

BOARD OF HEALTH MEETING
Friday, February 5, 2016
7:30 a.m.
Winnebago County Health Department
1st Floor Conference Room, County Administration Building

CALL TO ORDER: The meeting was called to order by Chairman Shiloh Ramos at 7:30 am

ROLL CALL: Board members present were: Chairman Dr. Shiloh Ramos; Dr. Jan Edelstein, Thomas Egan, Thomas Ellis; Dr. Sam Hofman, Ann Marshall, Dr. Paula McNiel, Mike Norton, and Rachel Youngquist.

EXCUSED: none

Also present: Health Department Director Doug Gieryn; Cindy Draws, PH Nurse Supervisor; Denise Krueger, PH Nurse Supervisor; Barb Sheldon, WIC Director; and Mary Capen.

APPROVE MINUTES: Moved and second, Ellis/Norton to approve the Minutes from January 8, 2016 with changes. Motion carried 8-0, voice vote.

PUBLIC COMMENTS: none

Ann Marshall arrives

BUSINESS:

A. Budget Transfer for replacement vehicle - vote

Looking to replace the 2004 Taurus. **Motion to approve Budget Transfer for replacement vehicle. Moved and Second, Norton/Edelstein. Motion carried 9-0, voice vote.**

B. Ordinance Amendment – Chapter 11 Appendix A (fees) - vote

Request was made for fee schedules from at least 3 other area health departments (Outagamie county as one of them) as a comparison. Staff has been invited to Omro to speak to organizations regarding the requirement for licensing the sale of food. Proposed a time study to estimate the true cost of the Temporary Non-Profit inspection program. **Motion to accept the 2016-17 Permit Fee Schedule. Moved and Second, Norton/Hofman. Motion carried 9-0**

Paula McNiel is excused.

C. Presentation on Sanitarian Program by Anne Boyce

Presentation included information on Sanitarian Fee schedule and a PowerPoint on how a food establishment inspection is conducted.

D. Director's and Staff Activity Report

Doug Gieryn – Director

- Heidi Keating was hired for the new Planner position.
- Interviewing one more person from out-of-state on Monday and then a decision will be made on the Communication and Chronic Disease positions
- Retirement – Kris LeCompte, RN will retire in April
- Cheryl & Lyndsey worked on submitting an application for a Healthy Wisconsin Partnership Program grant to work on Behavioral Health with Tri-County Mental Health.
- Fox Valley Community Health Improvement Coalition (FVCHIC) – Behavioral Risk Factor Surveillance System (BRFSS) is on our website.
- Gordon Hintz is working on an immunization bill that will eliminate the personal exemption.
 - Wisconsin is one of the remaining 17 state that allow a personal exemption.
 - At least 90% of the exemptions are personal exemptions, the rest are either a medical waiver or a religious exemption.
- City of Neenah recommendation was not to allow gas stations to sell liquor.

Cindy Draws – Nurse Supervisor

- 8 UW-O undergraduate students will be working on a project to increase awareness around falls.
- MCH Priority – Breast feeding friendly (BFF) Day Cares – goal is at least 4 day care centers will be certified as BFF. Breast feeding Friendly worksite – we'll be working on Winnebago county department assessment of breast feeding friendly readiness.
- Shared copy of Quick Tip Guide to the ADRC of Winnebago County Resource Directory created by members of the Older Adult Collaborative.
- Shared copy of the Parent Grief guide created by the Child Death Review Team.
- Fall Prevention Awareness videos are on our website – check them out.

Denise Krueger – Nurse Supervisor

- TB case to finish up at the end of the month
- MDR update provided
- A couple of Blastomycosis cases last month were connected to the large Wolf River outbreak.
- The influenza vaccine for this year is a good match. Influenza cases are picking up slowly.
- Investigating a couple of cases of Pertussis in unvaccinated youth.
- As expected for this time of year, the amount of Norovirus cases is on the rise.
- Zika virus is in the news.
- LifePoint Needle Exchange – the first exchange went well.

Barb Sheldon – WIC Director

- Participants in the e-WIC system find the process to be streamlined and easier to navigate at the checkout counter as well as being discreet.
- New Dietary Guidelines released
- There will be a Registered Dietician intern this Spring and Fall working for 3 weeks on a WIC project.

Anne Boyce – Environmental Health Supervisor

- Radon kits were offered at a discounted price throughout January to celebrate National Radon Month.
 - 50 kits were sold at the Oshkosh office.
 - 35 kits were sold at the Neenah office.
- Culvers in Oshkosh reopened after their remodel.

E. 2015 Budget Update

- Income Statement presented.
- Anticipate adding over \$250,000 to the reserve account.

NEXT MEETING: April 1st, 7:30 am County Admin Building, 1st Floor Conference Room.

REPORTS:

Norton: Asked for an update on the Breast Feeding friendly program, Farm to School expanding to Day Care Centers, vegetable gardens at elementary schools. How are the District Attorney, Human Services, and Health departments working together to combat drug usage and mental health issues.

Motion to adjourn, Egan/Ellis. Motion carried, 8-0 voice vote.

Respectfully submitted,
Mary Capen, Recording Secretary