

BOARD OF HEALTH MEETING
Friday, February 6, 2009
7:30 a.m.
Winnebago County Health Department
Conference Room

CALL TO ORDER: The meeting was called to order by Chairman Joanne Sievert at 7:32 AM.

ROLL CALL: Board members present were Chairman Joanne Sievert; Vice Chairman Jim Koziczowski, Dr. James Bachman; Dr. Shiloh Ramos; Peggy Larson, Tom Egan, and Tom Ellis.

EXCUSED: Jill Collier

Also present were Doug Gieryn, Public Health Director; Mary Jo Turner and Cindy Draw's Public Health Nurse Coordinators; Jeff Phillips, Environmental Health Supervisor; Emily Dieringer, Health Educator, Lisa Brown, DFC grant Administrator; Tom Geske, Financial Advisor and two Nursing Students.

The Student Nurses introduced themselves to the Board. Polly Andersen from UWO is working on her Master Degree in Nursing and Michelle Kaye is working on her undergraduate Nursing degree from Marian University. Introductions were made around the table

APPROVE MINUTES: It was moved and seconded Egan/Ellis to approve the Minutes from December, 2008. Motion carried 7-0, voice vote.

ITEMS FROM THE PUBLIC: Joanne asked about an item in the December minutes regarding WIC money being transferred and possibly taking money from the reserve fund if necessary for WIC activity. This could become a tax funding issue between the Cities and the Towns because WIC clients come from both. Joanne asked if this could be an avenue to open talks with at least, the City of Oshkosh regarding a combined Health Department. Doug and Tom explained that we take \$10,000 for administration of the WIC grant and any leftover funds also come to us. The possibility of needing to take reserve funds is remote.

BUSINESS

I. Director's and Staff Report

Doug:

- Year end grant reporting is finished, and work has begun on the Annual Report. We will enlist the help of an accelerated student again. The Annual Report becomes due in March.
- Child Death Review training was held. Representatives from the Health, Fire, DA, Coroner, Human Services, and Sheriff's Departments attended. They plan to review all child death, county-wide, and collect Information to help identify areas to possibly prevent child death. Two of our nurses are involved. There will be another meeting on Monday. Doug will keep the Board posted.
- Another record month has been recorded at WIC. We are currently at 106% of caseload and hope to have an adjustment in funding. Doug is looking at staffing to handle the increase in clients. An automatic "Tele Task" system has been recently installed to remind clients to keep their scheduled appointments. This seems to be having an effect to decrease the number of "no shows". There is a month long backlog for scheduled appointments.

- A Community Health Needs Assessment has begun. A team from the Health Department is meeting to take a look at what our needs are. Approximately thirty agencies have been identified for contributing members to our study group. This would involve six to seven meetings. The Assessment would cover our jurisdiction (with the understanding that there is inevitable overlap with the cities). Doug is looking for Board of Health members to participate. Some direction has been taken from the Healthy 2020 plan. Joanne felt that due to the economy, our free clinics will become busier. These clinics will be a partner in the needs assessment.
- LEPC (Local Emergency Planning Committee) has updated the Residential Guide for Emergency Preparedness. Doug provided a copy for Board Members. With help from our Preparedness grant, we were able to get 20,000 copies printed. Joanne suggested giving copies to the Town Clerks. Tom Ellis suggested distributing them along with the February ballots. Work has begun on developing an on-line version as well.
- Staff Preparedness is an important part of being prepared as a Department. A booklet was put together for developing a family preparedness plan for staff to implement at home in case of a crisis. If staff is prepared at home, they will be better able to help as a department. In addition to the workbook a "go Kit" has been provided. All staff has been trained with the NIMS (National Incident Management System). Joanne asked if the Towns could get copies of the Family Preparedness Booklets to hand out. Jeff will look into it. We have an RN on staff that is doing community outreach for preparedness. He also mentioned that most of this information is on the Red Cross and CDC websites.

Jeff Phillips:

- Work is being done with neighboring counties and agencies to put together a Mortuary Plan. Such a plan is needed to prepare for large disasters that would result in massive death. Jeff passed around a flyer outlining the plan. This flyer will be mailed to all Board of Health Members.
- Contamination in the ground water in the Town of Neenah has prompted an effort to do well testing. The Health Dept has partnered with the DNR to do sample testing next week Monday, Tuesday and Wednesday. Thirty-six residents have agreed to have their wells sampled for bacteria, nitrates and metals.
- Radon has been in the news. Jeff passed around a map of Winnebago County developed through radon testing results. We consistently show that 1/3 of the homes test safe and 2/3 show elevated results.

Mary Jo Turner:

- Flu season is wrapping up. We were able to offer vaccine to WIC Clients, Fire Depts. and Head Start staff with the free vaccine obtained from MedImmune. We are already planning for 2009.
- We have 14 nursing students with us this semester. 10 are from UWOC and 4 are from Marian University. We had to turn some students down. Our reputation for providing clinical experience is growing.
- Mary Jo is involved in an effort to address the spread disease that may occur in area churches through the traditional greeting handshake and common communion cup. The hope is to educate and persuade them to implement safe practices. This is important preparedness for possible Pan Flu epidemics. A

well developed letter has been written to send to the Catholic Bishops. The State has our blessing and has agreed to let us use State logo and letterhead.

Cindy Draws:

- Numbers of communicable diseases have remained the same from 2007 through 2008. 8 cases of Salmonella were reported in 2008, none of which were the result of the recent national outbreak found in peanut butter. Only 10 cases of Varicella were found, 8 Pertussis cases were reported in our jurisdiction and only 4 cases of Influenza were reported state-wide making it reasonable to believe the vaccines are working. .
- Our last "Take Back Medications" event will be held on April 30th at the Oshkosh Senior Center. Our funding has run out, but we continue to look for new resources. Public Health Nurse, Sue Ashton will be speaking at the State Capitol on the importance of disposing prescription drugs safely.
- A "Falls and Fire" prevention and safety initiative has begun. Most older adult visits to the Emergency Room are caused by unsafe conditions due to falls or fire.

II. 2008 Budget Update

Tom Geske handed out a copy of a First Run 2008 Budget summary. The bottom line shows us at \$192,000 under budget. However, \$112,000 from the Drug Free Communities Grant was accepted in 2008 at the end of the year and will be carried over to 2009. Another \$21,000 of Preparedness money will be carried over as well. This puts us on target.

III. Budget Transfers - vote

Doug presented two Budget Transfers that are not reflected in the 2008 Budget Summary (see handouts). One is to transfer \$2,800 from Miscellaneous Revenues from our Accreditation process into Automobile Allowance. Another is to transfer \$7,480 from Emergency Preparedness for Small Equipment expenses and Other Operating Supplies. These were unexpected funds for 2008 local preparedness received too late for 2008.

Moved and seconded to accept the \$2,800 Budget Transfer, Egan/Koziczowski. Motion carried 7-0, voice vote.

Moved and seconded to accept the \$7,480 Budget Transfer, Ellis/Egan. Motion carried 7-0, voice vote.

Previously mentioned carry-overs from the Drug Free Communities grant and Public Health Consortium will be brought before the P&F committee for approval.

IV. Tobacco & Drug Free Communities Coalition Update

Emily:

- Emily passed around a summary of the new Federal cigarette tax increase. (see handout) She reported that tobacco companies still target kids, and that it is kids that start smoking, not adults. She invited the Board to browse through the tobacco "candy" display she has for education purposes. Emily and Lisa have been very active with Winneconne Schools.

- Look for upcoming Town Hall meetings at the Menasha Library on March 4th and at the Oshkosh Library on March 5th. Emily has local State legislators for guest speakers.
- Emily didn't think the billion dollar economic stimulus package headed for Wisconsin will be used for Tobacco prevention.

Lisa:

- The Drug Free Communities Coalition has gained some good partners. They are developing strategies. Their next meeting will be February 18, 2:30-4:00 at the Oshkosh Senior Center. You can find out information about the Coalition on the Health Department website. <http://www.co.winnebago.wi.us/health/Index.htm>
- Lisa has been in touch with Tom Petri. He will be sending a representative to the Coalition meeting. She has also found a motivational speaker for drunk driving to speak to school audiences.
- Partnering with law enforcement has brought up the issue of educating parents to lock up prescription drugs to make them unavailable for kids who are "Farming Drugs".

V. Relocation Planning Update

Doug met with Mike Elder yesterday, they are still thinking of remodeling Pleasant Acres. Doug had met with Patti Francour, Margie Rankin and Mark Harris. They asked Mr. Harris to give the County Board information regarding which departments would move to Pleasant Acres.

It's our understanding that the windows will be replaced at Pleasant Acres, but the major cost will be to replace the heating and cooling system. Not many walls will need to be disturbed. Meanwhile, the old Parkview Pavilion has a pipe break in the Second Chance area during the cold snap, and there are concerns about spring run-off coming too fast causing flooding.

NEXT MEETING: Friday, March 6, 2009, at 7:30 A.M. in the Health Department Conference Room. (canceled)

ADJOURNMENT: Motion to adjourn Ramos/Egan. Motion carried 7-0, voice vote. Meeting adjourned 8:45 am.

Respectfully submitted,
Linda Baeten, Recording Secretary