

Winnebago County Board of Supervisors
Aviation Committee

Date: September 5, 2018

Time: 8:30 a.m.

Present: Maribeth Gabert, Harold Singstock, Larry Lautenschlager, Robert Warnke & Thomas Konetzke

Also Present: Jim Schell, Airport Director; Peter Rausch, Maintenance & Operations Mgr.;
Robert Keller, Supv. Dist. 32; Audra Hoy, GOEDC; Sean Elliott, EAA; Rod McNeil, Basler Flight Svc.;
Sandy Forsgren, Fred Stadler & Wayne Daniels, tenants

Meeting was called to order by Chairman Gabert at 8:30 a.m.

1. Approve Minutes of August 1, 2018: Supv. Warnke moved to approve the minutes of August, 2018, seconded by Supv. Lautenschlager. Motion carried 5/0.
2. Public Comments: None
3. Airport Director's Report:
 - a) *IAC National Aerobatic Championship*: Mr. Schell informed the committee of the upcoming event which will take place September 22nd through the 28th. There will also be three practice days before the event. To build better community relationship, the IAC will be having two public open meetings discussing the competition at the terminal building during the event. Those times and dates are to be announced.
 - b) *Agricultural Use RFP*: Mr. Schell stated the RFP went out on August 21st for 5 parcels of land on the southern part of the airport. This will be a three year lease going out to the highest bidder. Proposals are due September 13th.
 - c) *2019 Budget Update*: Mr. Schell explained the removal of the Rapid Intervention Vehicle from the operations budget and the increase to storm water fees.
 - d) *Terminal Project Status*: Mr. Schell has a meeting set up with Facilities and Finance to begin comprehensively evaluating all options regarding the terminal project long term. The options being evaluated were described by Supv. Gabert at last month's Aviation Committee meeting and also at the August Facilities Committee meeting by Supv. Keller. In the past month, Mr. Schell has had Focus on Energy perform an energy audit on the terminal building, looking for the most efficient ways to reduce the utility costs for the building. He is awaiting the report from Focus on Energy. Mr. Schell also has a commercial roofing contractor working on giving an estimate for roof replacement of the existing facility.
 - e) *Airport Open House/Pancake Breakfast*: Mr. Schell stated the breakfast will be September 15th and all are invited. The event will have Young Eagle flights, displays of different aircraft, a snow plow and fire truck.
4. Consideration of Airport Facilities Use Agreement with Oshkosh Corporation: This was tabled until the next meeting due to wording for the approval on the agenda.
5. Chairman's Report: Supv. Gabert stated EAA's "Sport Aviation" magazine has some real good articles in and wonders if the Airport could put an ad in it regarding the Business Park. She also stated Mr. Schell's presentation went very well at County Board last night.
6. Committee Member Statements/Suggestions/Items for Future Agenda: Supv. Singstock would like to keep moving on terminal and hangar re-development. Supv. Singstock also stated he read an article regarding the

future need for pilots and mechanics due to retirements. Supv. Konezke commented on how he liked the tour of the airport he received.

7. Set Next Meeting Date: Mr. Schell will be out of town the week of October 1st. The committee agreed to set the next Aviation Committee meeting for October 9th at 8:30 a.m.
8. Adjourn: Supv. Lautenschlager motioned to adjourn, seconded by Supv. Singstock. Motion carried 5/0. Meeting adjourned at 9:06 a.m.

Respectfully submitted,

Diana M. Ulrich
Administrative Associate
Wittman Regional Airport