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## BOARD OF HEALTH MEETING

Friday, June 1, 2018

7:30 a.m.

Winnebago County Health Department  
1<sup>st</sup> Floor Conference Room, County Administration Building

**CALL TO ORDER:** The meeting was called to order by Chairman Shiloh Ramos at 7:30 am

**PRESENT:** Board members present were: Chairman Dr. Shiloh Ramos, Dr. Jan Edelstein, Thomas Egan, Thomas Ellis, Ann Marshall, Paula McNiell, Mike Norton, and Rachel Youngquist.

**EXCUSED:** none

Also present: Anne Boyce, Environmental Health Supervisor; Cindy Draws, Healthy Lifespan Supervisor; Lynnsey Erickson, Community Health & Prevention, Julia Salomón, PH Planner; Barb Sheldon, WIC Director; and Mary Capen, recording secretary.

**APPROVE MINUTES:** Moved and second, Ellis/Norton to approve the corrected Minutes from April 6, 2018. Motion carried 8-0, voice vote.

**PUBLIC COMMENTS:** none

### BUSINESS:

#### A. Selection of Officers – VOTE

Motion to nominate Dr. Shiloh Ramos for Chairman. **Moved and Second, Egan/McNiell.**

**Motion carried 8-0, voice vote.**

Motion to nominate Mike Norton for Vice-Chairman. **Moved and Second, Egan/McNiell.**

**Motion carried 8-0, voice vote.**

Motion to nominate Rachel Youngquist for Secretary. **Moved and Second, Egan/Norton.**

**Motion carried 8-0, voice vote.**

#### B. Director's and Staff Activity Report

##### Barb Sheldon – WIC Director

- National campaign to recruit and retain WIC participants. As result of the campaign, a national brand was created to give a consistent and recognizable appearance to the WIC Program. There was also an outreach brochure created to distribute to physicians and other healthcare providers. The brochure provides information about the WIC Program and encourages referrals to WIC.

- State WIC Conference is being held in Wisconsin Dells. The conference is held every other year and is attended by the professional staff.
- Today is the start of the Farm Market season. Checks (increased to \$30 this year) are issued to promote consumption of locally grown fruits and vegetables. Checks are redeemed at approved farmers markets and stands.
- Support Staff position has been filled (Shong Yang).

**Anne Boyce – Environmental Health Supervisor**

- Completed Environmental/Sanitarian program evaluation with the State (done every 3 years). The State verifies that our policies match the State policies and accompanies each inspector on at least 1 inspection to verify the inspection is complete and properly recorded, and education is done regarding infractions/violations. The State was very happy with the inspections.
- Intern has taken a position in Watertown. State has added restrictions that will severely limit what an intern can do, therefore we most likely will not have another intern.
- New/remodeled businesses:
  - Omro – remodeled bar (Fox House)
  - Village of Fox Crossing – 60-unit hotel (Cobblestone Inn)
  - Oshkosh – Jersey Mike’s (sub shop)
  - Oshkosh - Casey’s general stores (3, similar to Kwik Trip)
  - Oshkosh - DD’s BBQ

**Julia Salomón – Planner**

- She and other staff attended Equity conference in Chicago. Looking at incorporating equity issues in how we do our work across divisions.
- AHEC intern, Nathan, will start in two weeks and will be researching key indicators for our programs. He will also collect information about state and local benchmarks.
- Community Needs Assessment: Key Informant interviews have been completed, will proceed with community interviews.

**Lynnsey Erickson – Community Health & Prevention**

- Food/nutrition – Ellie is going back to school but will work for a few hours a week (until October) to support our mentoring role in the healthy children’s meal restaurant work.
- Tobacco:
  - Received funding from Oshkosh Area United Way for Oshkosh tobacco free parks signage.
  - Working with American Lung Association and Anthem Blue Cross Blue Shield to provide free smoking cessation classes and support to Winnebago/Oshkosh Housing Authority residents.
  - Jamie Constantine (former re:TH!NK Youth Coalition member) will be interning with us this summer to provide tobacco-free parks education and help with tobacco compliance checks
- Substance use:
  - Congressman Grothman forum – great turnout, good press, much discussion about recovery and accessing addiction treatment.

- First Overdose fatality review was held.
- Received a small amount of funding to analyze data and create a report from the information obtained through the previously held Community Conversations.
- Alcohol:
  - Cheers (responsible beverage serving) training held in Menasha in April was the largest group to-date (40 people). After the training was held, Menasha PD completed alcohol compliance checks and only 2 out of 36 retailers failed (compared to 20 out of 36 retailers failing in November 2017).
  - Autumn presented at the National Alcohol Policy Conference.
  - Festival scans will be completed again this summer (observing alcohol sales at festivals and events around the county), if you're interested in helping, contact Autumn Linsmeier: [alinsmeier@co.winnebago.wi.us](mailto:alinsmeier@co.winnebago.wi.us)
- Mental Health:
  - Healthy Teen Minds is completing the first year of implementation and celebrating much success around Sources of Strength. Year 2 will see continued work on expanding sources of strength and more emphasis on social/emotional learning and sleep.
  - May kicked off the sleep campaign which is intended to build momentum towards a start school later campaign.
- re:TH!NK:
  - Legislative breakfast was well attended with good discussion.
  - Building Relationships with Community Members – upcoming workshop
  - New website launched.

#### **Cindy Draws – Healthy Lifespan Supervisor**

- Positions:
  - CD Supervisor – has been posted and offered twice. Third posting is open until June 14<sup>th</sup>.
  - PHN (previously part-time) – approved as a full-time position, applications accepted through June 7<sup>th</sup>.
  - Kris Carpenter hired to fill the PHN position vacated by Stacy.
  - Health Educator (former PHN position) – received 85 applications in addition to those from internal staff. The second round of interviews will begin next week.
  - AmeriCorps – current members will end their stay with us in August, the next group will start in September.
- Refugees are slow to arrive, 17 so far this year.
- HIV counseling and referral – 48 tests so far this year, there were 92 last year. Only high risk are tested. Last year we found 2 positive cases.
- Wellness Coalition – Evidence Based classes:
  - Stepping On (2 full classes currently going on). Added 2 leaders
  - Tai Chi – received funding to train leaders from WIHA. City of Menasha class expanded to 26 with 40 on a waiting list.

- Strong Bones going strong with increasing demand. Added a class in Neenah this year.
- Healthy Living With Diabetes – will start in the Fall in Menasha
- Walk With Ease – received grant to train leaders, classes have been requested. Will have a class in Oshkosh and Neenah within the next 8 mos.
- Powerful Tools for Caregivers – classes requested during the Caregivers Conference (ADRC). Planning to have a class in fall in Oshkosh.
- Falls Coalition has merged with Finding Balance Together, a tri-county program.
- Family Child Health – Basic Needs grant from Oshkosh Community Foundation pending. Plan is to use a results based accountability process to identify key indicators of the state of the child in safety, health and readiness to learn.
- WWWP grant – grant year runs July through June, numbers for enrollment are on track as we head into the final month of the grant year.
- POINT initiative – incorporated asking about health insurance status into our daily interaction with the public.

*Dr. Shiloh Ramos presented Dr. Jan Edelstein with a certificate of appreciation in recognition of her valuable contribution to the Winnebago County Board of Health.*

#### **C. April Income Statement Review**

**NEXT MEETING:** August 3rd, 7:30 am County Administration Building, first floor.

#### **REPORTS:**

**Norton** – Wheelchair Wash is in June, a second event has been scheduled for September 22. Looking for a status update on filling the 2 vacant Board of Health positions.  
Tom Egan is excused from the August meeting.

**Motion to adjourn, Norton /Edelstein. Motion carried, 6-0 voice vote.**

Respectfully submitted,  
Mary Capen, Recording Secretary