

WINNEBAGO COUNTY BOARD OF SUPERVISORS
AVIATION COMMITTEE

Date: August 10, 2022
Time: 8:00 am (in person and virtual)
Present: Koby Schellenger, John Hinz, Betsy Ellenberger, Jeffrey Beem, Maribeth Gabert
Virtual: Justin Rust, Basler Flight Service
Also Present: Jim Schell, Airport Director; Cameron Hallock, Deputy Airport Director; Jason Stuker, Maintenance & Operations Manager; Fred Stadler, tenant; Sandy Forsgren, tenant; Teresa Novak, tenant; Chip Dyni, ATC; Kathy Griese, GO-EDC; Terry Rushing, Wings as Eagles; Sean Elliott, EAA

Meeting was called to order at 8:00 am

1. **Approve Minutes of July 6, 2022:** Supv. Ellenberger moved to approve the minutes from July 6, 2022, seconded by Supv. Hinz. Motion carried 5/0
2. **Public Comment on agenda items or any item under the jurisdiction of this committee:** None
3. **Airport Director's Report:**
 - a) *East GA Hangar Project Update:* Mr. Schell advised that we have not been out to bid yet for this project. Anticipating later this month for the project to go out to bid with the start of the project to begin after the first of the year. Mr. Schell stated that demolition will begin sometime between January through March, weather dependent. Supv. Gabert asked about bids received in September and wondered when a bid would be awarded. Mr. Schell answered that a bid is awarded likely within 60 days of the bid opening. Mr. Schell added that it usually takes thirty (30) to sixty (60) days for the process with the state.
 - b) *Business Park Development Efforts:* Mr. Schell stated that the exhibit booth Wittman Airport had at EAA's AirVenture with GO-EDC brought our marketing and development levels to the highest they have been. Prior to AirVenture, the development team also put out some targeted email blasts to help bring attention to the booth at AirVenture. We made fifty-five (55) direct business contacts at AirVenture thanks in large part to Kathy Griese with GO-EDC. The team is going through those prospects now. High level prospects will be receiving promotional boxes specifically designed to promote the airport and the business aviation park. Mr. Schell and Mr. Hallock are finishing up with some items that will be included in these promotional boxes. Supv. Gabert commented that she thought the booth was in a prime location this year and thanked Kathy Griese for that. Supv. Gabert stated that she also liked the postcards at the booth that were mailed out at the expense of Visit Oshkosh. Overall, Supv. Gabert thought the marketing was handled well.
 - c) *AirVenture Recap:* Mr. Schell mentioned that according to EAA numbers, we had a record year, record attendance, and perfect weather throughout the week. Wittman Airport held the Honor Flight, out of the new GA terminal for the first time, with success. The terminal had two hundred (200) plus people and it worked out well. The goal is always to have a safe and successful event and we accomplished that.
4. **Deputy Directors Report:**
 - a) *Hangar Painting RFB:* Mr. Hallock issued a request for a bid to paint hangar buildings A, B, & portions of hangar building C. Bids were advertised to the public on August 3, 2022. The original paint on hangars A & B is from the 1970's. This is a good project to get done to extend the life of those hangars.
5. **Discuss & Approve a revision to Winnebago County General Code, Chapter 21 (Airport Ordinance):** Mr. Hallock said that this is an update to the ordinance. Simply to have our rates match CPI increases since the last revisions to the ordinance. The last update was in 2016.

With updating our rates to match CPI, our T-hangar rates would be raised by 17%. Mr. Hallock did compare our ordinance to the ordinance of neighboring counties during his research. Mr. Hallock also revised certain language to meet FAA terminology. We are also adding a new commercial land lease annual rate at twenty-five cents per square foot. Supv. Schellenger asked about the new rate being for just new and/or existing tenants. Mr. Schell explained that the new rates mostly apply to new land lease tenants. Existing tenants' rates are dictated by the language contained in each lease. Land leases have been increased over the years due to their individual lease agreements. T-hangar rates, published in ordinance, have not had an increase since 2016. Supv. Schellenger then asked about the fiscal impact. Mr. Schell stated that he would provide that total number after the meeting. Supv. Ellenberger moved to Approve a revision to Winnebago County General Code, Chapter 21 (Airport Ordinance). Supv. Schellenger seconded the motion. Motion carried 5/0.

6. **Operations & Maintenance Update:**
 - a) Mr. Stuker stated that airport staff applied and removed a total of two hundred and twenty-six (226) gallons of temporary and permanent paint for AirVenture. One example of airfield paint changes needed for AirVenture is Taxiway Alpha changing into a parallel runway for the week of AirVenture.
 - b) Mr. Stuker prepared for the removal of the temporary paint and rented an additional pressure washer this year. This allowed for the removal of the temporary paint in three (3) days versus over a week in previous years.
 - c) Mr. Stuker advised that Operations Personnel also responded to ten (10) aircraft incidents during AirVenture.
7. **EAA Report:** Mr. Elliott said that this AirVenture was an incredible year. EAA almost had to open up more parking. Mr. Elliott stated that it was an amazing week and thanked Mr. Schell and his staff. The great working relationship between Wittman Airport and EAA really helps during AirVenture. Mr. Elliott shared on Wednesday, July 27, 2022, there were two thousand six hundred and two (2,602) aircraft operations out of Wittman Airport. That is over twelve hundred (1,200) operations more than the busiest airports in the country on that same day.
8. **Chairman's Report:** Supv. Gabert thanked committee members for changing their schedules for the meeting this month. She shared that she attended AirVenture with people who had never been there before. She said they were amazed at what all transpires here and the number of volunteers. Supv. Gabert stated that the staff at Wittman Airport did a great job.
9. **Committee Member Statements/Suggestions/Items for Future Agenda:** Supv. Schellenger commented that he wanted to proceed with what Mr. Schell had mentioned about moving the August meeting to the second Wednesday in coming years. Supv. Ellenberger thanked Mr. Schell and Mr. Hallock for taking time out to give her a tour of the airport during AirVenture.
10. **Set Next Meeting Date:** Thursday, September 8, 2022 at 8:00 a.m.
11. **Adjourn:** Motion to adjourn was made by Supv. Ellenberger, seconded by Supv. Hinz. Motion carried 5/0. Meeting adjourned at 08:32 a.m.

Respectfully submitted,

Kim Maki
Administrative Associate
Wittman Regional Airport