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## BOARD OF HEALTH MEETING

Friday, March 2, 2018

7:30 a.m.

Winnebago County Health Department

1<sup>st</sup> Floor Conference Room, County Administration Building

**CALL TO ORDER:** The meeting was called to order by Chairman Shiloh Ramos at 7:31 am

**PRESENT:** Board members present were: Chairman Dr. Shiloh Ramos, Dr. Jan Edelstein, Thomas Egan, Thomas Ellis, Ann Marshall, Mike Norton, and Rachel Youngquist.

**EXCUSED:** Dr. Paula McNiel

Also present: Doug Gieryn, Director; Anne Boyce, Environmental Health Supervisor; Anna Carpenter, Preparedness Specialist; Cindy Draws, Healthy Lifespan Supervisor; Carolyn McCarty, Community Health & Prevention Supervisor, Julia Salomón, PH Planner; Barb Sheldon, WIC Director; and Mary Capen, recording secretary.

**APPROVE MINUTES:** Moved and second, Egan/Ellis to approve the Minutes from February 2, 2018. Motion carried 7-0, voice vote.

**PUBLIC COMMENTS:** none

### BUSINESS:

#### A. Budget Transfers– VOTE

- Adjustment of revenues for DOT car seat funds, Older Adult grant, Hospital grant, Immunization grant
- Accept Overdose Fatality Review grant

Motion to approve the budget transfer. **Moved and Second, Norton/Edelstein. Motion carried 7-0, voice vote.**

#### B. Change in Table of Organization – Vote

- Replace the recently vacated Public Health Nurse position with a new Health Educator position

Motion to support the change in the Table of Organization. **Moved and Second, Norton/Marshall. Motion carried 7-0, voice vote.**

**C. Sanitarian Fees Ordinance Update – Vote**

- Reviewed fee comparisons and fee history.
- Adjust schedule to reflect bottom line increase of 4%

Motion to postpone a vote on the Sanitarian Fees Ordinance Update until April 6, 2018.

**Moved and Second, Norton/Edelstein. Motion carried 7-0, voice vote.**

**D. Director's and Staff Activity Report**

**Doug Gieryn – Health Director**

- Second round interviews for the Communicable Disease Supervisor position will occur Tuesday.
- Other positions to fill: Communicable Disease Nurse, proposed Health Educator
- Working to fill the gap left after the closing of the Living Healthy Community Clinic:
  - Partnership to open a place in Oshkosh the end of March. There will be a \$20 co-pay regardless of income status.
  - Working with Fr. Carr's clinic to see what they would need.
- UW-O experienced a significant Noro virus outbreak. Approximately 1,000 of the approximately 16,000 students self-reported illness. Communicable Disease staff provided advisement that included identifying the cleaner being used as ineffective against Noro. Appropriate cleaner was identified and changes have been made.
- Jail expansion – discussed social determinants, programming, policy, prevention.
- Adult Behavioral Risk Survey will be coming out.
- Budget Transfer for office equipment from last month was cancelled by the County Executive. Will consider including it in the yearly budget process.
- Healthcare system – Theda Care, invited WCHD to participate in and Opioid discussion named About Health.

**Julia Salomón – Planner**

- Just finishing with the Youth Behavioral Risk Survey, a Tri-County collaborative effort.
  - Signed a data agreement with the schools in order to share the raw data.
- Key informant tool for use with data collection (YRBS and BRFSS like) is in draft form and will be used to interview key stakeholders and community members about their perception of the community's health needs.
- Attended the community meet & greet for the school superintendent candidates and was pleased with their responses from a public health standpoint. Vickie Cartwright from Orlando Florida was selected to be the new superintendent.

**Cindy Draws – Healthy Lifespan Supervisor**

- Breastfeeding Friendly
  - Head Start developing a Nurse & Nutrition contract.
- Evidence-Based program is successful.
  - 2<sup>nd</sup> Stepping On class is starting with another one coming.
  - Tai Chi and Learning to Live with Diabetes classes coming this summer.
- Aging Naturally program
  - 3 states were selected and given kits to pilot the program

- A take-home kit valued at \$79 is given free to those willing to participate and complete the survey. Kit includes:
- Early Childhood
  - Basic Needs Collaboration – since Public Health is ineligible to apply for the up to \$25,000 Basic Needs grant, we are part of a collaborative group. Valley Packaging’s request has been accepted and the proposal will be submitted.
- Communicable Disease
  - 9 GI outbreaks
  - Respiratory outbreaks
  - Highly suspect TB case
  - Refugees: a family of 5 and a single person are expected to arrive in March.
- Requested a grant to hold a Mass Clinic exercise. A mass influenza vaccination clinic will be held at Omro School in October

**Carolyn McCarty – Community Health & Prevention**

- re:TH!NK
  - Spring workshop on engaging community members - March 22, Oshkosh Seniors Center
  - Planning Legislative Breakfast – save the date for April, 27 (request for discussion time)
  - Updating website and logo to reflect the nature of our work more accurately
- WCDAC Community events kick-off March 6 and run through April - come!
  - Government and government agencies - March 15, 8-9:30a, Coughlin
  - Treatment and healthcare - March 20, 8-9:30, Coughlin
  - Community residents - April 24, 6-7:30p, Primo
- Overdose Fatality Review - kick-off meeting in March, reviews to begin in April. Board members invited to attend the first meeting on March 20 to see a Mock Review. Subsequent meetings will be closed due to the confidential nature of the meetings.
- Alcohol
  - Exploring partnership with Aurora
  - Partnered with Oshkosh Police Department to train law enforcement from the Sheriff's department, Menasha, Fox Crossing, and Neenah in how to facilitate CHEERS! responsible beverage service training
- Active communities
  - Applied for a small grant to support safe routes to parks work - goal is to develop a toolkit for communities to work on safe routes to parks
- Tobacco free parks
  - Applied for small grant to purchase signage; will discuss opportunities at the county level with Rob Way, Winnebago County Parks Director.
  - Working on educational plan for the summer
  - Working to reframe the public conversation to be about thanking people for supporting a tobacco free generation instead of being about a restriction of rights
- Mental health

- Presenting at Prevent Suicide Wisconsin on Zero Suicide work
- HWPP project - continue to implement Sources of Strength; building community will around sleep
  - Planning for May Mental Health Awareness month - sleep campaign
  - Article in Post Crescent and Milwaukee Journal Sentinel
- Food/nutrition
  - Presenting on Farm to Institution work at statewide Health and Hunger Summit
  - Pursuing work in the area of food insecurity
  - Weight of the Fox Valley obesity data released – shows higher rates of obesity in the Fox Valley than previously believed
- Submitted a letter of interest for a Healthy Community's Designation for Winnebago County
- Presenting at Wisconsin Health Education Network annual meeting on how we use technology to engage community members in our work

**Anne Boyce – Environmental Health Supervisor**

- Continuing with inspections
- Jaimie continues with her training; shadow 25 inspections and then be responsible for 25 inspections for each program.
- Inspected a couple of special events
- Staff attended training events, will be attending Pest Control training

**Barb Sheldon – WIC Director**

- Intern from UW-Green Bay for a 3 week rotation.
- Recruitment & retention campaign, analyze clinic flow including wait time
- Oshkosh Community Pantry – how to meet the special dietary needs of the population
- First Breath Smoking Cessation Program – participate in program training in order to refer women and other family members.

**E. 2017 Budget Update/Income Statement Review**

**F. Public Health Preparedness Activities Update – Anna Carpenter**

- Dark Sky- statewide exercise May 15-17, simulated 30 day power outage
  - Community shelter (overnight housing) will be a fully functioning shelter, cots set up overnight, 3 meals served, health department staff will have opportunity to assist at the shelter (Outagamie, City of Menasha, and City of Appleton Health Departments will participate)
- Share resources on Continuity of Operations Plans as well as Family Emergency Plans
- Updating Public Health Emergency Plan and Mass Casualty Plan
- Emergency Operations Center (EOC) training was held through Emergency Management with other Winnebago County Departments in preparation for May Exercise (was last open in 2008 for flooding response).
- Sending staff to additional trainings focused on public health preparedness

**NEXT MEETING: April 6th, 7:30 am** County Administration Building, first floor.

**REPORTS:**

- ✓ Deadline for WPHA Award nominations – April 6
- ✓ WPHA-WALHDAB 2018 Public Health Conference,  
Leading the Evolution of Public Health - May 22-24

**Motion to adjourn, Norton /Edelstein. Motion carried, 7-0 voice vote.**

Respectfully submitted,  
Mary Capen, Recording Secretary