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## BOARD OF HEALTH MEETING

Friday, April 6, 2018

7:30 a.m.

Winnebago County Health Department

1<sup>st</sup> Floor Conference Room, County Administration Building

**CALL TO ORDER:** The meeting was called to order by Chairman Shiloh Ramos at 7:33 am

**PRESENT:** Board members present were: Chairman Dr. Shiloh Ramos, Dr. Jan Edelstein, Thomas Egan, Thomas Ellis, Ann Marshall, Paula McNiell, and Mike Norton.

**EXCUSED:** Rachel Youngquist

Also present: Doug Gieryn, Director; Anne Boyce, Environmental Health Supervisor; Cindy Draws, Healthy Lifespan Supervisor; Alana Erickson, Communication Specialist; Carolyn McCarty, Community Health & Prevention Supervisor, Julia Salomón, PH Planner; Barb Sheldon, WIC Director; Stephanie Gyldenvand, Drug Free Communities Grant Coordinator, and Mary Capen, recording secretary.

**APPROVE MINUTES:** Moved and second, Norton/Ellis to approve the corrected Minutes from March 2, 2018. Motion carried 6-0, voice vote.

**PUBLIC COMMENTS:** none

### BUSINESS:

#### A. Chapter 11.11 Sanitarian Fees Ordinance Update – VOTE

- Total increase adjusted to 4%
- Include comparison chart when presenting to the Winnebago County Board of Supervisors

Motion to approve the Sanitarian Fees Ordinance as presented. **Moved and Second, Norton/Marshall. Motion carried 6-0, voice vote.**

#### B. Budget Transfer, \$56,875 – multiple programs – VOTE

Motion to approve the Budget Transfer. **Moved and Second, Norton/McNiell. Motion carried 6-0, voice vote.**

#### C. Change in Table of Organization – Vote

- Change a Communicable Disease Public Health Nurse position from .6 to full-time (1.0).

Motion to support the change in the Table of Organization. **Moved and Second, Norton/Edelstein. Motion carried 6-0, voice vote.**

- Request will go before Personnel and Finance committee and to the County Board next month.

*Tom Egan arrives*

**D. Overdose Fatality Review Team Update – Stephanie Gyldenvand**

- Substance Use Coalition progression
- Data collection
- Community Conversations
- Grant funding
- Overview of review process
- Confidentiality
- Recommendations / Outcomes

*Paula McNiel leaves*

**E. Director's and Staff Activity Report**

**Doug Gieryn – Health Director**

- Re-posted the Communicable Disease Supervisor position.
- Communicable Disease Public Health Nurse hired and will start April 30<sup>th</sup>.
- A resignation was received from a Communicable Disease Public Health Nurse earlier this week, her last day will be April 27<sup>th</sup>.
- National Public Health week.
- The next Board of Health meeting will be the Organizational meeting. Looking to have Board of Health member terms more closely aligned with when the organizational meeting is held.
- Partnership Community Health Center added medical services at their Dental clinic in Oshkosh and is looking to open a new facility.

*Barb Sheldon leaves*

- The State is asking Public Health to be a fiscal agent for Title 10 funds. Currently Planned Parenthood receives Title 10 funds. Partnership would also qualify for the funds.
- Drug Free Community funding will end in the Fall of 2019. Seeking other funding opportunities but looking for a stable source of funding for the 1-1/2 total positions. Will be looking for support at budget time. Consider making a presentation to the entire County Board of Supervisors in advance of the budget discussions.

*Cindy Draws leaves*

*Carolyn McCarty leaves*

**Julia Salomón – Planner**

- Wrapping up the data collection for the Community Health Assessment.

**Anne Boyce – Environmental Health Supervisor**

- Recently hired sanitarian, Jamie Finke, passed her Registered Sanitarian (RS) exam in March. Another staff member will take the exam in June and another in September. Once they have taken and passed their exam the entire staff will be RS certified.
- Farm Show was at the end of March.
- Lifefest and Rock USA are on the same weekend this year.
- Staff attending a couple of trainings last month and are at another training today.

**Alana Erickson – Communications**

- Draft copy of the Annual Report was shared. Final copy will be shared with the County Board of Supervisors later this month.
- As part of National Public Health Week, an open house was held at the Oshkosh office on Monday and at the Neenah office on Thursday.

**Doug Gieryn – Health Director (continued)**

- Working with Representative Hintz on opportunities to influence policy.
  - Legislature has not acted on any of the Alcohol, Community, Environment (ACE) recommendations over the past 10 years.
  - Wisconsin has the lowest taxes on alcohol.
  - There is resistance to reducing excessive alcohol consumption.
  - April 4<sup>th</sup> Gov. Scott Walker signed a law which calls for permanently revoking the license of offenders convicted of four or more drunken-driving related offenses.
  - Jail expansion - met with Sheriff to understand need and influences on jail population.
  - We have been accepted to apply for a Wisconsin Healthy Communities Designation. We anticipate applying for the gold level.  
<https://www.wihealthycommunities.org/>

**F. February Income Statement Review**

**NEXT MEETING:** June 1st, 7:30 am County Administration Building, first floor.

**REPORTS:** none

**Motion to adjourn, Norton /Edelstein. Motion carried, 6-0 voice vote.**

Respectfully submitted,  
Mary Capen, Recording Secretary