

Winnebago County Health Department Board of Health Minutes ONLY



Public Health
Prevent. Promote. Protect.
Winnebago County
Health Department

Date: January 21, 2022 **Time:** 7:30-9:30am **Location:** ZOOM

Join Zoom Meeting

<https://us06web.zoom.us/j/86813717759?pwd=bXVmNDIKYUR5Wi9mQ2JHWTB6V2RPQT09>

Meeting ID: 868 1371 7759; Passcode: 478055; one tap mobile: +13126266799; +1 312 626 6799

Attendees:						
Shiloh Ramos	Mike Norton	Toby Vanden Heuvel	Rachel Youngquist	Thomas Ellis		Doug Gieryn
Paula McNeil	David Zerbe	Lois Gruetzmacher	Ashley Mukasa	Heidi Keating	Melissa Stahmann	
Julia Salomón	Niki Euhardy	Belinda DeGoey	Alana Erickson	Anne Boyce	Ashlee Rahmlow	Sarahjean Schlulechtermann
Invited Guests						
Hannah Wilz		Stephanie Gyldenvand				
Not in attendance (excused)						
Tom Egan	Qiauna Ross	Shelley Brown-Giebel				

Topic	Who	High level overview; Important discussion points; decisions.	Any action needed? By whom?
1. Call to Order	Chair	<ul style="list-style-type: none"> Meeting called to order at by: Shiloh Ramos; 7:30 am; Please state your name when speaking on zoom so note taker can accurately attribute notes to that person. Thank you. 	
2. Roll Call	Secretary	Do we have a quorum? Yes BOH voting members present: Dr. Shiloh Ramos, Tom Ellis, Lois Gruetzmacher, Paula Mc Neil (arrived shortly after meeting started), Mike Norton, Rachel Youngquist, Toby Vanden Heuvel, David Zerbe (left meeting around 9:00)	
3. Approval of Minutes	Secretary	<ul style="list-style-type: none"> Motion to approve previous meetings minutes (November 2021) reviewed. <ul style="list-style-type: none"> Motion by: Mike Norton Second by: Tom Ellis All in favor. 	
4. Public Comment	Public	Any public comment? None	
5. Business	Various	Agenda items A. Sanitarian Fee Ordinance Update Ch 11.11 Appendix A – Motion to approve: Tom Ellis; Second: Mike Norton; No discussion: VOTE: all voted in favor 7-0 (Dr. Ramos, Tom Ellis, Lois Gruetzmacher, Mike Norton, Rachel Youngquist, Toby Vanden Heuvel and David Zerbe. Absent: Tom Egan and Paula Mc Neil who arrived later)	

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		<p>a. 20-21 fee comparison</p> <p>b. These are fees that WCHD charges for inspections and licenses. WCHD inspects and licenses over 1000 establishments (food, hospitality, swimming pools, tattoo parlors, tourist rooming, grocery stores).</p> <p>c. Fees will remain flat for this year and will readjust next year.</p> <p>d. Last year the state revised codes.</p> <p>e. WCHD usually pays 10% of our fees to the state, however that will increase to 11% for next year and 12% for the following.</p> <p>f. \$25,000 paid to the state in reimbursements every year so WCHD actually</p> <p>B. Request to Extend Project Employee Appointment Past 2 Years Resolution–Motion: Lois Gruetzmacher; Second: Mike Norton. Discussion: no discussion; VOTE: no opposition, all voted in favor 7-0 (Dr. Ramos, Tom Ellis, Lois Gruetzmacher, Mike Norton, Rachel Youngquist, Toby Vanden Heuvel and David Zerbe. Absent: Tom Egan and Paula Mc Neil who arrived later)</p> <p>C. Director and Staff Update (in order listed please)</p> <p>Doug (Health Officer):</p> <ul style="list-style-type: none"> • New CD Supervisor: Melissa Stahmann Dec 28, 2021 <ul style="list-style-type: none"> ○ Kim Goffard, previous CD supervisor is now working for the state COVID -19 response. • New Community Health Strategist: Danielle Florence fills Jenna Varner's vacancy. • New WIC Project Nutritionist: Jamie Thibodaux starting Feb 2; Barb Sheldon retired <ul style="list-style-type: none"> ○ WIC Winnebago and Outagamie Partnership (P and Ps and budgeting will now but a joint effort) ○ Help reduce some of the administrative costs and provide greater consistency to our WIC clients • One remaining vacancy of a Community Health Strategist holding for now. Holding for right now as these other positions settle in. Decision will be made in the near future. • Judy Fenrich leaving 2/22; recruitment has started. 30 years in public health. Started as a personal care staff and has worked in a support capacity for many years. Provides much support with other county departments as well. • Qiauna Ross 2/9, will be moving to the Sheriff's Department as their accountant. Congrats Qiauna. • Promotion of Susan Garcia Franz from WI Well Woman Program (WWWP) to Community Health Strategist w/the Community Health and Prevention Division. Recruitment for the vacancy at WWWP is underway. • A second communication position for WCHD was not approved. Currently we have a permanent communication specialist and a project employee. 	
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	<p>Anne Boyce (Environmental Health):</p> <p><u>Sanitarian -</u></p> <ul style="list-style-type: none"> • Training for staff this month <ul style="list-style-type: none"> ○ 3 staff are attending Aquatic Facilities Operator Course (AFO)- this course provides in-depth training on pool water chemistry, disinfection, mechanical systems, operations, health and safety. ○ One staff is attending Certified Pool Operator training (CPO) – this course provides training in pool/spa chemistry, testing, treatment, filtration and automatic feeding equipment. ○ All staff attended Radon webinar • 7 Change of owner – 4 restaurants/bar, 3 gas stations • 7 New establishments: <ul style="list-style-type: none"> ○ Oshkosh: Cantu-Tattoo, Shea Air BnB, Powers Street Air BnB, Maras Brazilian Cuisine, Starbucks on 21 ○ Winneconne: Kwik Trip, ○ Town of Winneconne: Cloverleaf Air BnB. <p>Mike Norton asked for a summary of number of new establishments sent to BOH members.</p> <p><u>Front Office COVID-19 Support</u></p> <ul style="list-style-type: none"> • Covering phones – front desk and hotline • Assist with letters to positive cases, return to work and travel letters • Business follow up as needed <p><u>Environmental -</u></p> <ul style="list-style-type: none"> • Awaiting confirmation from the state regarding lead funds. Lead Project coordinator not hired yet • Lead Investigations – waiting to do an investigation in Oshkosh. Investigation has been postponed for a month due to the family testing positive for Covid and father being hospitalized. • Promotion for \$5 Radon Kits for Month of January (Radon Action Month) – posted on Website, Facebook, Herald article and outreach booth at the Farmers Market Jan 8th. From Jan 3- Jan 18 a total of 161 kits were sold (2021 year total: 58 kits – partially due to building being closed for public access due to Covid). • Mercury spill investigation. State and EPA involved. Home was cleaned and family was able to return to home. Child had found a vial full of mercury, took it to school, etc. 	
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	<p>Ashlee (CHP):</p> <ul style="list-style-type: none"> Stephanie Gyldenvand and Hannah Wilz will be presenting today Danielle Florence and Susan Garcia Franz were welcomed to CHP as Community Health Strategists Since the last Board of Health meeting, members of the CHP division have worked with other county departments and community partners to support Day By Day Warming Shelter through their Covid-19 outbreak and shut down. We have continued to support and provide guidance as shelter needs In November, CHP supported the County Executive in applying for the Neighborhood Improvement Fund grant opportunity through State ARPA funds. If awarded, funds will fill in gaps seen throughout the housing continuum. We hope to find out if this will be awarded by the end of the month Winnebago County saw a sharp rise in deaths by overdose, presumably due to the increase of fentanyl in substances throughout the county. WCHD is working to increase the amount of Narcan available in the community, increasing messaging and promotion of prevention, harm reduction and treatment options, and working to include fentanyl test strips as an additional harm reduction tool offered by the health department. <p>Ashley (Communications):</p> <ul style="list-style-type: none"> Continue to focus on providing COVID information through our websites (winnegapublichealth.org and wcvaccine.org), local newspapers, social media and TV outlets. Have been working with the CHP team to disseminate information on Narcan availability and alert the community when there are spikes in overdoses. Worked with EH to provide information to the community on the importance of radon testing and the availability of test kits at our offices. <p>Belinda (WIC):</p> <ul style="list-style-type: none"> Jamie Thibodeaux RD will start in her role as WIC Project Nutritionist – Lead on 2/2/2022. She will be working collaboratively with both the Outagamie and Winnebago staff to continue the consolidation of Outagamie and Winnebago County WIC programs. 2022 goals are to align additional clinic services between the two counties to find efficiencies. Jamie will also take on the supervisory role for the Winnebago County staff. On 1/14/2022, the federal government extended the public health emergency declaration for another 3 months which extends the WIC waivers to provide remote / phone services to WIC participants thru mid-July. Participants have the option to come in the clinic for services if preferred. We have been servicing client in the office if needed. 	
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	<ul style="list-style-type: none"> • WIC participant caseload has remained steady at around 1900 per month. The fruit and vegetable dollar amount benefit on the card continues to be at the additional amounts of \$24 for children, \$43 for pregnant and post-partum women and \$47 for breast feeding women. The additional benefits have been extended thru March based on the federal continuing resolution. • Both the Neenah and Oshkosh locations provide a diaper pantry with support from Jakes Diapers in Oshkosh and United Way Fox Cities in Neenah. We provided 359 households including 521 children with 2,257 packages of diapers in 2021. <p>Heidi (Planner):</p> <ul style="list-style-type: none"> • Continuing to manage the hotline. At the November meeting, we were averaging around 200 calls per week. Since the start of the new year, we are closer to 300 calls per week, with an average of 62 calls per day. <ul style="list-style-type: none"> ○ 6741 hotline calls in 2020; 8089 calls in 2021. • Increase in calls related to surge, lots of calls about testing locations and results, quarantine and isolation, vaccination and boosters. • Planning along with other staff on increasing capacity for hotline, looking to utilize CI/DI contract employees. They are well equipped to answer hotline calls. • Performance Management Pilot Study in collaboration with DHS and Clear Impact. Working on creating dashboards for several programs. <p>Julia (Admin):</p> <ul style="list-style-type: none"> • Recruiting for Public Health Aide position due to a staff retirement. Judy Fenrich Public Health Aide is retiring 2/22/2022. Judy has worked for public health for 30 years and has worked on various and numerous roles. She supports the DNA clinics at child support, has played an active role with our harm reduction team and Lifepoint clients, helped with various flu, and COVID vaccine clinics and has done so much more. Since she started in public health her role has changed a lot. Please wish her well; jfenrich@co.winnebago.wi.us • Continue to coordinate the administrative duties of an estimated 22 temporary/project FTE working on COVID -19 response who work alongside 16.5 permanent staff FTE. Total FTE working on COVID at WCHD: ~38 FTE. This number fluctuates. • Rural Health Initiative (RHI) has recently expanded wellness services to rural families in Winnebago County and presented to our leadership staff. 	
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	<p>Melissa: (Communicable Disease):</p> <ul style="list-style-type: none"> • Introduction. RN with experience in Long Term Care. Joined WCHD Dec. 28, 2021. Welcome Melissa! • Working on changes with WEDSS auto importing or positive COVID cases initiated by DHS on 01/13/2022. • Providing education for LTC Facilities on ordering PPE and ordering Binax Testing Kits through DHS • Learning the flow of the vaccination clinics and the immense benefit that it provides to the community <p>Niki LUCHT (pronounced LUCKED) (Policy & Equity Coordinator):</p> <ul style="list-style-type: none"> • Most of her time this last month has been working supporting the COVID-19 response. • WCHD Policy Team Year in Review, shared. LINK to be provided here once final edits to document is done • WCHD Equity Team Year in Review, shared. LINK to be provided here once final edits to document is done <p>Sarahjean (Epidemiologist):</p> <ul style="list-style-type: none"> • Coordination of COVID-19 data needs for the county. Communicating this data to the community. • Assisting with implementing/changing notification methods to COVID cases. • Will be presenting alongside 3 other epidemiologists at the WALHDAB Operations Conference in February 16, 2022 about the role of local health department epidemiologists. • Working with other epidemiologists to create and maintain a statewide epidemiologist network. <p>Shelley (Emergency Preparedness): not in attendance. Here notes below.</p> <ul style="list-style-type: none"> • Coordination of the vaccine sites. Schools, community, business, library, and various partners. <ul style="list-style-type: none"> ○ Have administered approx. 30,000 doses of vaccine to ages 5 and up so far. • Coordination of community testing site with Wisconsin National Guard. Will be transitioning to Accelerated Labs effective Jan. 31, 2022. Maintaining the same M-F 9 am - 5 pm format at Sunnyview Expo. • We have provided approximately 74,000 tests for a value of 7.4 million dollars to the region in community PCR testing efforts. • Coordinate with regional partners to secure antigen test kits for essential workers. Noting there are very limited supplies available. • Always looking for volunteers to work at our various vaccine clinics. • Working on assisting staff of completion of incident Command System (ICS) requirements for WCHD staff <p>Alana (Healthy Lifespan):</p>	
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		<ul style="list-style-type: none"> • Recruiting for Bilingual WI Well Woman Program Specialist • Housing Authority Contract 2022 in Review • Home visits (older adult and/or new mom & baby) still on hold with PHN capacity – emergency only <ul style="list-style-type: none"> ○ Can/have utilize Community Health Strategists for health education purposes and partnered well with Human Service Staff (e.g., Fall Prevention) • DOT Car Seat Grant - <ul style="list-style-type: none"> ○ DOT requires strict training/licensing that has previously been fulfilled by Public Health Nurses (PHNs) ○ Staffing PHN vs Community Health Strategists (CHS) <ul style="list-style-type: none"> ▪ PHNs have indicated need for sustainable staffing (retirement age, etc.) ▪ PHNs prefer high fidelity with training but aren't able to accomplish during COVID capacity ▪ Limited partner interest in picking up DOT grant (Parent Connection, Sherriff's office, Human Services) ▪ Changing from 5-6 PHNs to mainly CHS would save \$12k/year (ROI study w/MPH) ▪ Future request to earmark \$7,500 MCH levy for car seat purchases will be less than previous budgets • Advocating for Staff <ul style="list-style-type: none"> ○ PTO/Benefit Calculations for Hourly Staff ○ Holiday Benefits Policy • Kudos from Mike Norton to Alana regarding her presentations at ADRC. <p>Qiauna (Accounting Associate): not in attendance.</p> <p>D. 2021 Financials Review November Income Statement</p> <p>E. COVID-19 Response Update</p> <ul style="list-style-type: none"> ○ Significant number of WCHD staff working on COVID-19. Our cases are critically high in numbers. Transmission is spreading exponentially. Have not peaked yet. There may be another variant or we may come down from this peak soon and perhaps the virus will become endemic. We do not know yet. ○ Flu cases ramped up a bit just a bit but then in the last couple of weeks has declined. COVID-19 is the primary respiratory virus in our community at this time. There are other respiratory viruses going around typical of winter season. ○ How local health departments continue to respond to COVID may be changing per DHS guidance. The current model of response given the critically high number of cases will change to become more efficient 	
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		<p>and valuable to the community. Community risk tolerance has declined, community behaviors have relaxed and this has added to the need to shift the public health COVID-19 response.</p> <ul style="list-style-type: none"> ○ Outbreaks a major concern: long term care facilities, daycares, schools. Shift may include a broader public health approach as opposed to an individual response, in terms of contact tracing. Staff will be shifted not reduced at this time. ○ Still working on bringing vaccine and testing available to the public. <p>F. Breakwater Coalition (Drug Free Communities Grant) Overview and Update -Hannah</p> <ul style="list-style-type: none"> ○ Breakwater presentation ○ Our Community event coming up on March 30th. We Heart You Event information and registration. <p>G. Substance Use Prevention Programming Update –Stephanie</p> <ul style="list-style-type: none"> ○ No discussion about presentations <ul style="list-style-type: none"> ● David Zerbe will be resigning from the Board of Health. Looking to find a community representative for the BOH. Moving to Montana. 	
6. Next Meeting	Board Chair	<ul style="list-style-type: none"> ● Next tentative meeting will be Friday March 18, 2022 	
7. BOH Members' Report			
8. Adjourn	Board Chair	<ul style="list-style-type: none"> ● Motion to adjourn by: Mike Norton <ul style="list-style-type: none"> ○ Second: Tom Ellis ○ Discussion: none ● Vote: all in favor. 	

*This meeting is also being posted as a Committee meeting for: ● Facilities & Property Management

Upon request and 24 hours prior notice to the Office of the County Clerk, provisions will be made for people with disabilities. Phone Number: 232-3430

Mission: WCHD protects and promotes health through services, partnerships and equitable practices and policies so all can live their best life.

Vision: Healthy people building thriving communities.

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