Community Health Prevention Division:</u> Community Health Strategist is vacant and would like to fill</p> <p>Alana (HLS):</p>	
--	--	--

Winnebago County Health Department Board of Health Minutes ONLY



Public Health
Prevent. Promote. Protect.
Winnebago County
Health Department

Date: August 20 2021 **Time:** 7:30-9:30am **Location:** County Administration Building, Room 120 and ZOOM
 Join Zoom Meeting <https://zoom.us/j/97183934946?pwd=LzRTWpzZWJ5OGQweGxtM0xWaHNZQT09>
 Meeting ID: 971 8393 4946; Passcode: 772260; one tap mobile: +13126266799 ,97183934946#; +1 312 626 6799

	<ul style="list-style-type: none"> • Healthy Aging Communities (AARP) - Committee planning in tandem with the Winnebago County Aging Plan. HHS/ADRC leading that plan development, Joanne significantly supporting goals related to Wellness Plus <ul style="list-style-type: none"> • Wellness Plus focus is Falls Prevention: Stepping On, Tai Chi, Strong Bodies, & MOM-> bit.ly/WCWellnessPlus • Sustainability has been very difficult: leader loss, high risk population, uncertainty in case rate makes planning classes difficult, Joanne use a lot for COVID support throughout the summer of 2020. • Working with Falls Coalition to improve efficiencies in the referral process- great support from HHS and OFD (video / staff training / triaging need for Public Health Nurse during such low capacity). • Home visits are on emergency need only (partners are recognizing a gap in new baby visits that they'd really like PHN skills back to address. Allison (BF & Education) has been a great resource to carry us through) <ul style="list-style-type: none"> • In 2019 so much progress had been made in promoting our programs and we saw a significant increase in need (71% increase in PNCC caseload, new diaper bank, increase in car seat & crib distribution) - most of these programs were paused as we switched capacity to COVID for 2020, hardly able to resume • Grants: <ul style="list-style-type: none"> • WWWP - ended 2020 on track, numbers were a bit lower due to COVID but not significantly In 2020: WWWP enrolled 393 women / 2019 <ul style="list-style-type: none"> • Staff researching / learning about possible EHR programs from other LHD, very hopeful that the state could support an inclusive program that LHDs could tap into for all reporting needs (currently we use about 6 different antiquated systems to report and have no patient management program - significant documentation needs [time barriers to serving more residents]) • MCH grant utilized with new COVID parameters - staff met with state leads that are very excited to hear we are still maintaining at least some capacity for strategic planning (First Five Fox Valley / ASQ Screening) • Objectives/funding likely to remain level with new contracts • Event successes: <ul style="list-style-type: none"> • Back to School Fair • Wheel Chair Wash • Senior Expo -> tentatively planning for Oct 5th • Staff have been amazingly flexible- want to find more stable roles heading into the fall <p>Anne Boyce (Environmental Health): Anne on vacation today. July/August large event summary-</p> <ul style="list-style-type: none"> • Lifest 33 Food stand inspections • EAA 51 food inspections , 14 campground inspections • Fair 29 Food inspections 	
--	---	--

Winnebago County Health Department Board of Health Minutes ONLY



Public Health
Prevent. Promote. Protect.
Winnebago County
Health Department

Date: August 20 2021 **Time:** 7:30-9:30am **Location:** County Administration Building, Room 120 and ZOOM
Join Zoom Meeting <https://zoom.us/j/97183934946?pwd=LzI RTWpzZWJ5OGQweGxtM0xWaHNZQT09>
Meeting ID: 971 8393 4946; Passcode: 772260; one tap mobile: +13126266799 ,97183934946#; +1 312 626 6799

	<p>In process of hiring a Lead Project Coordinator – reposted</p> <p>Outbreak – associated with a wedding that occurred 8/7. WCHD EH conducted 118 interview. Interview forms were sent to the state for preliminary analysis - very, very early results show possible food items/drinks implicated. Specimens are being sent to the state for analysis from food handlers and bar manager.</p> <p>Bats: 10 bats were sent to SLH for Rabies testing since July. One bat from Neenah tested positive for Rabies on August 2. The person in contact with that bat was referred to his physician to start rabies prophylaxis. August is the peak month for bat activity. By this time of the year, pups born in the spring are just starting to venture out in search of food and lodging. The pups are inexperienced and lose their way and end up in houses, not being able to find their roost sites. Many times indoor pets, especially cats, are found playing with the bat. This is why we strongly encourage pet owners to keep their animals, especially cats, up to date on their rabies shots.</p> <p><u>New establishments or new owners since July 1:</u></p> <ul style="list-style-type: none"> • Primitive Gatherings Quilt Retreat – Restaurant /Lodging - Town of Winchester • Crossroad Chance – Bar - Oshkosh • Jexi’s Restaurant – Village of Fox Crossing • 1920s Charming Smart Home – Air BnB /Tourist Rooming House - Oshkosh • Chick Fil A – Mobile Restaurant Oshkosh • Off the Hook Seafood - Mobile Shrimp Trailer – Omro • Gibson Social Club- Wedding Venue - Oshkosh • Mitchells Legend Lanes – Restaurant - Omro <p>Ashlee (CHP):</p> <ul style="list-style-type: none"> • Hiring Community Health Strategist- Drug Free Community Grant Coordinator • Continuing to support equitable access to vaccine • <u>Social Connectedness:</u> Focus groups on perceptions of social connectedness among people in recovery conducted in May/ June <ul style="list-style-type: none"> ○ Strategy Session held with community in July <ul style="list-style-type: none"> ▪ Major Themes <ul style="list-style-type: none"> • Our community needs to better understand addiction, be more supportive and learn how to connect people in need to care 	
--	--	--

Winnebago County Health Department Board of Health Minutes ONLY



Public Health
Prevent. Promote. Protect.
Winnebago County
Health Department

Date: August 20 2021 **Time:** 7:30-9:30am **Location:** County Administration Building, Room 120 and ZOOM
Join Zoom Meeting <https://zoom.us/j/97183934946?pwd=LzRTWpzZWJ5OGQweGxtM0xWaHNZQT09>
Meeting ID: 971 8393 4946; Passcode: 772260; one tap mobile: +13126266799 ,97183934946#; +1 312 626 6799

	<ul style="list-style-type: none"> • Strengthen Basic Needs and Community Supports • Improve Access to Treatment Services ○ We Heart You: Recovery in Our Community postponed to March 2022 <p>Ashley (Communications): Ashley is on vacation. Courtney filling in for Ashley.</p> <ul style="list-style-type: none"> • <u>Vaccine clinics:</u> <ul style="list-style-type: none"> ○ Continue to promote all the various vaccine clinics through local media outlets, social media, www.wcvaccine.org, flyers placed at organizations and events, promotional toolkits to local organizations and businesses, and yard signs. ○ Created promotional campaign for the Regional Vaccine Tour (tri-county clinic) <ul style="list-style-type: none"> ○ Flyers, press releases, outdoor signage, social media ○ Business toolkit included posters for organizations to print/distribute themselves (canvassed the area near the vaccine clinics and reached out to businesses to ensure they received the information) ○ Sent postcards to residents of Fox Crossing, Nekimi and Utica to inform them of the vaccination opportunity. Successful outreach with many people referencing the mailer when getting vaccinated. • <u>Website:</u> Updated Winnebago County recommendations are on our website and were distributed widely to elected officials, the public and local businesses. <p>Belinda (WIC): Belinda will be on the call around 8:30 am.</p> <ul style="list-style-type: none"> • WIC caseload at 1846 participants per month and continues to function under the federal public health emergency waiver allowing all phone visits at least thru November 2021. • \$35 fruit/veggie benefit continues thru September; may be extended beyond dependent on federal legislation. • Continue to work on aligning project procedures for the consolidation between Winnebago and Outagamie counties. • A tenured WIC staff will be continuing her education to better serve the WIC program in the future. In order to support her growth and development to better serve the community, Winnebago County is supporting her in decreasing her work hours from 32 hours/week to 16 hours for the next 2.5 years. With this additional decrease in hours we have the opportunity to maximize the program efficiencies potential by distributing needed clinic needs and required WIC nutrition standards into 1.0 FTE additional position. <p>Heidi (Planner):</p>	
--	---	--

Winnebago County Health Department Board of Health Minutes ONLY



Public Health
Prevent. Promote. Protect.
Winnebago County
Health Department

Date: August 20 2021 **Time:** 7:30-9:30am **Location:** County Administration Building, Room 120 and ZOOM
Join Zoom Meeting <https://zoom.us/j/97183934946?pwd=LzRTWpzZWJ5OGQweGxtM0xWaHNZQT09>
Meeting ID: 971 8393 4946; Passcode: 772260; one tap mobile: +13126266799 ,97183934946#; +1 312 626 6799

	<ul style="list-style-type: none"> • COVID: managing the department's hotline: 35 calls a days (testing questions, vaccine, etc.) • Fox Valley Community Health Improvement Coalition (FVCHC): collaborating in conducting key stakeholder interviews as part of our Community Health Assessment. Will be using additional data sources for a final report on the assessment <p>Julia (Admin):</p> <ul style="list-style-type: none"> • Supervising COVID-19 project employee staff who are conducting case and contact investigations and filling in with other roles. Our school team is already tackling school outbreaks due to sports starting earlier than academic programs and gearing up for when school starts. • Continue to work in partnership with specialists on specific projects including: Performance Management, Staff orientation, Community Health Assessment and other projects. In process of completing stakeholder interviews as part of our community health assessment. <p>Vacant: (Communicable Disease):</p> <ul style="list-style-type: none"> • Amy Winninghoff helping fill in while supervisor position is filled. <p>Niki (Policy & Equity Coordinator):</p> <ul style="list-style-type: none"> • COVID response: Managing process for just in time (JIT) notification of positive COVID cases calls. • Equity: Health equity action plan & policy action plan have both been updated <p>Sarahjean (Epidemiologist):</p> <ul style="list-style-type: none"> • COVID: Continuing to provide COVID data • EPI: Developing an action plan for this new role; more to come. <p>Shelley (Emergency Preparedness):</p> <ul style="list-style-type: none"> • Vaccination clinic: Every Wednesday at Sunnyview in addition to Tuesday and Friday at Oshkosh Public Library run by National guard. Seeing folks coming in for their third dose. • Testing: seeing an uptick in testing numbers. ~500. Climbing fast. <p>D. 2021 Budget Update</p> <p><u>Income statement:</u> continue to utilize COVID funds for COVID response and salaries for some selected permanent staff and all project employees. Labor will be under budget because of that. Was sent to all BOH members to review.</p>	
--	---	--

Winnebago County Health Department Board of Health Minutes ONLY



Public Health
Prevent. Promote. Protect.
Winnebago County
Health Department

Date: August 20 2021 **Time:** 7:30-9:30am **Location:** County Administration Building, Room 120 and ZOOM
 Join Zoom Meeting <https://zoom.us/j/97183934946?pwd=LzRTWpzZWJ5OGQweGxtM0xWaHNZQT09>
 Meeting ID: 971 8393 4946; Passcode: 772260; one tap mobile: +13126266799 ,97183934946#; +1 312 626 6799

		<p>E. COVID-19 Update Delta variant is the prevalent variant here. More contagious and causing an increase in cases, hospitalizations, which could tax our health care systems if these projections continue. Modeling forecasts cases will surge and peak sometime in September and October and maybe fall back down a bit after that. But hard to predict. Hiring additional staff to join our COVID response team (contact tracers etc.). The Delta variant has the capacity to overload our hospitals. Promoting vaccine and masking is data-based guidance.</p> <p>F. American Rescue Plan Act Overview and Discussion-Niki shared a power point presentation about ARPA Q: David: will some of this ARPA funds be used in any way for the new Day by Day Warming Shelter? A: Doug: We are hoping for the county and the city to support this effort to provide year-round housing/sheltering opportunities for housing insecure residents of our county. Conversations with the County Executive have taken place about this topic. Support for PH working on housing/homelessness issues is important; as there are opportunities to work together on this. Mike Norton: supportive.</p>	
6. Next Meeting	Board Chair	<ul style="list-style-type: none"> • Next tentative meeting will be Friday 9/17 or 10/15 	•
7. BOH Members' Report		Mike: would like to keep updated regarding the budget.	
8. Adjourn	Board Chair	<ul style="list-style-type: none"> • Motion to adjourn by: Tom Ellis; 2nd by Mike Norton <ul style="list-style-type: none"> ○ Discussion • Vote: all in favor. 	•

Upon request and 24 hours prior notice to the Office of the County Clerk, provisions will be made for people with disabilities. Phone Number: 232-3430

Mission: WCHD protects and promotes health through services, partnerships and equitable practices and policies so all can live their best life.

Vision: Healthy people building thriving communities.