

BOARD OF HEALTH MEETING
Friday, June 5, 2009
7:30 a.m.
Winnebago County Health Department
Conference Room

CALL TO ORDER: The meeting was called to order by Chairman Joanne Sievert at 7:30 AM.

ROLL CALL: Board members present were Chairman Joanne Sievert; Vice Chairman Jim Koziczowski; Tom Ellis; Peggy Larsen; Dr. Joseph Bachman; Jill Collier; Dr. Shiloh Ramos; and Tom Egan.

EXCUSED:

Also present were Mary Jo Turner and Cindy Draws Public Health Nurse Coordinators; Jeff Phillips, Environmental Health Supervisor; Tom Geske, Financial Advisor; Emily Dieringer, Public Health Educator; and Elise Papke, guest.

APPROVE MINUTES:

Moved and seconded Ellis/Koziczowski to approve the April Minutes. Doug clarified the first item under the Director's and Staff Report, BUDGET. We came in under budget as mentioned, but it was mostly due to funds for Drug Free Communities and Preparedness that were being carried over. Motion to accept the minutes with clarification carried 6-0, voice vote.

ITEMS FROM THE PUBLIC: None

BUSINESS

I. Director's and Staff Report

Introductions: Doug introduced Elise Papke to the Board. She will be working with us doing an internal assessment of the department. Elise is working on her PhD in Public Health. Her project is "Organizational Learning". She lives in Milwaukee and attends the University of Chicago, and has already started collecting her data via interviews with staff. Elise explained she will be looking for patterns related to leadership and culture, and how these patterns are working for our department. She plans to give her presentation in December. Introductions were made around the table.

WIC: An increase in caseload has led to an increase in funding. WIC is reviewed twice a year for adjustments in caseload and funding. Even with the adjustment, we are operating at 104% above caseload. The plan is to use this extra money for a new Public Health Aide position. WIC is covered entirely by grant funding. Doug proposed adding a new WIC Public Health Aide position to the Personnel and Finance Committee yesterday. He got approval to bring it up before the Board of Health meeting today. The position was approved by P&F, and a sunset clause is included in case funding levels should decrease in the future. The new position duties will include screening of clients for eligibility.

H1N1: Doug had given a presentation to the County Board on H1N1 recently. Wisconsin has reported its first death due to H1N1 this week. Discussion took place on

vaccine. It was pointed out that the Swine Flu has been affecting the middle population, not necessarily the oldest or youngest. This was also the case of the Pandemic of 1819.

All Staff Development Day: The Health Department held an off-site planning and education day yesterday. Some of our grant objectives were targeted. Staff was asked to develop goals for 2010.

Board of Health Membership: Three Board of Health member's terms are up at the end of July. Doug will be contacting them to encourage remaining on board. Their service is greatly appreciated.

Mary Jo Turner Report -

- Faith Community Initiative: At this point, a research article is being developed with the help of a professor at UWGB, and Mary Jo is working on developing a tool kit for area churches to use to encourage safe health practices in regard to the common cup and handshake. Mary Jo did send some of the information from the tool kit out to area churches due to the threat of H1N1. She has received some feedback already.
- Vaccine/Immunization:
 - Mary Jo met with Susan Nelson of the NE Regional office to evaluate our Immunization/Vaccine program. All is well, but we do need a new refrigerator for vaccine.
 - Mary Jo also reported an increase in Hep A & B vaccinations to inmates at the Winnebago County Jail. We are using the Twinrix combination of A & B vaccine.
 - Joanne asked if the Health Department will be notifying the public of Swine Flu vaccine availability. We will most likely do this as more information becomes available.
- Safe Kids Fox Valley: Mary Jo reported this agency is responsible for coordinating area car seat checks. Affinity Health systems was partnering with SKFV, but has decided not to continue. SKFV is looking for another partner, and it has us wondering if car seat checks will continue. Car seat checks were done two times a month in Oshkosh and once a month in the Town of Menasha. Various events also took place at car dealerships. It is a popular program.

Cindy Draws report –

- An active case of TB which requires direct observation of therapy on a daily basis has been time consuming. Thankfully the family is helpful and compliant. This is the first active case of TB for WCHD in many years. We find about 6 positive TB skin tests per year, but not active disease.
- An AHEC Student will be working with us this summer developing new ideas for finding contacts of STD cases.
- We have received our Older Adult Grant of \$8,600 for 2010, to be used for senior activities and education.
- H1N1 – we have 64 cases in the NE Region, 9 are in Winnebago County, and 6 of those in the city of Oshkosh. The largest number of cases in Wisconsin is located in Milwaukee with Dane County being second. It looks like Wisconsin has a lot of cases, but we do more testing. The State plans to tighten up on

testing and reporting of Swine Flu. Only 1% of Wisconsin cases have been hospitalized compared with 6.7% in the nation.

- Below are some of the findings after implementing Pan Flu Plans:
 - Stockpiling of drugs worked
 - Public Health did not have enough resources in the larger cities.
 - Communication is the key
 - School closings made ripple effects in other areas such as absence in the workplace.
 - The health care delivery systems were overwhelmed.

Doug thanked Cindy for her work during the H1N1 and TB case follow-up.

2010 Budget Planning – Tom Geske (see handout)

- We are approximately where we should be with an overall of 27.9% after the first quarter.
- We have been allocated a 3% increase in levy for 2010. As in past years, labor is 90% of our budget and the 3% increase will not cover our increase in labor costs.

Jeff Philips Report –

- Jeff mentioned new to our website is information on inland beach testing. Check it out at www.co.winnebago.wi.us/health and scroll down to Inland Water Testing.
- The Campground code is being revised. Jeff has been asked to sit on the revision committee due to his experience with large events such as EAA and Country USA. He will keep us posted.

Emily Dieringer Report –

- Wisconsin will be the 27th state to go smoke free. We will be smoke free in July 2010. (see handout)
- The state legislature is planning on cutting tobacco funding by 40%. (see handout) There is already a tax increase on tobacco, with another \$.75 increase to go into effect in 2010. It would only take \$.03 to keep the funding level as it is now.
- The state is looking to restructure the tobacco coalitions into larger areas. This may translate into losing staff.

Other reports –

- Since the last Board of Health meeting there has been a nursing vacancy due to a staff member leaving. We are discussing internally what our greatest needs are in regard to filling this position. Doug will keep the board posted.
- WPHA/WALHDAB Annual Conference – was postponed to July 7, 8 & 9 in Appleton. Let Doug know if you want to attend. The itinerary is on the website. Elise mentioned there is a pre-conference on Tuesday, July 6 specifically designed for Board of Health members. Cindy mentioned Mary Jo will be receiving a “Distinguished Service” award at the conference. Congratulations Mary Jo!

NEW POSITION REQUEST FOR WIC GRANT – VOTE

(Board members should have received an e-mailed copy of the new job description)
Doug had met with Barb Sheldon, WIC Director to determine the best way to address needs at WIC. It was decided to add an additional Public Health Aide for reception and screening. Discussion took place as to whether part time positions would be better than one full time position. Increases and decreases in funding are tied to the current number of clients. The position has a sunset clause that would end the position should funding decrease. The trend is for increased caseload at WIC. Moved and seconded Ramos/Ellis to approve hiring a new Public Health Aide at WIC. Motion carried 8-0, voice vote. It will go before the County Board for approval at the next session.

RELOCATION PLANNING UPDATE

Doug learned at the P & F meeting yesterday that the soon to be vacated Oshkosh B'Gosh building would be available to the County and the resolution for remodeling of Pleasant Acres has been forwarded to the County Board for discussion only. Facilities is meeting next week and will arrange a tour of the B'Gosh building. Costs to the County could be substantially lower. We may see progress sooner, as remodeling would be unnecessary.

NEXT MEETING: Due to the 4th of July Holiday being on the first Friday in July, the Board decided to meet on Thursday, July 2nd, if necessary.

ADJOURNMENT: Moved and seconded Koziczkowski/Bachman to adjourn. Motion carried 8-0, voice vote.

Respectfully submitted,
Linda Baeten, Recording Secretary