

Winnebago County Health Department Board of Health Minutes ONLY



Public Health
Prevent. Promote. Protect.
Winnebago County
Health Department

Date: February 7, 2020 **Time:** 7:30-9:50am **Location:** County Administration Building, Room 120

Minutes taken and submitted by: Penny Schry

Attendees:				
Ann Marshall	Thomas Egan	Rachel Youngquist	Thomas Ellis	Thomas Egan
Julia Salomon	Kim Goffard	Ashley Mukasa	Barb Sheldon	Penny Schry
Anne Boyce	Sarahjean Schluechtermann	Anna Carpenter	Doug Gieryn	Alana Erickson
David Zerbe				
Not in attendance:				
Shiloh Ramos	Serah Muinde	Paula McNeil	Mike Norton	Niki Euhardy

Topic and Time	Who	High level overview; Important discussion points; decisions.	Any action needed? If yes, by whom?
1. Call to Order	Secretary	<ul style="list-style-type: none"> Meeting called to order at 8:30 am. 	
2. Roll Call	Secretary	Do we have a quorum: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 5 BOH voting members present (TE, TE, RY, AM, DZ)	
3. Public Comment	Public	<ul style="list-style-type: none"> Any public comment? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 	
4. Approval of Minutes	Secretary	<ul style="list-style-type: none"> Motion to approve October 4, 2019 minutes Motion to approve November 19, 2019 minutes 	Tom Egan motion to approve. Seconded by Tom Ellis. All voted yes 5-0 Tom Ellis motion to approve. Seconded by Ann Marshall. All voted yes 5-0

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5. Business	Various	<p>C) Federal Tobacco Law: <u>Sarahjean</u> – Reviewed changes in the tobacco statutes. Through tobacco grant Sarahjean along with some 16-year old’s completed 95 tobacco checks in Winnebago County. There were 5 sales to minors. Sarahjean showed a few different types of vaping devices.</p> <p>H) Overview of draft 2020-2023 Strategic Plan <u>Julia</u> – Presented the progress of the strategic plan.</p> <p>G) Director and Staff Activity Report</p> <p><u>Doug</u> – Reviewed table of organization. WCHD has a few openings. Accounting Associate position is posted (Penny returning to Facilities), EH staff moving to MN opens up a position; a supervisor resigned, and have a part time Breastfeeding Peer Counselor position available as Allison accepted a full-time position as Community Health Strategist. On February 24th, Jenna Varner, Community Health Strategist starts.</p> <ul style="list-style-type: none"> • Every 5 years the Health Department completes a Chapter 140 review. This will take place on April 24th. There will be a person from the regional office and a few people from the central office. This review takes roughly 3 hours; all leadership team and Board of Health members are invited to be part of it. • Board of Health members terms will expire in the summer. <p><u>Anne</u> – In the process of dividing up the work load with the one resignation that occurred. There are a few new businesses opening: A&W in Winneconne, Cinnabon in the outlet mall to name a few.</p> <p>Last spring in Oakwood School tested high for arsenic, at 100 parts per billion (limit is 10 parts per billion). Since that time, state gave out 100 water tests kits to residents in the Town of Algoma. We received 90 test results, 1 was high, a few borderline and the rest were very low.</p> <p><u>Anna</u> – Expecting flooding this year, promote flood insurance.</p> <p><u>Ashley</u> – Introduced herself to the Committee members.</p> <p><u>Kim</u> – Seeing an increase in influenza A & B. Coronavirus: Wisconsin has 1 confirmed case, 7 tested negative and 6 are pending (as of last night at 9pm). Global there have been 31,481 cases, 638 deaths, 29 countries, 12 cases in the United States, 2 have been from person to person contact.</p> <p><u>Alana</u> – There is a diaper bank coming to Oshkosh in March. Allison is the new Community Health Strategist for MCH. Joanne has been asked to work on classes for brain health in the Wellness Plus classes.</p>	<p>A) Motion to approve made by: Ann Marshall seconded by David Zerbe, passed 5-0</p> <p>B) Motion to approve made by: David Zerbe seconded by Tom Ellis, passed 5-0</p> <p>D) Motion to approve made by” Tom Egan seconded by Ann</p>
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		<p><u>Penny</u> – Is working on year end.</p> <p>A) Amend County Ordinance Ch 9.14 Smoking in County Buildings, this just includes the wording of electronic devices – vote</p> <p>B) Amend County Ordinance Ch 9.31 Prohibition of Smoking in Certain Places, this is the county saying that they agree with the state statute and includes the wording of electronic devices – vote</p> <p>D) Amend County Ordinance Ch 11.11 Appendix A Permit Fee Schedule – vote Anne Boyce went over the fees and answered any questions. Fees went up 3.9%</p> <p>E) Budget Transfer \$600,331 Lead Abatement Funding – vote There is a lead abatement grant through HUD that goes until June 2021. HUD will pay \$25,000-\$27,000 per home that has Medicaid age children homes. If its owner occupied they reimburse 100%, if it’s a rental property they reimburse 85%. Homeowners do need to give a commitment to have Medicaid age children in the home for 3 years after the work is done. We would need to hire someone for this position. There is a shortage on lead abatement certified contractors. We are looking to complete 20 homes. In the City of Oshkosh there are 8,000 homes that were built prior to 1940.</p> <p>F) Table of Organization Change – Add Lead Abatement Project Coordinator – vote This would be for 9 months of 2020. Optimistic that there will be future funding to keep this position.</p>	<p>Marshall, passed 5-0</p> <p>E) Motion to approve made by David Zerbe seconded by Ann Marshall, passed 5-0.</p> <p>F) Motion to approve made by: Tom Egan seconded by Tom Ellis, passed 5-0.</p>
6. Next Meeting	Director	<ul style="list-style-type: none"> • Next meeting will be Friday, April 3, 2020 at 7:30 am in room 120 of the County Administration Building 	<ul style="list-style-type: none"> •
6. Adjourn	Board Chair	<ul style="list-style-type: none"> • Call for a motion to adjourn meeting by Secretary at 9:50 am <ul style="list-style-type: none"> ○ Moved to adjourn by: Tom Egan ○ Seconded by: Ann Marshall ○ Discussion? <input type="checkbox"/> Yes X No ○ Motion passed 5-0 	<ul style="list-style-type: none"> •

Upon request and 24 hours prior notice to the Office of the County Clerk, provisions will be made for people with disabilities. Phone Number: 232-3430

Mission: WCHD lead change by providing services and building partnerships that strengthen the community.

Vision: The WCHD is a leader in creating a culture that optimized health and wellness in our community.