

Winnebago County Health Department Board of Health Minutes ONLY



Public Health
Prevent. Promote. Protect.
Winnebago County
Health Department

Date: February 5, 2021 **Time:** 7:30-9:30am **Location:** County Administration Building, Room 120 and ZOOM
Join Zoom Meeting <https://zoom.us/j/97183934946?pwd=LzIiRTWpZjV5OGQweGxtM0xWaNHNZQT09>

Meeting ID Meeting ID: 971 8393 4946; Passcode: 772260; one tap mobile: +13126266799 ,97183934946# US (Chicago); +1 312 626 6799 US (Chicago)

Attendees:						
Shiloh Ramos	Mike Norton	Rachel Youngquist		Thomas Ellis	Ashlee Rahmlow	Paula McNeil
David Zerbe	Barb Sheldon	Doug Gieryn	Toby VandenHeuvel	Julia Salomon	Belinda DeGoey	Kimi Goffard
Anne Boyce	Lois Gruetzmacher	Niki Euhardy	Qiauna Ross	Alana Erickson	Ashley Mukasa	Shelley Brown-Giebel
Not in attendance:						
Tom Egan						

Topic and Time	Who	High level overview; Important discussion points; decisions.	Any action needed? By whom?
1. Call to Order	Secretary	<ul style="list-style-type: none"> Meeting called to order at 7:30 am by Shiloh Ramos 	
2. Roll Call	Secretary	Do we have a quorum? Yes BOH voting members present: Shiloh Ramos, Mike Norton, David Zerbe, Rachel Youngquist, Toby Vanden Heuvel, Lois Gruetzmacher, Paula McNeil. Tom Ellis	
3. Approval of Minutes	Secretary	<ul style="list-style-type: none"> Motion to approve previous meetings minutes (12/4/2020) reviewed. Mike motioned and seconded by Tom Ellis. 	
4. Public Comment	Public	Any public comment?	
5. Business	Various	Agenda items Doug A. Director and Staff Update <ul style="list-style-type: none"> PH Planner: Heidi Keating (March 1) PH Nurse: Jaci Grignon (Feb. 4) WIC resignation: WIC Aide Breanna T; will be posting EH resignation: posting closed yesterday; will review applicants; may extend post. Temp hires continue 	

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		<ul style="list-style-type: none"> • Testing sites <ul style="list-style-type: none"> ○ HHS site in Neenah still running ○ Sunnyview also still running until March ○ Testing rates are low ○ Continue to partner with National Guard • Vaccine: B. Budget Transfer - \$761K for COVID-19 response – vote <ul style="list-style-type: none"> • Funding from federal to state then allocated to the LHD based on a formula of based amount and population (32 million at the state level). Originally meant for Contact tracing but extended to cover other COVID efforts including testing and vaccination. • First of two funding sources • Allocating the majority of the funds to cover temp hires (currently we have around 45 temp hires). • We just received the contract a few days ago. • Has gone to P and F and was approved; vote 3-0 • Motion to approve: Mike Norton, Tom Ellis seconded. • Discussion: Question from Toby: parliamentary process, regarding budget transfers <ul style="list-style-type: none"> ○ Anytime there is a change to the budget or the table of organization (change in regular employees) there needs to be an opportunity for the county and health board to be informed and discuss it. ○ Also an opportunity for the board to vote on accepting the funds from a specific source ○ No match requirements for these funds. • Vote: AYE; No Nays. Motion carries. C. Budget Transfer - \$1,035,800 for COVID-19 response - vote <ul style="list-style-type: none"> • Additional allocation (funding in addition to contact tracing). ELC funds; Also allocated on a formula. • Have not received a contract on this yet; since BOH is not meeting for a while, included it today. • Reimbursement grants: only receive funds that are spent. • Second contract; to keep it clean processed a separate budget transfer. • Once money is in labor, it cannot move out of that: That is a Finance Rule. • Will be utilized in similar ways • Different funding source; different contract 	
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		<ul style="list-style-type: none"> • Has not gone to P and F and won't go until next month. <ul style="list-style-type: none"> ○ Motion to approve: Mike Norton motions to approve, seconded by Ellis ○ No discussion ○ Vote: AYE; no NAYS <p>D. Income Statement Review/2020 Budget Update</p> <ul style="list-style-type: none"> • Normal grants that we receive every year are a little low. • Grant updates done once a month • Will be receiving reimbursements from the state with a bit of a delay • Inspection fees (EH) typically license year starts in July; This past year because of the pandemic the state decided to extend the fees until December (6-month grace period for businesses to pay their fees). <ul style="list-style-type: none"> ○ No establishment closed due to lack of fee payment. ○ Anne ran a summary of what businesses experienced a transfer of management of closed. ○ Discussed fees for this year; we agreed we would not raise fees for this year. We may bring something to you later on if the state changes anything. • Books close Feb. 15th. • COVID has impacted our expenses and revenues. Significant labor offset as staff assumed a COVID role. <p>E. COVID-19 update</p> <ul style="list-style-type: none"> • Weekly summary reviewed with attendees • Vaccine from Ascension did not come through for next week so we had to cancel our commitment with the National Guard for Sunnyview. • Culver site vaccination site in collaboration with Aurora and UW-O will be held next week Wednesday, NOT PUBLIC YET. It will be a smaller clinic. • We have Sunnyview under our belt, learned a lot and turned it into a very efficient operation. • We are available to accept vaccine from health care partners and others and able to stand up clinics. • We have many community partners to thank (county departments [Parks, Parkview, Human Services, etc.], the National Guard, healthcare systems, UW-O, etc.) • When national guard helps with first dose they automatically are scheduled to be in the area for the second dose. The state automatically allocates the second dose so clinics are scheduled accordingly. 	
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	<ul style="list-style-type: none"> • Our staff has been incredible throughout this vaccination clinic set up and COVID response overall. #WCHD STRONG. • Continue to conduct disease investigations with cases and contact investigations with contacts. • Mike shared thanks for WCHD's work with housing authority residents who have been so appreciative of this effort. • Dr. Ramos thanks our staff as well for everything. • Rachel Youngquist thanks our staff (her parents went to the Sunnyview site and had a positive experience). <p>F. Drug Free Communities Grant Update -Sam Hilker (Coordinator) reviewed ppt with BOH members along with Niki Euhardy LINK will be included.</p> <ul style="list-style-type: none"> • Now called Breakwater (formerly known as the Winnebago County Alcohol and Drug Coalition) • \$125,000 a year for 5 years • Focus: on youth in Oshkosh; Alcohol and Marijuana <p><u>Division Updates</u></p> <p>Ashlee (CHP):</p> <ul style="list-style-type: none"> • Also heavily involved in COVID response. Rescheduling vaccine appointments. Ashlee has been assisting at CAB and working with front staff support the hundreds of calls that have come in this week. • OFR Team. Grant funding to implement some strategies. Working to expand programs in Menasha in partnership with Menasha police • Also working with Fire dept in Oshkosh. <p>Kim (Communicable Disease): her team is working almost exclusively on the COVID response.</p> <ul style="list-style-type: none"> • Cases are down however so is testing. COVID fatigue has set in and our contact tracing staff has seen some public resistance (refusal or reluctance to give information about contacts, etc.) • Mass Vaccination clinics at SunnyView is going well; about 1000 vaccines a day. <ul style="list-style-type: none"> ○ Nursing staff doing Contact Tracing have also been pulled to work on vaccinations ○ Temp nurses also hired for vaccination clinics. ○ 1200 Pfizer vaccinations administered on Tuesday. Comes with some challenges that were met by our staff. (storage, mixing, etc.). Staff now trained to administer both Pfizer and Moderna vaccine. 	
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		<ul style="list-style-type: none"> ○ This site was stood up in 72 hours over the weekend in large part because of our continued partnership with the National Guard. Shelley Brown-Giebel has played a lead role in working with the NG. ○ Open Monday through Saturday. <ul style="list-style-type: none"> ● 65 years old of age and up which come with some unique needs; all met with lots of assistance from volunteers (human services; Parkview; National Guard, etc.) ● Partnership with Ascension has been integral ● Did some just in time adjustments to reschedule folks due to the inclement weather ● All staff were hands on ● Other vaccination clinics in the planning phase at Culver's site at UW-O campus. ● Smaller vaccination clinics at WCHD <p>Anne Boyce (Environmental Health):</p> <ul style="list-style-type: none"> ● Staff participated in the new Food Code/ATCP 75 Training – the updated Food Code went into effect October ● Also involved in the COVID 19. Assisting with Front Office (phone calls, etc.). ● Calling businesses when there are issues related to COVID compliance. ● Called to assist Sheriff Dept with 140 cats hoarding situation in Omro. Home will have to be inspected for livability. <p>Alana (HLS):</p> <ul style="list-style-type: none"> ● Also involved in the COVID 19. Working in all aspect of the response (interpreter, nursing, etc.) ● Focus on vaccination work. ● Program initiatives continue to be communicated with community partners. ● No direct services at this time. <p>Belinda (WIC):</p> <ul style="list-style-type: none"> ● Continue to work providing services to clientele. ● USDA extend the waiver to continue doing telephone visits to family until May. ● PH aide will be posting soon ● Working on the MOU related to consolidation <p>Niki (Policy & Equity Coordinator):</p>	
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	<ul style="list-style-type: none"> • Assisting with media • Assisting with research regarding policy issues related to COVID (emergency orders, mask mandate, local mask order, etc.) • Also keeping up to date on areas regarding any potential gaps regarding meeting the needs of vulnerable populations. <ul style="list-style-type: none"> ○ Equity team is working on this as well as staff from the CHP division. <ul style="list-style-type: none"> ▪ Looking at what the barriers are. (transportation, trust, etc.) <p>Lynnsey (invited staff)</p> <ul style="list-style-type: none"> • Working with various community partners that serve diverse populations and partnering with them to address concerns, gaps in service, etc. <ul style="list-style-type: none"> ○ Access <ul style="list-style-type: none"> ▪ Transportation and cost of transportation to get to vaccination sites. ▪ Funding to coordinate free transportation ▪ Goal is to have something more concrete by March 1 ○ Trust <ul style="list-style-type: none"> ▪ Working on meeting language barriers and other issues related to vaccination information ○ Elderly <ul style="list-style-type: none"> ▪ Clinic on Monday was set specifically to serve 75 and up, now serving 65 and up. ▪ Reserved some appointment slots for computer challenged folks that called our office to make an appt. ▪ About 1000 vaccines were purposefully "reserved" for this population and a pre- release was sent out to partners that served this segment of the population. ▪ The amount of calls to our phones caused a slowdown in the entire county phone lines. ▪ Our staff was able to make appointments for those that called. <p>Julia (Admin):</p> <ul style="list-style-type: none"> • Continue to assist with the COVID-19 response • Onboarding of new temporary staff continues: now with a focus on vaccinations • Onboarding of permanent positions: PH Nurse (with Ashlee Rahmlow) and PH Planner (start date 3/1) • Continue to work with the state on some PH planner deadlines • Staff (specialists) will provide their own updates 	
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		<ul style="list-style-type: none"> Thank you to Ashlee Rahmlow who has been at CAB working with front staff in addressing the hundreds of calls that are coming in. <p>Ashley (Communication)</p> <ul style="list-style-type: none"> Communication Assistant Temp Hire to cover during Ashley's maternity leave in progress. Working almost exclusively on COVID. <p>Shelley (Emergency Preparedness):</p> <ul style="list-style-type: none"> Integral team player and lead for standing up vaccination clinics, working with diverse partners and dealing with many moving parts to continue supporting testing, vaccination and isolation site efforts. 	
6. Next Meeting	Director	<ul style="list-style-type: none"> Next tentative meeting will be April 9, 2021 	•
7. BOH Members' Report		<ul style="list-style-type: none"> Mike Norton: Webinar 9 am Monday Racism as a Public Health Crisis 	
8. Adjourn	Board Chair	<ul style="list-style-type: none"> Call for a motion to adjourn meeting at 9:32 Motion by David Zerbe, 2nd by Tom Ellis <ul style="list-style-type: none"> o Discussion? No Vote: all in favor 	•

Upon request and 24 hours prior notice to the Office of the County Clerk, provisions will be made for people with disabilities. Phone Number: 232-3430

Mission: WCHD protects and promotes health through services, partnerships and equitable practices and policies so all can live their best life.

Vision: Healthy people building thriving communities.