

WINNEBAGO COUNTY BOARD OF ADJUSTMENT  
**DELIBERATIVE HEARING**

June 3, 2021

7:30 A.M.

Third Floor Conference Room – County Administration Building

**\*DELIBERATIVE MEETING HELD VIA ZOOM\***

**PRESENT**

Arden Schroeder, Tom Tuschl, Sue Drexler (virtual), Larry Kriescher (excused), Greg Kargus (excused).

Cary Rowe -Zoning Administrator, Daniel Lefebvre -Code Enforcement Officer, and Karen Fredrick -Court Reporter (virtual).

The meeting was called to order by Tom Tuschl at 7:30 A.M.

**GENERAL**

MOTION to approve the March & April minutes by S. Drexler, seconded by A. Schroeder. MOTION carried 3-0.

Board reviewed findings and criteria in order to act on the variance(s).

**AMCOR FLEXIBLES – 2451 BADGER AVE, CITY OF OSHKOSH – VARIANCE**

MOTION by S. Drexler, seconded by A. Schroeder, to approve the variance as requested. The Board noted the correspondence letters from the City of Oshkosh, Wittman Regional Airport Director, and Federal Aviation Administration (FAA). The Board determined the variance met all applicable criteria based off the findings. MOTION carried 3-0.

**MARK RAATZ – 8566 HERBST RD, TOWN OF POYGAN – VARIANCE**

MOTION by S. Drexler, seconded by A. Schroeder, to approve the variance as requested. The Board discussed the shore-yard setback as it pertains to the proposed retaining wall & stair(s) placement, as well as the existing firepit and sidewalk locations. The Board determined the variance met all applicable criteria based off the findings.

MOTION carried 3-0.

**DAVID GAYLORD – 7583 MALLARD LN, TOWN OF WOLF RIVER – VARIANCE**

MOTION by A. Schroeder, seconded by S. Drexler, to approve the variance as requested with all staff advisory conditions. The Board discussed the hardship and unique property limitations occurring on the property. The Board determined the variance met all applicable criteria based off the findings, and the following advisory conditions must be applied to the variance:

- 1) Any part of the proposed structure located less than 5 ft to a separate structure must not have openings (doors/windows).
- 2) The proposed structure must have a firewall(s) due to the decreased structure separation setback.
- 3) All floodplain requirements must be met.

MOTION carried 3-0.

**LANCE ROBINSON – 7591 MALLARD LN, TOWN OF WOLF RIVER – VARAINCE**

MOTION by S. Drexler, seconded by A. Schroeder, to approve the variance as requested with all staff advisory conditions. The Board discussed the proposed patio's location within the shore-yard setback, and the 36 square foot access ingress/egress allowance. The Board determined the variance met all applicable criteria based off the findings, and the following advisory conditions must be applied to the variance:

- 1) Any part of the proposed structure located less than 5 ft to a separate structure must not have openings (doors/windows).
- 2) The proposed structure must have firewall(s) due to the decreased structure setback requirement.
- 3) All floodplain requirements must be met.
- 4) Proposed deck may be no greater than 36 square feet (ingress/egress allowance).

MOTION carried 3-0.

**ADJOURNMENT**

MOTION made by A. Schroeder to adjourn the meeting. Seconded by S. Drexler Motion carried 3-0. Meeting adjourned at 8:13 A.M.

Respectfully submitted,

Daniel R. Lefebvre  
Code Enforcement Officer